

## **Consultant, Collegiate Apprenticeship Pathways**

Colorado Department of Higher Education

**POSTING DATE:** July 22, 2021

**CLOSING DATE:** August 12, 2021

**COMPENSATION:** \$58,000-\$65,000 annually

### **DESCRIPTION OF JOB:**

The Consultant, Collegiate Apprenticeship Pathways serves a key role improving accessibility of collegiate apprenticeships and linking apprenticeships to postsecondary programs through partnering with the Colorado Collegiate Apprenticeship Program team and department prior learning assessment (PLA) and work-based learning initiatives.

### **Essential Duties & Responsibilities**

- Provide visible and active engagement on behalf of CDHE and Colorado Collegiate Apprenticeships in career pathway development;
- Design and lead efforts to identify barriers in state policy that impede articulation of apprenticeships into academic degree completion, engaging CDHE leadership, the state apprenticeship agency, and others;
- Provide guidance, support, and resources for building for-credit collegiate apprenticeships.
- Research and direct innovative policy strategies and opportunities to make Colorado's collegiate apprenticeship transferable for-credit upon completion;
- Engage in and, as appropriate, lead internal CDHE efforts to integrate credit for prior learning and course transferability recommendations into policy;
- Work with Governor's policy, budget, and legislative staff to design and analyze policy positions and/or proposals;
- Actively engage in and contribute to broader PLA and work-based learning efforts in the Department and across the state.

### **REQUIRED QUALIFICATIONS:**

#### **Minimum Qualifications:**

- Experience in workforce development, preferably including higher education policy as well as licensure and credentialing, and compensation;
- Understanding of the collegiate apprenticeship landscape and the different preparation and credential contexts;

- Experience participating in state-level policy/government deliberations;
- Effective understanding of research and data and their influence on policy decisions;
- Excellent verbal and written communication skills;
- Demonstrated skill in facilitating groups of people and collaborating effectively with others, both inside and outside of a single organization;
- Authentic commitment to ensure that equity issues are elevated, meaningfully addressed, and incorporated into the work;
- A minimum of five years of experience

**PREFERRED QUALIFICATIONS:**

- Specific experience, expertise, and credibility in articulating prior learning assessment and work-based learning into academic credit.

This is a two-year position that reports to the Director, Collegiate Apprenticeships.

The Colorado Department of Higher Education offers benefits that include medical, dental, vision, and life insurance available to the employee and eligible dependents on a cost share basis between employee and the Department. Disability insurance is provided at no cost to the employee. Paid leave time accrues at 14 hours per month for vacation leave and 10 hours per month for sick leave. There are 10 paid holidays in a calendar year. Employees of the State of Colorado do not contribute to Social Security but contribute to Colorado Public Employee Retirement Association (PERA).

**APPLICATION PROCEDURES:**

To be considered for this position, candidates must possess the minimum qualifications listed above and submit: (1) detailed letter describing qualifications; (2) resume or curriculum vitae; and (3) an email address for further communication to:

[HR@dhe.state.co.us](mailto:HR@dhe.state.co.us)

Or:

Colorado Department of Higher Education  
Attention: Human Resources  
1600 Broadway, Suite 2200  
Denver, Colorado 80202

This position is not governed by the selection process of the classified personnel system and is not part of the classified state personnel system.

Employment is contingent on successful completion of a criminal background check.

**Application Deadline:** Position will remain open until filled.

The Colorado Department of Higher Education offers benefits for this position which include medical,

The State of Colorado believes that equity, diversity, and inclusion drive our success, and we encourage candidates from all identities, backgrounds, and abilities to apply. The State of Colorado is an equal opportunity employer committed to building inclusive, innovative work environments with employees who reflect our communities and enthusiastically serve them. Therefore, in all aspects of the employment process, we provide employment opportunities to all qualified applicants without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity or expression, pregnancy, medical condition related to pregnancy, creed, ancestry, national origin, marital status, genetic information, or military status (with preference given to military veterans), or any other protected status in accordance with applicable law.

The Colorado Department of Higher Education is committed to the full inclusion of all qualified individuals. As part of this commitment, our agency will assist individuals who have a disability with any reasonable accommodation requests related to employment, including completing the application process, interviewing, completing any pre-employment testing, participating in the employee selection process, and/or to perform essential job functions where the requested accommodation does not impose an undue hardship. If you have a disability and require reasonable accommodation to ensure you have a positive experience applying or interviewing for this position, please direct your inquiries to our Human Resource Director, Cindy Langan, at [HR@dhe.state.co.us](mailto:HR@dhe.state.co.us) or call 720.264.8575.