



**COLORADO**

Department of  
Higher Education

## Change Notification Form for Approved GT Pathways Courses

Each institution/system is responsible to notify the Colorado Department of Higher Education (CDHE) concerning changes to their GT Pathways courses. The General Education Council (GEC) representative from each institution/system is responsible for providing this information to the GT Pathways program manager at the CDHE.

The Change Notification procedure is as follows:

1. Institution submits Change Notification Form to CDHE.
2. CDHE staff review the Change Notification Form to determine the nature of the course changes.
3. If CDHE determines that the changes might be substantive, the course will be reviewed by volunteers from the GE Council. GEC reps will be asked to volunteer according to their discipline area. Both a 2-yr and a 4-yr GEC rep must do this GEC review.
4. If the GEC review determines that the changes are substantive, the course must be resubmitted for review at the next regularly scheduled GT Pathways review.
5. Non-substantive changes will be made in the approved courses database by CDHE staff as soon as possible after receiving the notification.

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Institution:

Course as currently approved:

Prefix/number:

Title:

Credit hours:

GT Pathways Content/Sub-category:

1600 Broadway, Suite 2200, Denver, CO 80202

Phone 303-862-3001 • Email [CDHE@dhe.state.co.us](mailto:CDHE@dhe.state.co.us)

[www.highered.colorado.gov](http://www.highered.colorado.gov)



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**Changes that do not require resubmission**

Please indicate any changes in course identifier data, such as:

New course prefix:

New course number:

New course title:

Effective date (term & year) of institutional changes:

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**Changes that probably require resubmission**

Substantive changes to the course, such as (check all that apply):

The course's credit hours have been changed.

The ways in which the course meets the GT Pathways content criteria have been revised.

The ways in which the course meets the GT Pathways competencies have been revised.

Please explain changes:

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Effective date (term & year) of institutional changes:

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**Removal of course from GT Pathways**

\_\_\_ The course is no longer offered at our institution and should be dropped from the state list of guaranteed courses.

\_\_\_ The course is no longer part of our General Education Program.

\_\_\_ Other reason for withdrawing the course from the GT Pathways list.

Please explain:

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Effective date (term & year) for removal from GT Pathways:

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**Institutional certification of the accuracy of these statements**

Name:

(Printed) GE Council Representative

Institution:

Signature:

Date:

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