

COLORADO OER GRANT REVIEW RUBRIC – YEAR 7

Selection Criteria	Expectations	Possible Points
a. Cover page and agreement	Proposal includes a completed cover page that includes the project title, institutional affiliation, and contacts; and a completed OER agreement.	Proposals without a completed cover page and agreement will be returned.
b. Project Description	Proposal includes a brief but detailed description that clearly describes the project, the course(s) involved, the institution, the target population for the materials, and the project team including relevant campus or project partners (such as the institutional research office, the library, or instructional technology) to support the open educational resources initiative for which a grant is requested.	10 points
c. Student Success	Proposal describes how the project will impact student success, the learning experience of students enrolled in the courses, and/or DFW and retention rates.	5 points
d. Cost Impact	Project describes replacing high textbook or material costs, and the evaluation plan includes how to evaluate the cost impact.	5 points
e. High Impact	Proposal describes how the project will have high impact, such as use in: core, GT Pathways, concurrent enrollment, high enrollment courses, multiple courses, across institutions, and/or in a zero textbook cost degree initiative.	10 points
f. Institutional Support	Proposal provides evidence of OER council or committee at the institution, a complete list of the personnel who will be involved in the proposed project, names of committed instructors, and/or demonstrated support from departmental or institutional leadership. Letters of support may supplement the proposal to provide additional evidence.	5 points
j. Diversity, Equity and Inclusion	Proposal must identify how the project specifically will address diversity, equity, and inclusion, such as: - addressing needs of diverse students or faculty groups, - how equity will be addressed in how the grant is administered, - how OER addresses equity in the institutional context beyond cost savings, - and/or adapting or creating resources that are	5 points

	more inclusive than currently used resources.	
k. ADA and Accessibility	Proposal must specify a plan that includes: - how the grant will comply with the Americans with Disabilities Act of 1990, - how each component of the project will be accessible to all students, - and identifying staffing that will ensure accessibility standards are met in the project.	5 points
I. Sustainability and Scaling	Proposal must address how the project will be sustained during and after the grant, including: A) a concrete plan for sustaining the OER initiative after the grant is completed and sufficient staffing to support the continuation and expansion of the project. B) a detailed plan for the storage of materials created, including specifying an online library or archive either institutional or online vendor (e.g. OER Commons, Pressbooks). C) a plan for how OER will be publicized and made available to other instructors and students within institution and beyond.	10 points
h. Implementation Plan	Proposal MUST include: A) realistic and detailed timeline for the project which may include milestones for selection of OER content, writing unique OER materials, implementation of OER content, and evaluation of the effectiveness of the project. B) a description of the courses that will use OER and/or a process for selecting those courses C) a description of how the OER course(s) will be identified for students prior to the time of course registration, e.g. course markers D) describes the plan for ensuring that the content produced meets both federal and state accessibility guidelines. E) a description of any Creative Commons licensing (CC-BY, CC-BY-SA, CC-BY-NC, CC-BY-NC-SA, or CC0, with CC-BY strongly preferred) or any open source license approved by the Open Source Initiative (such as the GNU Public License (GPL), Lesser GNU Public License (LGPL), Apache License, MIT License, with the GPL and LGPL strongly preferred). Proposal should include a description of any staff or faculty training and/or support required to support the adoption of the open educational	15 points

	resources. Any items in the implementation plan that affect the budget must be addressed in the budget.	
m. Evaluation and Reporting	<p>Proposal must describe:</p> <p>A) how the grantees will evaluate the success of OER project, including a plan for the collection of relevant data, e.g. number of students affected, costs of resources replaced, survey data on student performance and/or satisfaction with the OER, support (such as IT) used in parts of the project, etc.</p> <p>B) how the savings to students will be quantified</p> <p>C) how required reporting data will be gathered, which includes the enrollment numbers for OER and non-OER courses by semester, specific course ID information, pass rates for both OER and comparison non-OER courses,</p> <p>D) identify institutional partners for data reporting (e.g. the library, institutional research office)</p> <p><i>Final reporting materials may change in the next cycle, but the 2024 OER grant final reporting materials are an example of what grantees will be expected to provide at the end of the grant.</i></p>	15 points
n. Budget	Proposal includes a detailed project budget and corresponding narrative that clearly identifies anticipated expenses and resources needed, including evidence of institutional or departmental support.	15 points
Total points		100 points