

BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
May 27, 2014 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Tom Narvaez, Chair, called the meeting to order at 9:31 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

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| Tom Narvaez, Chair | Steven W. Steele, Vice Chair | Joseph James Wolf |
| Richard Semakula | Arlene Rae Malay | Shelley Krovitz |

Board Members Absent:

Winnifred Rovig

Division Staff Present:

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|-----------------------------------------|-----------------------------------------|
| Lorna Candler, Director | Jim Parker, Interim Deputy Director |
| Renee Belisle, Program Specialist | Bernadette Esquibel, Program Specialist |
| Voni Oerman, Program Specialist | Karla Viteri, Program Specialist |
| Loretta Perez, Administrative Assistant | |

Board Counsel Absent:

Heidi Dineen, Senior Assistant Attorney General, Office of the Colorado Attorney General

Department of Regulatory Agencies:

Bryan Jameson, Policy Analyst

Guests Present:

Terri Goldman, Lifetime Academy – Colorado Springs
Huong Kim Nguyen, International Institute of Cosmetics – Denver
Nguyet Nguyen, International Institute of Cosmetics – Denver
Tave Accardo, Tave's Nail Academy – Fort Collins
Robert Smith, Essentials Therapeutic Massage School – Grand Junction
Suren Shrestha, Atma Buti – Boulder
Marla Knapp, The Salon Professional Academy – Colorado Springs
Lynn Whitesides, The Salon Professional Academy – Colorado Springs
Jacqueline Stallman, LSO Training, LLC – Aurora
Robert Terry, Jackson Hewitt Tax School – Fort Collins
Dawn Lewis, Healing Spirits Massage Training Program - Boulder
Kimberly Barnett, Mountain Sanctuary Day Spa - Breckenridge
Debra Bullock, Starkey International School of Household Management – Denver
Amy Cook, Jackson Hewitt – Fillmore – Colorado Springs
Tom Baltuskonis, Jackson Hewitt – Fillmore – Colorado Springs

Sheri Covey, Rocky Mountain Ortho-Bionomy Center – Grand Junction
Syed Qadri, Accent Learning Systems, Inc., - Aurora
Brooke Brown, Dental Careers of Colorado - Lakewood

Approval of the April 22, 2014 Board Meeting Public Session Minutes:

The Board reviewed the April 22, 2014, meeting minutes. Ms. Dineen, Senior Assistant Attorney General, Office of the Colorado Attorney General, made corrections to the Minutes of April 22, 2014 Board Meeting Minutes. Mr. Semakula moved for approval of the minutes with correction. The motion was seconded and passed.

Additions / Changes/ Corrections to the Agenda:

Director Candler announced that on the Agenda, under "A" Consideration of Approval Programs/Stand Alone Courses, #4,5,6, Life Time Academy all locations, received a corrected stand-alone course to replace the ones that was in the board packet. Also under "A", #9 Clover Leaf University, Denver, request that it be tabled until the June 24th Board meeting.

Director Report:

Director Candler regretfully informed the Board that Mr. Jim Parker, will be leaving in June; he has taken a new position in Washington state and wish Jim the very best in his new position. The Division has hired its replacement, Mary Kanaly, who will be our new Compliance Officer once she officially joins our team on June 11, 2014. Ms. Kanaly comes from the Department of Regulatory Agencies (DORA); her prior investigatory experience and knowledge of state regulation and agency operations will serve the Board and Division well. Ms. Kanaly will be at the June 24, 2014 Board meeting.

Director Candler reported that Ms. Heather Delange will be at the board meeting of June 24, 2014 to discuss the State Authorization Reciprocity Act ("SARA").

Staff Report:

None

A. Consideration of Approval Programs / Stand Alone Courses

1. Healing Sprits Massage Training Program - Boulder

Program Specialist Belisle brought to the Board's attention for review and consideration two new stand-alone course: (1) SMRT: Thigh & Knee; and (2) SMRT: Lower Leg & Foot, proposed by Healing Sprits Massage Training Program, Boulder. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced courses for Healing Spirits Massage Training Program, 550 Mohawk Drive, #65, Boulder, CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the

above-referenced courses effective May 27, 2014. The motion was seconded and unanimously passed.

2. Cook Street School of Culinary Arts - Denver

Program Specialist Belisle brought to the Board's attention for review consideration of one new program, proposed by Cook Street School of Culinary Arts, Denver. No school representative was present. Mr. Wolf moved to table the matter until such time that a representative can be present. The motion was seconded and unanimously passed.

3. Essentials Therapeutic Massage School – Grand Junction

Program Specialist Esquibel brought to the Board's attention for review and consideration one new stand-alone course, Medical Billing for Massage Therapist, proposed by Essential Therapeutic Massage School, Grand Junction. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Essentials Therapeutic Massage School, 557 Highway 50, Grand Junction, CO 81503 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective May 27, 2014. The motion was seconded and unanimously passed.

4. Life Time Academy - Centennial

See #6 below

5. Life Time Academy – Colorado Springs

See #6 below

6. Life Time Academy – Westminster

It was the will of the Board to consider one new stand-alone course for all three locations as one combined matter.

Program Specialist Viteri brought to the Board's attention for review and one new course, MMA Conditioning Specialist (MA1010), proposed by Life Time Academy, Centennial, Colorado Springs and Westminster. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-reference course for all three locations Life Time Academy, 5000 East Dry Creek Road, Centennial, CO 80122; Life Time Academy, 4410 Royal Drive, Colorado Springs, CO 80920 and Life Time Academy, 397 West 148th Avenue, Westminster, CO 80020 can be reasonably maintained in compliance with the minimum standard as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved to approve the above-reference course effective May 27, 2014. The motion was seconded and unanimously passed.

7. The Salon Professional Academy – Colorado Springs

Program Specialist Viteri brought to the Board's attention for review and consideration one new stand-alone course Makeup Artistry, proposed by The Salon Professional Academy, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for The Salon Professional Academy, 4388 Austin Bluffs Parkway, Colorado Springs, CO 80918 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective May 27, 2014. The motion was seconded and unanimously passed.

8. Rocky Mountain Ortho-Bionomy Center – Grand Junction

Program Specialist Viteri brought to the Board's attention for review and consideration one new stand-alone course Langer Lines, proposed by Rocky Mountain Ortho-Bionomy Center, Grand Junction. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Rocky Mountain Ortho-Bionomy Center, 115 N. 5th Street, Suite 305, Grand Junction, CO 81501 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective May 27, 2014. The motion was seconded and unanimously passed.

9. Starkey International School of Household Management - Denver

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand-alone course Starkey Certified Household Manager On-Line Program, proposed by Starkey International School of Household Management, Denver. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Starkey International School of Household Management, 1350 Logan Street, Denver, CO 80203 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the above-referenced course effective May 27, 2014, contingent on corrections being made. The motion was seconded and unanimously passed.

10. Parelli Natural Horsemanship University – Pagosa Springs

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Advanced Instructor, proposed by Parelli Natural Horsemanship University. No school representative was present. Based upon the Board's consideration and determination that the above-referenced program for Parelli Natural Horseman ship University, 7110 HWY 160 W, Pagosa Springs, CO 81147 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective May 27, 2014. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Tave's Nail Academy – Fort Collins

Program Specialist Belisle brought to the Board's attention for consideration of renewal Tave's Nail Academy, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$7,601; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Tave's Nail Academy, 636 West Coy Drive, Fort Collins, CO 80521, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

2. Southwest School of Massage & Aesthetics - Durango

Program Specialist Belisle brought to the Board's attention for consideration of renewal Southwest School of Massage & Aesthetics, Durango. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$3,500; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to Southwest School of Massage & Aesthetics, 1315 Main Avenue, Suite 316, Durango, CO 81301, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

3. Advanced Therapy Institute of Touch – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Advanced Therapy Institute of Touch, Colorado Springs. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$7,200; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Advanced Therapy Institute of Touch, 1880 Dublin Blvd., Suite D, Colorado Springs, CO 80918, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

4. Beyond Massage - Aspen

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Beyond Massage, Aspen. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$8,940; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education

Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Beyond Massage, 3131 Maroon Creek Road, #27, Aspen, CO 81611, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

5. Jackson Hewitt-Fillmore – Colorado Springs

Program Specialist Viteri brought to the Board's attention for consideration of renewal Jackson Hewitt-Fillmore, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,059; that the school submitted a bond in the amount of \$5,000;(\$35,000.00 Corporate Umbrella Bond) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to Jackson Hewitt-Fillmore, 702 E. Fillmore Street, Colorado Springs, CO, 80907, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

6. Jackson Hewitt Tax School – Fort Collins

Program Specialist Viteri brought to the Board's attention for consideration of renewal Jackson Hewitt Tax School, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$401; that the school submitted a bond in the amount of \$5,000; (\$35,000.00 Corporate Umbrella Bond) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to Jackson Hewitt Tax School, 2716 South College Avenue, Fort Collins, CO, 80525, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

7. LSO Training, LLC - Aurora

Program Specialist Viteri brought to the Board's attention for consideration of renewal LSO Training, LLC, Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$18,500; that the school submitted a bond in the amount of \$18,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to LSO Training, LLC, 2620 South Parker Road-#170, Aurora, CO, 80014, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

8. Mountain Sanctuary Day Spa - Breckenridge

Program Specialist Viteri brought to the Board's attention for consideration of renewal Mountain Sanctuary Day Spa, Breckenridge. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Wolf moved that the Standard Certificate of Approval be granted to Mountain Sanctuary Day Spa, 100 N. Main Street – Suite 104, Breckenridge, CO, 80424, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

9. Dental Careers of Colorado, LLC - Lakewood

Program Specialist Viteri brought to the Board's attention for consideration of renewal Dental Careers of Colorado, LLC, Lakewood. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$14,975; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Dental Careers of Colorado, LLC, 7425 W. Hampden Avenue, Lakewood, CO, 80227, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

10. International Institute of Cosmetics - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal International Institute of Cosmetics, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,800; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to International Institute of Cosmetics, 2370 W. Alameda Avenue, #12, Denver, CO, 80223, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

11. Accent Learning Systems, Inc., - Aurora

Program Specialist Oerman brought to the Board's attention for consideration of renewal Accent Learning Systems, Inc., Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$9,000; that the school submitted a bond in the amount of \$35,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Accent Learning Systems, Inc., 1450 S. Havana, Suite 232, Aurora, CO,

80012, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

12. Mountain Heart School of Bodywork & Transformation – Crested Butte

Program Specialist Oerman brought to the Board's attention for consideration of renewal Mountain Heart School of Bodywork & Transformation, Crested Butte. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$11,893.65; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to Mountain Heart School of Bodywork & Transformation, 719 Fifth Street, Crested Butte, CO 81224, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

13. The Connecting Point School of Massage and Spa Therapies - Telluride

Program Specialist Oerman brought to the Board's attention for consideration of renewal The Connecting Point School of Massage and Spa Therapies, Telluride. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$3,840; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to The Connecting Point School of Massage and Spa Therapies, 317 E. Colorado Avenue, #2A, Telluride, CO 81435, for the period beginning July 1, 2014 and ending June 30, 2017. The motion was seconded and unanimously passed.

C. Consideration of Renewal of Certificate of Approval with Programs/Courses

1. Atma Buti - Boulder

Program Specialist Oerman brought to the Board's attention for consideration of renewal Atma Buti, Boulder and for review and consideration four new stand-alone courses: (1) Introduction Level I – Himalayan Chakra Singing Bowl Therapy One and Two Bowl Therapy; (2) Intermediate Level II – Himalayan Chakra Singing Bowl, Using 7 Bowl Therapy Techniques; (3) Advanced Level III – Himalayan Chakra Singing Bowl, Using 7 Bowl Therapy Techniques; and (4) Teacher Training Level IV – Himalayan Chakra Bowl Therapies. A school representative was present. After discussion and consideration, the school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,800; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Atma Buti, 6395 Gunpark Drive, Suite G, Boulder, CO 80301 for the period beginning July 1, 2014 and ending June 30, 2017, and the above-referenced courses be approved effective May 27, 2014. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Standard Certificates for Out of State

Program Supervisor Belisle introduced the following eighteen out-of-state schools for consideration of approval:

1. Concorde Career College – 3239 Broadway, Kansas City, MO 64111
2. Dynasty School – 2373 S. Hacienda Blvd., Hacienda Heights, CA 91745
3. Tulsa Welding School, Inc. – 2454 East 11th Street, Tulsa, OK 74104
4. Tulsa Welding School, Inc. – Jacksonville Campus – 3500 Southside Blvd, Jacksonville, FL 32216
5. WyoTech – Laramie – 4393 North Third Street, Laramie, WY 82072
6. WyoTech – Blairsville – 500 Innovation Drive, Blairsville, PA 15717
7. WyoTech – Fremont – 200 Whitney Place, Fremont, CA 94539
8. WyoTech – Ormond Beach – 470 Destination Daytona Lane, Ormond Beach, FL 32174
9. Everest University - 9200 Southpark Center Loop, Orlando, FL 32819
10. Everest College Phoenix - 10400 N. 25th Avenue, Suite 190, Phoenix, AZ 85021
11. World Wide College of Auctioneering – 2025 S. Federal Avenue, Mason City, IA 50401
12. American School of Real Estate Express, LLC – 12977 North Forty Drive, Suite 368, St Louis, MO 63141
13. McKissock, Inc. – 218 Liberty Street, Warren, PA 16365
14. ProSchools, Inc. – 9400 SW Barnes Road, Suite 400, Portland, OR 97225
15. Swift Driving Academy – 2200 S. 75th Avenue, Phoenix, AZ 85043
16. 360 Training- 13801 Burnet Road, Suite 100, Austin, TX 78727
17. Career Webschool – Cumberland Center II, 3100 Cumberland Blvd., Suite 1450, Atlanta, GA 30339
18. TrainingPro – 11350 McCormick Road, Executive Plaza III, Suite 1001, Hunt Valley, MD 21031

It was the will of the Board to consider all in one action. The Board after determining that all eighteen out-of-state schools each meet the minimum requirements as set forth in 12-59-

111(2), C.R.S.; that each school's bond be set in the amount of the statutory minimum of \$50,000; that the eighteen out-of-state schools each demonstrate compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that all can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division, Mr. Semakula motioned that in respect to the out-of-state schools identified herein, the respective Standard Certificates of Approval be granted for the period beginning July 1, 2014 and ending June 30, 2015. The combined motion was seconded and unanimously passed.

E. Notification of School Closings

As an informational item only the staff reported the closing of two schools: Englewood Cosmetology Trades, 3200 S. Acoma Street, Englewood, CO 80110; staff confirmed that the school has had no new classed or enrollment since the date of closing (due to non-renewal) and all students have successfully completed training. Last student graduated March 26, 2014. Effective date of closing April 24, 2014 all available student and educational records are maintained by DPOS.

Rocky Mountain Ortho-Bionomy Center, LLC, 3288 S. Dayton Court, Denver, CO 80231; staff confirmed that there were no enrolled students through the Denver location since the date of closure (due to non-renewal). Effective February 12, 2013 all available student and educational records are maintained at the Rocky Mountain Ortho-Bionomy Center, LLC main office in Grand Junction.

Other Business:

1. Tech Lectures - Denver

Director Candler and Program Specialist Viteri recapped the status of the matters concerning tech lecture which was considered by the Board at their previous meeting on April 22, 2014. The Division reported that Mr. Medina had agreed to and signed the Stipulated Agreement specifying each of the terms and conditions required by the Board. After further review and consideration of terms contained in the Stipulated Agreement and the ongoing requirements for maintaining Provisional Approval, Steve Steele motioned to approve and ratify the Stipulated Agreement and directed the Division to monitor and provide monthly reporting to the Board at each meeting of Tech Lectures' ability to meet each term and condition of the Agreement. The motion was second and passed. Also for review and consideration one new program: PTCB Pharmacy Technician National Exam Review; and thirty new stand-alone courses: (1) Lecture 1 – Basic Pharmacology; (2) Lecture 2 – About Diabetes Mellitus; (3) Lecture 3 – About the Respiratory System; (4) Lecture 4 - About Antibiotics; (5) Lecture 5 – About Epilepsy; (6) Lecture 6 – About Analgesics; (7) Lecture 7 – The Circulatory System; (8) Lecture 8 – Hyper alimentations; (9) Lecture 9 – About Psychiatric Drugs; (10) Lecture 10 – About Reproduction; (11) Lecture 11 – About AIDS; (12) Lecture 12 – About Chemotherapy; (13) Lecture 13 – Retail Calculations; (14) Lecture 14 – Hospital Calculations; (15) Lecture 15 – Herbal Medicine; (16) Lecture 16 – Pharmacy Regulations; (17) Lecture 17 – IV Admixtures; (18)Lecture 18 – Drugs of Abuse; (19) Lecture 19 – About Headaches; (20) Lecture 20 – Assisting the Pharmacist; (21) Lecture 21 – The Glucose Monitor; (22) Lecture 22 – About Compounding Principles; (23) Lecture 23 – About Depression; (24) Lecture 24 – About

Generic Drugs; (25) Lecture 25 – About Nuclear Pharmacy; (26) Lecture 26 – About Allergies; (27) Lecture 27 – Intro Pharmacokinetic Calculations; (28) Lecture 28 – About the Digestive System; (29) Lecture 29 – Importance of Aseptic Techniques; and (30) Lecture 30 – Med Errors in the Retail Setting. Although no school representative was present, the Division report of the school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$2,880; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Wolf moved that the Standard Certificate of Approval be granted to Tech Lectures, 5775 W. Dartmouth Avenue, 8-308, Denver, CO 80227 for the period beginning April 22, 2014 and ending June 30, 2015, and the above-referenced program and courses be approved effective April 22, 2014. The combined motion was seconded and unanimously passed.

2. Proposed Rulemaking – Adjustment to Fees

Director Candler presented the Board with a Memo detailing the purpose and justification for the proposed adjustment of fees as follows: First, the Division has identified a significant decrease under the current fee schedule due to HB 14-1136, signed into law on April 7, 2014. This new provision exempts Continuing Professional Education providers who deliver professional continuing education for the renewal or maintenance of a Colorado professional license recognized in Colorado. This legislation was introduced to reduce duplication of regulatory oversight for professional continuing education that was being adequately overseen by other agencies and commissions. DPOS has estimated that exempting these providers from DPOS oversight will result in a decrease of \$110,000 annually with the current fee schedule. This amount constitutes approximately 1/8 of the Division's budget. Accordingly, DPOS must adjust fees across the board (please see the attached proposed fee schedule). Secondly, the Division will have compounded operating costs associated with approving an increased number of new schools that will generate a significant increase in workload associated with administering a one year provisional certificate.

It is important to note that the Division oversees a wide variety of industries encompassing schools, programs and student bodies of vastly differing sizes and types throughout the state. DPOS staff has endeavored to develop and revise the proposed fee schedule to most equitably allocate costs necessary to fund the administration of the Division. In accordance with rulemaking procedures, the Division reported that it would post notice of proposed fees and follow the rulemaking process by providing stakeholders and interested parties the opportunity to submit written or oral comment during the rulemaking process.

After consideration and further discussion of the Division Director's Memo and oral summary regarding adjustment of fees and recommendation to modify and revised fees, Ms. Malay motioned that the Board accept the proposed fee schedule as presented and instructed the Division to submit and file with the Office of the Secretary of State a Notice of Public Rulemaking Hearing regarding the proposed fee changes. The motion was seconded and passed.

Adjournment:

There being no other business, Mr. Wolf motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of May 27, 2014, adjourned at 11:15 A.M.

The next regularly scheduled meeting of the Board is Tuesday June 24, 2014, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 866-2723