

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

January 22, 2013, 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Acting Chair Thomas Narvaez called the meeting to order at 9:33 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Tom Narvaez, Vice Chair	Winnifred Rovig	Buddy Douglass
Arlene Rae Malay	Jennifer Sprague	Steven W. Steele

Board Members Absent:

Lisa Bennison Noll, Chair

Division Staff Present:

Lorna Candler, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Bernadette Esquibel, Program Specialist
Voni Oerman, Program Specialist	Karla Viteri, Program Specialist
Loretta Perez, Administrative Assistant	

Board Counsel Present:

Erica Weston, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Meredith Hodges, TMD Equine University - Loveland
Talismae Martin, Talismae Holistic College - Englewood
John Larkin, Medical Massage International – Denver
Kassandra Garrison, American Institute College of Health Professions – Denver
Cindy Holloway, The Cosmetology School - Parker
Cindy Lloyd, Well Animal Institute - Brighton
Sherri Kananen, Intellitec College – Grand Junction & Pueblo
Ivan Nikolaeff, Everest College - Aurora
Erin Juhlin, CollegeAmerica – All Locations
Nathan Larson, CollegeAmerica – Denver
Qinglin Qiu, Massage School of Colorado - Broomfield
Pat Schlotter, Everest College – Thornton
Chloe Villano, Clover Leaf University – Denver
Miguel Valdez, Clover Leaf University – Denver
Joel Scimeca, CollegeAmerica – Fort Collins
Ridge King, Next Dimension Training – Parker
Bruce Stassen, LeaderQuest - Englewood
Melissa Hayes, Accounting & Business School of the Rockies – Greenwood Village

Diana Gunderson, Institute of Business and Medical Careers – Greeley, Ft. Collins & Longmont
Michael Pule, Institute of Business and Medical Careers - Greeley, Ft. Collins & Longmont
Gina Maez, Fort Collins Academy of Bartending – Fort Collins
Jim Rodgers, Medical Sales College – Englewood
Rebecca Ensley, Medical Sales – Englewood
Dan Nguyen, United Beauty College – Denver
Ruby Shrestha, Atma Buti - Boulder
Rico Munn, Esq., College America – All Colorado locations

Approval of the December 4, 2012 Board Meeting Public Session Minutes:

The Board reviewed the December 4, 2012 meeting minutes. Ms. Sprague moved for approval of the minutes as read. The motion was seconded and passed.

Approval of the December 4, 2012 Executive Session Minutes:

The Board reviewed the December 4, 2012 meeting minutes. Mr. Douglass moved for approval of the minutes as read. The motion was seconded and passed.

Approval of the November 8, 2012 Annual Board Meeting Minutes:

The Board reviewed the November 8, 2012 annual meeting minutes. Mr. Steele moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Director Candler reported one correction to the Agenda. On page, under section "C" - Consideration of Approval of Provisional Certificate of Approval, item number "3" should read "TMD Equine University, Loveland".

Director Candler requested addition of two Agenda items for Board consideration: Under section "E" – Student Complaints / Matters of Non Compliance / Legal Action - as item "1", an update concerning CollegeAmerica – all Colorado locations and the Stipulation and Final Agency Order addressing statewide advertising; and under section "F" – Consideration of Bond Reduction – also concerning CollegeAmerica – all Colorado locations, and the School's request for a surety bond reduction. The Board had no objection to these additional agenda items.

Staff / Director Report:

There was no Director or staff report.

A. Consideration of Approval Programs / Stand Alone Courses

1. Accounting & Business School of the Rockies – Greenwood Village

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Computer Proficiency Program, proposed by Accounting & Business School of the Rockies, Greenwood Village. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Accounting & Business School of the Rockies, 5420 S. Quebec Street, Suite 100, Greenwood Village, CO 80111, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced program effective January 22, 2013. The motion was seconded and unanimously passed.

2. Executive Security International, LTD. – Grand Junction

Program Specialist Oerman brought to the Board's attention for review and consideration two new programs: (1) Designated Defensive Marksman; and (2) Tactical Medic Residency, proposed by Executive Security International, LTD., Grand Junction. A school representative was available by telephone. Based upon the Board having determined that the above-referenced programs for Executive Security International, LTD., 715 Horizon Drive, Suite 301, Grand Junction, CO 81506 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced programs effective January 22, 2013. The motion was seconded and unanimously passed.

3. Intellitec College - Pueblo

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Business Office Administration & Accounting, proposed by Intellitec College, Pueblo. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Intellitec College, 3673 Parker Boulevard, Pueblo, CO 81008 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the above-referenced program effective January 22, 2013. The motion was seconded and unanimously passed.

4. IntelliTec College – Grand Junction

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Biomedical Equipment Technician, proposed by IntelliTec College, Grand Junction. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for IntelliTec College, 772 Horizon Drive, Grand Junction, CO 81506 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Sprague moved to approve the above-referenced program effective January 22, 2013. The motion was seconded and unanimously passed.

5. LeaderQuest - Englewood

Program Specialist Oerman brought to the Board's attention for review and consideration one program and three stand-alone courses. The program is SharePoint Power User, and the courses are: (1) Installing & Configuring Windows Server 2012; (2) Administering Windows Server 2012; and (3) Configuring Advanced Windows Server 2012 Services, proposed by LeaderQuest, Englewood. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program and courses for LeaderQuest, 6825 S. Galena Street, Suite 100, Englewood, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the above-referenced new program and courses effective January 22, 2013. The combined motion was seconded and unanimously passed.

6. United Beauty College - Denver

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand-alone course, Eyelashes Extension, proposed by United Beauty College, Denver. A school representative was not available. Based upon the Board having determined that the above-referenced course for United Beauty College, 1907 W. Mississippi Ave., Denver, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the course effective January 22, 2013, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

7. Medical Sales College - Englewood

Program Specialist Viteri brought to the Board's attention for review and consideration fifteen new programs, proposed by Medical Sales College, Englewood. The programs are: (1) 6 Weeks – Orthopedic Reconstruction & Trauma; (2) 10 Week - Orthopedic Reconstruction & Trauma; (3) 16 Week - Orthopedic Reconstruction & Trauma; (4) 6 Week – Foot & Ankle; (5) 10 Week – Foot & Ankle; (6) 16 Week - Foot & Ankle; (7) 6 Week – Orthopedic Extremities; (8) 10 Week – Orthopedic Extremities; (9) 16 Week – Orthopedic Extremities; (10) 6 Week – Sports Medicine; (11) 10 Week – Sports Medicine; (12) 16 Week – Sports Medicine; (13) 6 Week – Spine; (14) 10 Week – Spine; and (15) 16 Week – Spine. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Medical Sales College, 8310 South Valley Highway, Suite 105, Englewood, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the programs effective January 22, 2013. The motion was seconded and unanimously passed.

8. Everest College - Aurora

Program Specialist Belisle brought to the Board's attention for review and consideration two new programs: (1) Criminal Justice – Private & Homeland Security; and (2) Criminal Justice – Social & Youth Services, proposed by Everest College, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Everest College, 14280 Jewell Avenue, Suite 100, Aurora, CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Sprague moved to approve the programs effective January 22, 2013. The motion was seconded and unanimously passed.

9. Everest College - Thornton

Program Specialist Belisle brought to the Board's attention for review and consideration one new program, Medical Assistant, proposed by Everest College, Thornton. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Everest College, 9065 Grant Street, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the program effective January 22, 2013. The motion was seconded and unanimously passed.

10. Institute of Business and Medical Careers – Greeley

See # 12 Below

11. Institute of Business and Medical Careers – Fort Collins

See # 12 Below

12. Institute of Business and Medical Careers – Greeley – Fort Collins & Longmont

It was the will of the Board to consider the program and courses for all locations as one combined matter.

Board member Steven Steele recused himself from this matter only, citing an appearance of a conflict of interest. There was still a two-third majority present on the Board.

Program Specialist Belisle brought to the Board's attention for review and consideration one new program and four new stand-alone courses applicable to the Greeley, Fort Collins and Longmont locations. The program is: Computer Support Specialist Program – AOS Degree. The courses are: (1) CSS230 – PC Maintenance & Repair I; (2) CSS235 – PC Maintenance & Repair II; (3) CSS240 – Networking I; and (4) CSS245 – Networking II, proposed by Institute of Business and Medical Careers, Greeley, Fort Collins and Longmont. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program and courses for Institute of Business & Medical Careers, 5400 West 11th Street, Suite D, Greeley, CO 80634; Institute of Business & Medical Careers, 3842 South Mason Street, Fort Collins, CO 80525 and Institute of Business & Medical Careers, 2315 North Main Street, Longmont, CO 80501 can be

reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Sprague moved to approve the program and courses for the cited locations effective January 22, 2013. The combined motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. The Cosmetology School – Parker

Program Specialist Esquibel brought to the Board's attention for consideration of renewal The Cosmetology School, Parker. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to The Cosmetology School, 17862 Cottonwood Drive, Parker, CO 80134, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

2. The Well Animal Institute - Brighton

Program Specialist Esquibel brought to the Board's attention for consideration of renewal The Well Animal Institute, Brighton. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$10,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to The Well Animal Institute, 15986 Delta Court, Brighton, CO 80603, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

C. Consideration of Approval of Provisional Certificate of Approval

1. Clover Leaf University - Denver

Program Specialist Oerman brought to the Board's attention for consideration, Clover Leaf University, Denver, a new school with four proposed programs, and sixteen new stand-alone courses. The programs are: (1) Cannabis Cultivation Program Certification; (2) Cannabis Business Program Certification; (3) Weekend Certification; and (4) Understanding the Laws Program Certification. The courses are: (1) Cannabis Budtender Certification; (2) Cannabis Business 101; (3) Cannabis Business 102; (4) Cannabis Consultant Certification; (5) Cannabis Culinary Certification; (6) Cannabis Science and Testing; (7) Compliance 101; (8) Cultivation 101; (9) Cultivation 102; (10) Infusion Laboratories; (11) Master Grow Cultivation; (12) Understanding the Law 101; (13) Understanding the Law 102; (14) Weekend Certification Course; (15) Dispensary Management Procedures; and (16) Cannabis

Law Continued Legal Training. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$7,475; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Clover Leaf University, 601 W. 11th Avenue, #508, Denver, CO 80204 for the period beginning January 22, 2013, ending June 30, 2014, and that the programs and courses before the Board be approved, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

2. Atma Buti - Boulder

Program Specialist Oerman brought to the Board's attention for consideration Atma Buti, Boulder, a new school with four proposed new stand- alone courses: (1) Fundamental; (2) Intermediate; (3) Advanced; and (4) Further Advanced. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass in a combined motion moved that a Provisional Certificate of Approval be granted to Atma Buti, 6395 Gunpark Drive, Suite G, Boulder, CO 80301 for the period beginning January 22, 2013, ending June 30, 2014, and that the courses before the Board be approved, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

3. TMD Equine University - Loveland

Program Specialist Oerman brought to the Board's attention for consideration TMD Equine University, Loveland, a new school with one proposed program, All-Breed Equine Training. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$150,000; that the school submitted a letter of credit in the amount of \$150,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to TMD Equine University, 2457 ½ South Country Road 19, Loveland, CO 80537 for the period beginning January 22, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

4. Fort Collins Academy of Bartending – Fort Collins

Program Specialist Oerman brought to the Board's attention for consideration Fort Collins Academy of Bartending, Fort Collins, a new school with six proposed new stand-alone courses: (1) Bar Management; (2) FOH (Front of House) Management; (3) Bartending 101;

(4) Wine Basics 101; (5) Beer Basics 101; and (6) Flair Bartending. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,600; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele in a combined motion moved that a Provisional Certificate of Approval be granted to Fort Collins Academy of Bartending, 120 West Olive Street, Fort Collins, CO 80524 for the period beginning January 22, 2013, ending June 30, 2014, and that the courses before the Board be approved. The combined motion was seconded and unanimously passed.

5. Next Dimension Training - Parker

Program Specialist Oerman brought to the Board's attention for consideration, Next Dimension Training, Parker, a new school with three proposed programs, and five new stand-alone courses. The programs are: (1) A+/Network+; (2) Network+/Security+; and (3) A+/Network+/Security+. The courses are: (1) CCNA; (2) Network+; (3) Security+; (4) A+; and (5) CCENT. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,000; that the school submitted a savings account in the amount of \$8,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass in a combined motion moved that a Provisional Certificate of Approval be granted to Next Dimension Training, 19776 New Market Court, Parker, CO 80134 for the period beginning January 22, 2013, ending June 30, 2014, and that the programs and stand-alone courses before the Board be approved, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

6. Massage School of Colorado - Broomfield

Program Specialist Viteri brought to the Board's attention for consideration Massage School of Colorado, Broomfield, a new school with one proposed program, 650 Hours Essential Massage Program. A School representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$16,000; that the school submitted a certificate of deposit in the amount of \$16,005.52; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to Massage School of Colorado, 11999 Saulsbury Street, Broomfield, CO 80020 for the period beginning January 22, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

7. Talismae Holistic College - Englewood

Program Specialist Viteri brought to the Board's attention for consideration, Talismae Holistic College, Englewood, a new school with four proposed programs, and sixteen new stand-alone courses. The programs are: (1) 1200 Hour Hairstyling Program (licensing); (2) Esthetics Licensing Program; (3) 1800 Hour Cosmetology Program Licensing; and (4) 1000 Hour Massage Program (for national NCBTMB exam). The courses are: (1) Eye Lash Extension Course; (2) ACID PEEL 24 Hour Course; (3) Microdermabrasion Course; (4) Intro to Naturopathic Esthetician Course; (5) 250 Hour Naturopathic Esthetician Professional Course; (6) Spa-Logic Facials Course; (7) Ayurvedic Facials Course; (8) Essential Oils Course; (9) Hydro Therapy Course; (10) Manual (MLD) Lymphatic Course; (11) 50 Hours Vibrational Medicine Course; (12) 120 Hour Vipassana Meditation Course; (13) Food for the Soul Course; (14) 1100 Hours Spiritual Psychology (Journal) Course; (15) 120 Hour Directors Course; and (16) 320 Hour Instructor Course. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,000; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Sprague in a combined motion moved that a Provisional Certificate of Approval be granted to Talismae Holistic College, 7550 S. Blackhawk Street, #7-102, Englewood, CO 80112 for the period beginning January 22, 2013, ending June 30, 2014, and that the programs and courses before the Board be approved. The combined motion was seconded and unanimously passed.

8. Medical Massage International - Denver

Program Specialist Viteri brought to the Board's attention for consideration Medical Massage International, Denver, a new school with one proposed program, and three new stand-alone courses. The program is: (1) Massage Therapy 800 Hour Program. The courses are: (1) 30 Minute Low Back Relief; (2) 15 Minute Neck Relief; and (3) 97001 Ortho Assessment. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,200; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele in a combined motion moved that a Provisional Certificate of Approval be granted to Medical Massage International, 2050 So. Oneida Street, Denver CO 80224, for the period beginning January 22, 2013, ending June 30, 2014; and that the program and courses before the Board be approved contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

D. Consideration of Change of Ownership

1. American Institute College of Health Professions - Denver

Program Specialist Esquibel brought to the Board's attention for consideration application for a change of ownership American Institute College of Health Professions, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining

that the school is in compliance with the required minimum surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$60,000; and that American Institute College of Health Professions, 210 University Blvd., Suite 210, Denver, CO 80206 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the change of ownership be granted for the period beginning January 22, 2013 and ending June 30, 2015. The motion was seconded and unanimously passed.

2. CollegeAmerica – Colorado Springs

See #5 below

3. CollegeAmerica – Denver

See # 5 below

4. CollegeAmerica – Fort Collins

See #5 below

5. CollegeAmerica – Colorado Springs – Denver - Fort Collins - Colorado Springs South

It was the will of the Board to consider the request for approval of a change of ownership for all four locations as one combined matter. Board member Steven Steele recused himself from this matter only, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present. School representatives and its legal counsel were present.

Director Candler reported that a meeting was held recently among the Assistant Attorney General Erica Weston, the School's attorney, and her. The Board indicated it would like to consult with its legal counsel for the purpose of learning what legal options may be available to the Board before addressing the change of ownership request and how approval may affect pending litigation, and a current matter of non-compliance concerning statewide advertising. Mr. Douglass motioned to convene into Executive Session pursuant to §24-6-402(3) (b) (III), C.R.S., on pending or imminent court action and pursuant to §24-6-402(3) (a) (II), to discuss matters required to be kept confidential. Ms. Rovig seconded, and the motion to convene into Executive Session was unanimously passed.

The regular public board meeting recorder was turned off, and the Board of Private Occupational Schools convened into Executive Session at 11:06 A.M. for the purposes described above as requiring confidentiality. No member of the general public was present. The Executive Session recorder was turned on.

Executive session concluded and the public session of the Board meeting reconvened at 11:53 A.M. The Executive Session recorder was turned off. The tape was removed and

marked "January 22, 2013 Executive Session". The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Weston affirmed for the public record that the Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in what in good faith is believed to be attorney-client privileged matters required to be kept confidential.

Ton Narvaez, Acting Chair, gave CollegeAmerica's representatives an opportunity to present a statement regarding the requested Change of Ownership. The school satisfied the Board's inquiry. After due deliberation and discussion, the Board determined that CollegeAmerica – Colorado Springs, 3645 Citadel Drive South, Colorado Springs, CO 80909 is in compliance with the required minimum surety level in the amount of \$539,924; that this respective school submitted a letter of credit in the amount of \$539,924; that CollegeAmerica – Denver, 1385 S. Colorado Blvd., 5th Floor, Denver, CO 80222, is in compliance with the required minimum surety level in the amount of \$925,596; that this respective school submitted a letter of credit in the amount of \$925,596; that CollegeAmerica – South Colorado Springs, 1026 Maxwell Street, Colorado Springs, CO 80906, is in compliance with the required minimum surety level in the amount of \$539,924; that this respective school submitted a letter of credit in the amount of \$539,924; that these three schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements; that the change of ownership should not adversely affect any pending litigation or matters on non-compliance currently before the Board; and that the change of ownership be granted, in respect to these three locations, for the period beginning January 22, 2013 and ending June 30, 2014. The Board further determined that CollegeAmerica – Fort Collins, 461 South Mason Street, Fort Collins, CO 80525 is in compliance with the required minimum surety level in the amount of \$541,744; that this respective school submitted a letter of credit in the amount of \$451,744; that this school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements; that the change of ownership should not adversely affect any pending litigation or matters on non-compliance currently before the Board; and that the change of ownership for this school be granted for the period beginning January 22, 2013 and ending June 30, 2013. Mr. Douglass moved that the change of ownership be granted for all four Colorado locations as specified, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

E. Student Complaints / Matters of Non Compliance / Legal Action

1. CollegeAmerica – Colorado Springs – Denver - Fort Collins - Colorado Springs South - Stipulation and Final Agency Order Concerning Statewide Advertising

Director Candler and Assistant Attorney General Erica Weston updated the Board on the progress made in respect to the Stipulation and Final Agency Order concerning statewide advertising and the pending Notice of Non Compliance issued October 1, 2012, for CollegeAmerica - Denver, CollegeAmerica – Colorado Springs, CollegeAmerica – South Colorado Springs and CollegeAmerica - Fort Collins. School representatives and legal

counsel were present. After due deliberation and discussion, Ms. Malay motioned to approve the Stipulation and Final Agency Order which addresses the advertising matters of non-compliance. The motion was seconded and unanimously passed.

F. Consideration of Bond Reduction

1. CollegeAmerica – Colorado Springs – Denver - Fort Collins - Colorado Springs South

Director Candler presented the school's request for a surety bond reduction concerning its Colorado locations. School representatives and legal counsel were present. It was the will of the Board to consider the surety bond reduction request for all Colorado locations as one matter. The Board provided an opportunity for the school to make a statement in support of this request. After due deliberation and discussion, Mr. Douglass motioned to table this matter until the May 2013 Board meeting. The combined motion was seconded and unanimously passed.

Other Business:

None

Adjournment:

There being no other business, Ms. Malay motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of January 22, 2013, adjourned at 12:17 P.M.

The next regularly scheduled meeting of the Board is Tuesday, February 26, 2013, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone: (303) 866-2723