

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

February 24, 2009 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the offices of the Division of Private Occupational Schools, 1560 Broadway, Suite 1250, Denver, CO 80202.

Chair Robert Martin called the meeting to order at 9:50 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken and a quorum was present.

Board Members Present:

Robert Martin, Chair
Tom Narvaez

Jerry Sirbu
Winnifred Rovig

Board Members Absent:

Lisa Bennison Noll, Vice Chair

Buddy Douglass

Karen Hall

Division Staff Present:

Jim Parker, Director
Renee Belisle, Program Specialist
Bernadette Esquibel, Program Specialist

Georgia Roberts, Deputy Director
Voni Oerman, Program Specialist
Loretta Perez, Administrative Assistant

Board Counsel Present:

Monica Aldridge, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

David Ehrnstein, DME Enterprises, Inc., - Strasburg
Tatiana Fefer, Life Line College of Health – Denver
Ed Kraus, IntelliTec College – Colorado Springs
Dr Miguel Slias, IntelliTec College – Colorado Springs
Daniel Slater, International Guide Academy - Denver
Roger Hauf, Excel Driver Services – Wheat Ridge and Grand Junction
Marc Schapiro, Bel Rea Institute – Denver
Paulette Kaufman, Bel Rea Institute – Denver
Bill McAfee, Pikes Peak School of Real Estate – Colorado Springs
Eric Haney, CDL College – Aurora
Lydia Noble, Barbizon School of Modeling & Talent, LLC - Denver – Colorado Springs
Eric Black, Barbizon School of Modeling & Talent, LLC - Denver – Colorado Springs
Angela Black, Barbizon School of Modeling & Talent, LLC Denver – Colorado Springs
Kriss Childress, Greater Pueblo Dental Assisting School - Pueblo
Amy Armenta, Denver Body Art School - Lakewood
Joe Armenta, Denver Body Art School - Lakewood
Jenniffer Aloysius, Court Reps Realtime Institute – Denver
Patrick Wade, Court Reps Realtime Institute – Denver
Arlene Malay, College of International Esthetics – Arvada
Evan Mellman, Kaplan Professional Schools – Denver
Rick Walker, i2 Schools for Professional Development – Colorado Springs
Casie Garrett – Living Arts Massage and Bodywork School - Denver
Sam Pedregon, Pima Medical Institute – Colorado Springs

Karen McGrath, Pima Medical Institute – Colorado Springs
Shannon Workman, Rocky Mountain Dental Assisting Institute – Broomfield
Trish Bowen, US Career Institute – Ft. Collins
Janet Perry, US Career Institute – Ft. Collins
Linda Gilroy, US Career Institute – Ft. Collins
Susan Sisitki, John Robert Powers International - Denver

Approval of the January 27, 2009 Public Rulemaking Hearing Minutes:

The Board reviewed the Public Rulemaking Hearing Minutes of the January 27, 2009. Ms. Rovig motioned for approval of the minutes as read. The motion was seconded and passed.

Approval of the January 27, 2009 Board Meeting Minutes:

The Board reviewed the Minutes of the January 27, 2009 Board meeting. Ms. Rovig motioned for approval of the minutes as read. The motion was seconded and passed.

Changes / Additions to the Agenda:

Director Parker provided to the Board in addition to their respective agenda packets, another document concerning Excel Driver Schools - Grand Junction. This is in respect to Board Consideration of Approval of a Provisional and two new programs.

Program Specialist Belisle provided a date-correction for Candi Johns Salon School and Program Specialist Oerman requested that American Academy of Hypnotherapy be removed from this month's Agenda.

Staff Report:

There was no staff report.

New Business Action Items:

A. Consideration of Renewal of Certificate of Approval

1. Bel-Rea Institute - Denver

Program Specialist Belisle brought to the Board's attention for consideration of renewal Bel-Rea Institute, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$347,037; that the school submitted a bond in the amount of \$350,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to Bel-Rea Institute, 1681 South Dayton Street, Denver, CO 80247, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

2. **Hair Fusion – Durango**

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Hair Fusion, Durango. A school representative was available by telephone. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$8,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Hair Fusion, 150 West 10th Street, Durango, CO 81301, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

3. **Kaplan Professional Schools – Colorado Springs**

See # 6 below

4. **Kaplan Professional Schools – Thornton**

See # 6 below

5. **Kaplan Financial – Thornton**

See # 6 below

6. **Kaplan Professional Schools - Denver**

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Kaplan Professional Schools, Colorado Springs; Kaplan Professional Schools, Thornton; Kaplan Financial, Thornton; and Kaplan Professional Schools, Denver, as well as five proposed revised stand alone courses for the Denver location. The revised courses are: (1) Basic Appraisal Principles; (2) Basic Appraisal Procedures; (3) Residential Sales Comparison & Income Approaches; (4) Residential Market Analysis & Highest & Best Use; and (5) Residential Site Valuation & Cost Approach. It was the will of the Board to consider all of the renewals and the Denver location’s stand alone courses as one combined matter. A school representative was present.

The school at all locations satisfied the Board’s inquiry. Upon determining that the Kaplan Professional Schools, Colorado Springs is in compliance with the required bond in the amount of \$17,584; that the school submitted a bond in the amount of \$76,930; that Kaplan Professional Schools, Thornton is in compliance with the required bond in the amount of \$20,881; that the school submitted a bond in the amount of \$54,950; that Kaplan Financial, Thornton is in compliance with the required bond in the amount of \$2,985; that the school submitted a bond in the amount of \$21,450; that Kaplan Professional Schools, Denver is in compliance with the required bond in the amount of \$48,356; that the school submitted a bond in the amount of \$98,910; and that all of the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Mr. Narvaez moved that the

Standard Certificates of Approval be granted to Kaplan Professional Schools, 1919 North Union Blvd., Colorado Springs, CO 80909; Kaplan Professional Schools, 500 East 84th Avenue, Suite W231, Thornton, CO 80229; Kaplan Financial, 500 East 84th Avenue, Suite W231, Thornton, CO 80229; and Kaplan Professional Schools - Denver, 2150 South Cherry Street, Denver, CO 80222, for the period beginning July 1, 2009 and ending June 30, 2012. Mr. Narvaez further motioned that the above-referenced revised courses for the Denver location be approved effective February 24, 2009. The combined motion was seconded and unanimously passed.

7. 6th Street Hair Salon & Day Spa - Durango

Program Specialist Oerman brought to the Board's attention for consideration of renewal 6th Street Hair Salon & Day Spa, Durango. A school representative was available by telephone. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$21,200; that the school submitted a bond in the amount of \$21,200; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to 6th Street Hair Salon & Day Spa, 115 West College Drive, Durango, CO 80301, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

8. Pueblo School of Cosmetology - Pueblo

Program Specialist Oerman brought to the Board's attention for consideration of renewal Pueblo School of Cosmetology, Pueblo. A school representative was available by telephone. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$1,500; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Pueblo School of Cosmetology, 1416 East 4th Street, Pueblo, CO 81001, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

9. International Guide Academy - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal International Guide Academy, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$32,500; that the school submitted a bond in the amount of \$40,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to International Guide Academy, 4161 South Quebec Street, Denver, CO 80237, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

10. **Denver Pharmacy School - Denver**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Denver Pharmacy School, Denver. No school representative was available. Upon determining that the school is in compliance with the required bond in the amount of \$17,475; that the school submitted a bond in the amount of \$17,475; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Denver Pharmacy School, 3551 South Monaco Parkway, Suite 149, Denver, CO 80237, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

11. **Life Line College of Health - Denver**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Life Line College of Health, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$10,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Life Line College of Health, 1582 South Parker Road, Suite 307, Denver, CO 80231, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

12. **CDL College - Aurora**

Program Specialist Oerman brought to the Board's attention for consideration of renewal CDL College, Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$15,257; that the school submitted a bond in the amount of \$20,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to CDL College, 14800 Smith Road, Aurora, CO 80011, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

13. **Peak Real Estate College - Aurora**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Peak Real Estate College, Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$1,740; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Peak Real Estate College,

3091 South Jamaica Court, Suite 120, Aurora, CO 80014, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

14. John Robert Powers International- Denver

Director Parker brought to the Board's attention for consideration of renewal John Robert Powers International, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$58,871; that the school submitted a bond in the amount of \$95,000; that the school's instructors are in compliance with the law requiring criminal background checks as the school enrolls/teaches minor age students; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to John Robert Powers International, 400 South Colorado Blvd., #330, Denver, CO 80246, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

15. US Career Institute – Ft. Collins

Program Specialist Oerman brought to the Board's attention for consideration of renewal US Career Institute, Ft. Collins. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$952,416.48; that the school submitted a bond in the amount of \$1,000,000.00; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to US Career Institute, 2001 Lowe Street, Ft. Collins, CO 80525, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

16. Excel Driver Services – Wheat Ridge and Grand Junction

Director Parker brought to the Board's attention for consideration of renewal Excel Driver Services, Wheat Ridge, and as a new school, Excel Driver Services, Grand Junction, with two proposed programs: (1) Class A 162 Hours Novice; and (2) Class A Refresher, Class B or Class B to A. A school representative was present. It was the will of the Board to consider the renewal of the Wheat Ridge location and the new Grand Junction campus with its proposed programs as one combined matter. The schools satisfied the Board's inquiry. Upon determining that the Wheat Ridge location and the proposed Grand Junction school are in compliance with its respective bond amounts of \$8,600 per location; that the schools submitted an umbrella bond in the amount of \$17,200 (for Denver and the proposed Grand Junction campus); and that the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to Excel Driver Services, 1621 Clymer Way, Grand Junction, CO 81503 for the period beginning February 24, 2009 and ending June 30, 2010; that the proposed programs before the Board be approved; and that a

Standard Certificate of Approval be granted to Excel Driver Services, 11930 West 44th Avenue, #100, Wheat Ridge, CO 80030, for the period beginning July 1, 2009 and ending June 30, 2012, provided a discussed contingency is met. The combined motion was seconded and unanimously passed.

17. **Green Mountain School of Yoga – Arvada**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Green Mountain School of Yoga, Arvada. No school representative was present. Upon determining that the school is in compliance with the required bond in the amount of \$9,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Green Mountain School of Yoga, 8566 Five Park Drive, Arvada, CO 80005, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

18. **Rocky Mountain Dental Assisting Institute - Broomfield**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Rocky Mountain Dental Assisting, Broomfield. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$5,190; that the school submitted a bond in the amount of \$18,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Rocky Mountain Dental Assisting Institute, 13605 Xavier Lane, Suite C, Broomfield, CO 80023, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

19. **Pima Medical Institute – Colorado Springs**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Pima Medical Institute, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the requirements of the Training Assurance Foundation (TAF) in the amount of \$365,635.72; that the school submitted verification of TAF surety coverage in the amount of \$365,635.72; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Pima Medical Institute, 3770 Citadel Drive North, Colorado Springs, CO 80909, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

20. **College of International Esthetics - Arvada**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal College of International Esthetics, Arvada. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$5,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms Rovig moved that the Standard Certificate of Approval be granted to College of International Esthetics, 7330 West 52nd Avenue, Unit T, Arvada, CO 80002, for the period beginning July 1, 2009 and ending June 30, 2012, contingent upon the accurate bond level be reflected in the recorded documents. The contingent motion was seconded and unanimously passed.

21. Greater Pueblo Dental Assisting School - Pueblo

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Greater Pueblo Dental Assisting School, Pueblo. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$4,800; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Greater Pueblo Dental Assisting School, 1407 West 29th Street, Pueblo, CO 81008, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval with Program/Courses

1. Colorado CDL Training School – Trinidad

Program Specialist Oerman brought to the Board's attention for consideration of renewal and one revised program, Class "A" CDL Training, proposed by Colorado CDL Training School, Trinidad. A school representative was available by telephone. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$6,000; that the school submitted a bond in the amount of \$10,000 and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to Colorado CDL Training School, 2118 Freedom Road, Trinidad, CO 81082, for the period beginning July 1, 2009 and ending June 30, 2012, and above-referenced revised program be approve effective February 24, 2009. The combined motion was seconded and unanimously passed.

2. CourtReps Realtime Institute – Denver

Program Specialist Esquibel brought to the Board's attention for consideration of renewal and two new stand alone courses: (1) SpeedBuilding; and (2) Theory, proposed by CourtReps Realtime Institute, Inc., Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance

with the required certificate of deposit as surety in the amount of \$6,900; that the school submitted a certificate of deposit in the amount of \$10,000 and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to CourtReps Realtime Institute, 1475 South Quebec Way #32, Denver, CO 80231, for the period beginning July 1, 2009 and ending June 30, 2012, and the above-referenced new stand alone courses be approved effective February 24, 2009. The combined motion was seconded and unanimously passed.

C. Consideration of Change of Ownership

1. Barbizon School of Modeling & Talent, LLC – Denver and Colorado Springs

Director Parker brought to the Board's attention for consideration of change of ownership, Barbizon School of Modeling & Talent, LLC, for the Denver and Colorado Springs locations. School representatives were present. It was the will of the Board to consider the matter for both locations in one action. The school satisfied the Board's inquiry. Upon determining that the schools are in compliance with the required calculated surety bond level in the amount of \$23,300; that the schools submitted an actual surety bond in the amount of \$32,500; that its respective instructors are in full compliance with the statutorily mandated criminal background check requirements as the schools recruit and train minor age students; and that the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Certificates of Approval for a Change of Ownership be granted to Barbizon School of Modeling & Talent, LLC, 7535 East Hampden Avenue, #108, Denver, CO 80231, and to the Barbizon School of Modeling & Talent, LLC, 2886 South Circle Drive, Colorado Springs, CO 80906, for the period beginning February 24, 2009 and ending June 30, 2011. The combined motion was seconded and unanimously passed.

2. Barbizon School of Modeling & Talent, LLC – Denver

Director Parker brought to the Board's attention for consideration of renewal Barbizon School of Modeling & Talent, LLC, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$28,300; that the school submitted a bond in the amount of \$32,500; that its instructors are in full compliance with the statutorily mandated criminal background check requirements as the school recruits and trains minor age students; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Barbizon School of Modeling & Talent, LLC, 7535 East Hampton Avenue, #108, Denver, CO 80231, for the period beginning July 1, 2009 and ending June 30, 2012. The motion was seconded and unanimously passed.

D. Consideration of Approval of Provisional Certificate of Approval

1. Candi Johns Salon School – Vail

Program Specialist Belisle brought to the Board’s attention for consideration, Candi Johns Salon School, Vail, a new school with one proposed program: Hair Stylist. A school representative was available by telephone. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Ms. Rovig, in a combined motion, moved that a Provisional Certificate of Approval be granted to Candi Johns Salon School, 1000 Lionsridge Loop, Suite 4, Vail, CO 81657 for the period beginning February 24, 2009 and ending June 30, 2010, and that the above-referenced new program be approved effective February 24, 2009. The combined motion was seconded and unanimously passed.

2. Denver Body Art School - Arvada

Program Specialist Esquibel brought to the Board’s attention for consideration, Denver Body Art School, Arvada, a new school with four proposed programs: (1) Tattoo; (2) Piercing; (3) Air Brushing; and (4) Face Painting. School representatives were present. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$4,347; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to Denver Body Art School, 5273 West 64th Avenue, Arvada, CO 80003 for the period beginning February 24, 2009 and ending June 30, 2010, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

3. Excel Driver Service – Grand Junction

See above A. 16

E. Consideration of Approval of Programs / Courses

1. Pikes Peak School of Real Estate – Colorado Springs

Program Specialist Belisle brought to the Board’s attention for review and consideration one stand alone course: (1) Power Net Sheets and other Numbers, proposed by Pikes Peak School of Real Estate. A school representative was present. Based upon the Board having determined that the above-referenced program for Pikes Peak School of Real Estate, 5755 Mark Dabling Blvd., Suite 110, Colorado Springs, CO 80919, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division’s minimum requirements, Mr. Narvaez moved to approve the above-referenced new course effective February 24, 2009. The motion was seconded and unanimously passed.

2. i2 School for Professional Development – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration two stand alone courses (one new and one revised): (1) Comprehensive Space Course 72; and (2) Space Orientation Course 18, proposed by i2 School for Professional Development, Colorado Springs. A school representative was present. Based upon the Board having determined that the above-referenced courses for i2 School for Professional Development, 1150 Academy Park Loop, Suite 136, Colorado Springs, CO 80910, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced courses effective February 24, 2009. The combined motion was seconded and unanimously passed.

3. Intellitec College – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration three new stand alone courses: (1) ETHOS-100; (2) MODIS-300; and (3) SOLUS-200, proposed by Intellitec College, Colorado Springs. School representatives were present. Based upon the Board having determined that the above-referenced courses for IntelliTec College, 2315 East Pikes Peak, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced new courses effective February 24, 2009. The combined motion was seconded and unanimously passed.

4. DME Enterprises, Inc. - Strasburg

Program Specialist Esquibel brought to the Board's attention for review and consideration one new stand alone course: (1) HVCC and You, proposed by DME Enterprises, Inc., Strasburg. A school representative was present. Based upon the Board having determined that the above-referenced course for DME Enterprises, Inc., 4100 Horseshoe Drive, Strasburg, CO 80136 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced new course effective February 24, 2009. The motion was seconded and unanimously passed.

F. Notification of School Closings

The Board was notified of the following school closures and that student records have been secured by Division staff:

1. Elan Institute of Cosmetology
2. Englewood Beauty College

G. Complaints and Matters of Non Compliance

1. Colorado Outdoor Adventure Guide School – Victor

Director Parker reported a matter of non-compliance arising from a filed complaint by the parent of an enrolled student who withdrew without ever attending. The issues included the school's failure to issue a timely, fully executed enrollment agreement; failure to issue a timely, appropriate full refund; and possible violations of an earlier Board Final Order and Stipulation Agreement. After due deliberation and discussion, Mr. Narvaez made a motion to direct the Division to issue a Notice of Non-compliance to the school; to provide a reasonable response time; and to further order the school to issue a full refund to the Complainant/parent as initially identified by the Division. The combined motion was seconded and passed.

H. Location of Board Meeting

Director Parker suggested that the Board Meetings be moved back to the Tivoli Building at Auraria Higher Education Campus, because of certain constraints at the current location, which included that its fire safety capacity was inadequate to accommodate the Board meetings average number of attendees. Mr. Narvaez motion that future Board Meetings be relocated to the Tivoli Student Center. The motion was seconded and passed.

I. Adjournment

Having no further business, Mr. Narvaez moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 11:15 A.M.

The next regularly scheduled meeting of the Board is Tuesday, March 24, 2009, 9:30 A.M. and will be held at the changed meeting location of:

Auraria Higher Education Campus
Tivoli Student Center, Room 640
900 Auraria Parkway
Denver, CO 80204
Telephone: (303) 866-2723