

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

April 22, 2008 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 640, and 900 Auraria Parkway, Denver Colorado 80204.

Chair Jerry Sirbu called the meeting to order at 9:35 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum was present.

Board Members Present:

Jerry Sirbu, Chair	Robert Martin, Vice Chair	Tom Narvaez
Winnifred Rovig	Tom Twardowski	Lisa Bennison Noll
Buddy Douglass		

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Voni Oerman, Program Specialist
Bernadette Esquibel, Program Specialist	Arla Hamel, Administrative Assistant

Board Counsel Present:

Monica Aldridge, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Jackie Hoover, Technical Education College – Colorado Springs
Kari Linville, Studio Two Training Center - Durango
Donna Mas, American Dream Real Estate School, LLC - Northglenn
Lawrence Polinsky, American Dream Real Estate, LLC - Northglenn
Greg Hill, Eight Branches School of Asian Bodywork - Boulder
Todd Cordrey, American Dream Real Estate School, LLC - Northglenn
Eva Craig, Eastern Colorado School of Cosmetology and Barbering - Longmont
Raymond Ada, Denver School of Massage Therapy - Aurora
Amy Walker, Denver School of Massage Therapy - Aurora
Dan Sollee, Colorado Springs Academy of Therapeutic Massage – Colorado Springs
Nancy Zidonis, Tallgrass Animal Acupressure Institute – Larkspur
Amy Snow, Tallgrass Animal Acupressure Institute - Larkspur
Larisa Yagudayev, APLMED Academy, Inc. - Denver
Peggy Sue Schmoltdt, Academy of Cosmetology Arts, Inc. - Denver
Tanya Reinholdt, Rock Creek Laser and Esthetic Institute - Louisville
Kristen Engelke, New Horizons Computer Learning Center – Denver - DTC – Englewood
Heather Cirbo, New Horizons Computer Learning Center – Denver – DTC - Englewood
Angela Lema, The Salon Professional Academy - Grand Junction
Janet Perry, U.S. Career institute – Ft. Collins
Trish Bowen, U.S. Career Institute – Ft. Collins
William Park, Appraisal Continuing Education School – Colorado Springs
Donna Loghry, Xenon International Academy - Aurora
Jennifer Baker, Xenon International Academy - Aurora
Sara & Michael Stenson, Prairie Winds Equine Massage Therapy College – Wellington

Mary Tichner, general public attendee

Approval of the March 25, 2008 Minutes:

The Board reviewed the Minutes of the March 25, 2008 meeting. Ms. Bennison Knoll motioned for approval, noting one minor correction. The motion was seconded and passed.

Approval of the April 18, 2008 Minutes:

The Board reviewed the Minutes of the Special Board Meeting held via teleconferencing on April 18, 2008. Mr. Douglass motioned for approval of the minutes as read. The motion was seconded and passed.

Changes / Additions to the Agenda:

There were no action items added to the agenda. Concerning changes, under "New Business/Action Items", at the schools' request the renewal submissions by Artistic Beauty College (all Colorado locations) and for CorePower Yoga, Denver were pulled from the agenda to be rescheduled for a later date.

Director Parker provided to the Board a brief summary of pending legislation concerning the licensure of massage therapists.

Staff Report:

Program Specialist Oerman reported the status of two Board contingency approvals, concerning IntelliTec College - Greeley, and the Accounting and Business School of the Rockies – Greenwood Village granted on March 25, 2008. All contingencies have been met, recorded and are on file.

New Business Action Items:

A. Consideration of Approval of Standard Certificate of Approval

1. Academy of Cosmetology Arts, Inc. - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal Academy of Cosmetology Arts, Inc., Denver. School Representative Peggy Sue Schmoltdt was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$1,800; that the school has complied and submitted a certificate of deposit in the amount of \$8,319.81; and that Academy of Cosmetology Arts, Inc., 940 Speer Blvd. Suite A, Denver, CO 80204 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

2. Technical Education College – Colorado Springs

Program Specialist Oerman brought to the Board's attention for consideration of renewal Technical Education College, Colorado Springs. School representative Jacqueline Hoover was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$15,000; that the school has complied and submitted a bond in the amount of \$15,000; and that Technical Education College, 2458 Waynoka Road, Colorado Springs, CO 80915 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

3. Advance Training Center - Palisades

Program Specialist Belisle brought to the Board's attention for consideration of renewal Advance Training Center, Palisades. A school representative was available by telephone. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$4,050; that the school has complied and submitted a bond in the amount of \$30,000; and that Advance Training Center, 3613 G Road C, Palisades, CO 80526 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon the discussed correction being made. The motion was seconded and unanimously passed.

4. Colorado Springs Academy of Therapeutic Massage – Colorado Springs

Program Specialist Belisle brought to the Board's attention for consideration of renewal Colorado Springs Academy of Therapeutic Massage, Colorado Springs. School representative Daniel Sollee was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$12,800; that the school has complied and submitted a bond in the amount of \$20,000; and that Colorado Springs Academy of Therapeutic Massage, 3612 Galley Road, Suite A, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

5. Denver School of Massage Therapy - Aurora

Program Specialist Belisle brought to the Board's attention for consideration of renewal Denver School of Massage Therapy, Aurora. School representatives Raymond Ada and Amy Walker were present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount

of \$296,188.51; that the school has complied and verified a surety holder, Training Assurance Foundation, for the amount of \$296,188.51; and that Denver School of Massage Therapy, 14107 East Exposition Avenue, Aurora, CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon the discussed correction of the default rate being made and reported to the Board at the May 27, 2008, Board meeting. The motion was seconded and unanimously passed.

6. **Eight Branches School of Asian Bodywork - Boulder**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Eight Branches School of Asian Bodywork, Boulder. School representative Greg Hill was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$2,000; that the school has complied and submitted a bond of \$10,000; and that Eight Branches School of Asian Bodywork, 2900 Valmont Road, Suite H-1, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

7. **The Face Place Salon & Institute – Glenwood Springs**

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Face Place Salon & Institute, Glenwood Springs. A school representative was available by telephone. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the statutory minimum amount of \$3,500; that the school has complied and submitted a bond of \$15,000; and that The Face Place Salon & Institute, 313 14th Street, Glenwood Springs, CO 81601 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon the discussed implementation date change being made. The motion was seconded and unanimously passed.

8. **New Horizons Computer Learning Center – Colorado Springs**

(See #10 below)

9. **New Horizons Computer Learning Center – Denver**

(See #10 below)

10. **New Horizons Computer Learning Center – Englewood**

Program Specialist Belisle brought to the Board's attention for consideration of renewal New Horizons Computer Learning Center, at three of its locations of Colorado Springs,

Denver and Englewood. School representatives Heather Cirbo and Kristen Engelke were present. It was the will of the Board to consider all three locations as one combined matter. The school satisfied the Board's inquiry concerning the respective bond levels. Based on the Board having determined that the Colorado Springs school bond be set in the amount of \$12,749; that the Colorado Springs school has complied and submitted a certificate of deposit of \$30,000; that the Denver school bond be set in the amount of \$749; that the Denver school has complied and submitted a certificate of deposit of \$5,000; that the Englewood school bond be set in the amount of \$30,416; that the Englewood school submitted a certificate of deposit of \$160,000; that New Horizons Computer Learning Center, 1755 Telstar Drive, Suite 200, Colorado Springs, CO 80920; New Horizons Computer Learning Center, 1625 Broadway, Suite 2500, Denver, CO 80202; and New Horizons Computer Learning Center, 1033 East Dry Creek Road, Suite 100, Englewood, CO 80112; can all be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificates of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011 in respect to all three locations. The combined motion was seconded and unanimously passed.

11. The Salon Professional Academy – Grand Junction

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Salon Professional Academy, Grand Junction. School representative Angela Lema was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$66,333; that the school has complied and submitted a bond of \$70,000; and that The Salon Professional Academy, 2938 North Avenue, Suite B, Grand Junction, CO 80504 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

12. Appraisal Continuing Education School – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Appraisal Continuing Education School, Colorado Springs. School representative Bill Parks Lema was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$4,200; that the school has complied and submitted a bond of \$5,000; and that Appraisal Continuing Education School, 675 Southpointe Court, Suite 201, Colorado Spring, CO 80906 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

B. Consideration of Approval of Renewal of Certificate of Approval with Programs/Courses

1. **Eastern Colorado School of Cosmetology & Related Arts - Longmont**

Program Specialist Oerman brought to the Board's attention for consideration of renewal and approval of one new stand alone course proposed by Eastern Colorado School of Cosmetology & Related Arts, Longmont. The course is: Microdermabrasion. School representative Eva Craig was present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$30,000; that the school has complied and submitted a bond in the amount of \$30,000; and that Eastern Colorado School of Cosmetology & Related Arts, 1240 Ken Pratt Blvd. Suite 6B, Longmont, CO 80501 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that the course be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon the discussed correction of the implementation date and removal of reference being made to "ECSC Certification" reference being made on the Program Approval Form. The combined motion was seconded and passed.

C. Consideration of Approval of Provisional Certificate of Approval

1. **Prairie Winds Equine Massage Therapy College - Wellington**

Program Specialist Oerman brought to the Board's attention for consideration, Prairie Winds Equine Massage Therapy College, Wellington as a new school with one program and one stand alone course: Certified Equine Massage Therapy (program) and Advanced EMT (course). School representatives Sara and Michael Stenson were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$0; that the school submitted a letter of credit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll in a combined motion, moved that a Provisional Certificate of Approval be granted to Prairie Winds Equine Massage Therapy College, 16007 NCR 7, Wellington, CO 81549 for the period beginning April 22, 2008 and ending June 30, 2009, and that the program and one course before the Board be approved contingent upon the discussed correction of the program implementation date being made. The combined motion was seconded and unanimously passed.

2. **Studio Two Training Center - Durango**

Program Specialist Oerman brought to the Board's attention for consideration, Studio Two Training Center, Durango as a new school with one new program: Nail Technician. School representative Kari Linville was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$2,500; that the school submitted a bond in the amount of \$9,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski in a combined motion, moved that a Provisional Certificate of Approval be granted to Studio Two Training Center, 2053 Main Avenue, Durango, CO 81301 for the period beginning April 22, 2008 and ending

June 30, 2009, and that the one program be approved contingent upon the discussed corrections being made to program prerequisite. The combined motion was seconded and unanimously passed.

3. APLMED Academy - Denver

Program Specialist Esquibel brought to the Board's attention for consideration, APLMED Academy, Denver as a new school with one program: Mastering Phlebotomy Techniques. School representative Larisa Yagudayev was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$10,800; that the school submitted a bond in the amount of \$12,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll in a combined motion, moved that a Provisional Certificate of Approval be granted to APLMED Academy, 1582 South Parker Road Suite 102, Denver, CO 80231 for the period beginning April 22, 2008 and ending June 30, 2009, and that the one program before the Board be approved. The combined motion was seconded and unanimously passed.

4. Tallgrass Animal Acupressure Institute - Larkspur

Program Specialist Esquibel brought to the Board's attention for consideration, Tallgrass Animal Acupressure Institute, Larkspur as a new school with one new program: Equine or Small Animal Acupressure Massage. School representatives Nancy Zidonis and Amy Snow were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required amount of \$22,330; that the school submitted a bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski in a combined motion, moved that a Provisional Certificate of Approval be granted to Tallgrass Animal Acupressure Institute, 4559 Red Rock Drive, Larkspur, CO 80118, for the period beginning April 22, 2008 and ending June 30, 2009, and that the one program before the Board be approved. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Programs / Courses

1. IntelliTec College – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration two stand alone courses: Performance Engine Principles - 15 Days, and Performance Engine Principles - 30 Days, proposed by IntelliTec College, Colorado Springs. No school representative was available. Based upon the Board having determined that the above-referenced new programs for IntelliTec College, 2315 East Pikes Peak Avenue, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above referenced new programs effective April 22, 2008, contingent upon the discussed minor change to the language in the stand alone course being made. The motion was seconded and unanimously passed.

2. U. S. Career Institute – Ft. Collins

Program Specialist Oerman brought to the Board's attention for review and consideration one stand alone "course": Dental Assistant, proposed by U. S. Career Institute, Ft. Collins. School representatives Janet Perry and Trish Bowen were present. It was noted by the Board that upon review, this "course" is actually a program and therefore should be submitted on a program sheet with the number of lessons appropriately noted in the submission. The School concurred. Based upon the Board having determined that the above-referenced new program for U.S. Career Institute, 2001 Lowe Street, Fort Collins, CO 80526 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Twardowski moved to approve the above referenced new program effective April 22, 2008, contingent upon the discussed corrections being made. The combined motion was seconded and unanimously passed.

3. American Dream Real Estate School, LLC - Northglenn

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: Mortgage Education proposed by American Dream Real Estate School, LLC, Northglenn. School representatives Todd Cordrey, Donna Mas and Lawrence Polinsky were present. The Board inquired whether a standard title be used for program submissions concerning Mortgage Broker Licensing, observing that this is a newly regulated area. It suggested as a best practice that "Mortgage Broker Licensing Program" be used by private occupational real estate schools in their similar program submissions. The School concurred with the Board's recommendation. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new program for American Dream Real Estate School, LLC, 11152 Huron Street, Suite 207, Northglenn, CO 80234 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above referenced new program effective April 22, 2008, contingent upon the discussed changes being made. The motion was seconded and unanimously passed.

4. Kaplan College - Thornton

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: Medical Billing and Coding Specialist proposed by Kaplan College, Thornton. No school representative was available. Based upon the Board having determined that the above-referenced new program for Kaplan College, 500 East 84th Avenue, Suite W-200, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above referenced new program effective April 22, 2008. The motion was seconded and unanimously passed.

5. Kaplan Professional Schools – Colorado Springs

(See #7 below)

6. **Kaplan Professional Schools - Denver**

(See #7 below)

7. **Kaplan Professional Schools - Thornton**

Program Supervisor Belisle brought to the Board's attention for review and consideration one new program: Mortgage Broker Licensing Program, proposed by Kaplan Professional Schools, for Colorado Springs, Denver and Thornton. It was the Board's will to consider approval of the program for all three school locations in one combined discussion and action. A school representative was available by telephone. The School satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for Kaplan Professional Schools located at 1919 North Union Blvd, Colorado Springs, CO 80909; 2150 South Cherry Street, Denver, CO 80222; and at 500 East 84th Avenue, 2nd Floor, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved to approve the new program for all three locations effective April 22, 2008, contingent upon the discussed change in the implementation date being made. The combine motion was seconded and carried unanimously.

8. **Rock Creek Laser and Esthetic Institute - Louisville**

Program Specialist Belisle brought to the Board's attention for review and consideration one program: Electrolysis proposed by Rock Creek Laser and Esthetic Institute, Louisville. School representative Tanya Reinholdt was available. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new course for Rock Creek Laser and Esthetic Institute, 357 South McCaslin #110, Louisville, CO 80027 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve the above referenced new program effective April 22, 2008. The motion was seconded and unanimously passed.

9. **Van Education Center - Boulder**

Program Specialist Belisle brought to the Board's attention for review and consideration one stand alone course: Building Green: Market & Sell High Performance Home proposed by Van Education Center, Boulder. A school representative was available by telephone. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new course for Van Education Center, 4801 Riverbend Road, Suite 203, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve the above referenced new course effective April 22, 2008. The motion was seconded and unanimously passed.

10. **Xenon International Academy - Boulder**

Program Specialist Belisle brought to the Board's attention for review and consideration one stand alone course: Waxing by Manicurist proposed by Xenon International

Academy, Boulder. School representatives Jennifer Baker and Donna Loghry were present. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new course for Xenon International Academy, 2231 South Peoria, Aurora, CO 80014 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above referenced new course effective April 22, 2008, contingent upon the discussed change in the implementation date being made. The motion was seconded and unanimously passed.

11. **Armbrust Real Estate Institute - Westminster**

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program: Mortgage Broker Pre-License Education proposed by Armbrust Real Estate Institute, Westminster. A school representative was available by telephone. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new program for Armbrust Real Estate Institute, 7355 West 88th Avenue #D, Westminster, CO 80021 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above referenced new program effective April 22, 2008, contingent upon the previously discussed program title change being made for consistency. The motion was seconded and unanimously passed.

E. Consideration of Approval of Out of State Schools

1. **TrainingPro - MD**

Program Specialist Belisle brought to the Board's attention for review and consideration of approval to operate as an out-of-state school, TrainingPro, MD. Based on the Board having determined that the above-referenced school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve TrainingPro, MD to operate as an out-of-state school, effective April 22, 2008. The motion was seconded and unanimously passed.

F. Student Complaints/Matters of Noncompliance/Legal Action

1. **Starkey International for Household Management - Denver**

Deputy Director Roberts reported to the Board that there were three active complaints filed by former students, the administrative investigations of which were complete, and that there are current criminal charges pending disposition against the school owner involving a former student (not a Complainant, here). The judicial disposition of those charges is currently set for the afternoon of May 27, 2008. The Division further reported that it appears the nature of the current filed charges reasonably relate to some of the claims asserted in the administrative complaints, and to minimum standard required for all private occupational schools, such that the Board may wish to review all matters at the same meeting. Mr. Narvaez motioned to table consideration of the three complaints and other related matters until final judicial disposition of the pending criminal charges against the school owner. The motion was seconded and passed.

G. Other

There was no other business placed before the Board for consideration.

H. Adjournment

Having no further business, Mr. Twardowski moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 10:55 A.M.

The next regularly scheduled meeting of the Board is Tuesday, May 27, 2008.