

Appendix D: FY 2021-22 Criteria for Capital IT Projects

#1 IT Health, Security and Industry Standards

ALL INSTITUTIONS	
IT Health, Security and Industry Standards	Points
IT systems associated with proposed project are fully supported by developer ¹	/2
Cybersecurity of IT systems/devices associated with project is up to industry standards (e.g. two-factor authentication, does not compromise FERPA compliance, etc.)	/2
Articulates how project fits in with current disaster recovery system	/2
Project mitigates urgent/serious IT risk (e.g. imminent risk of system failure or serious security IT risk (e.g. imminent risk of system failure or serious security vulnerability)	/2
Project has life safety function ²	/2
TOTAL	/10

Clarifications:

¹ “Fully supported” means that the developer of the software actively provides updates, addresses security concerns, and provides full IT support for the version of the software utilized. For hardware, full support and replacement parts must be available from manufacturer.

² Examples of a life safety function would be security cameras, emergency alert systems, etc.

#2 Other Fund Sources^{1,2}

Including projects that are funded partly by non-State funds.

RESEARCH INSTITUTIONS	
<i>Cash Contribution of Total Funds Requested</i>	<i>Points</i>
No cash contribution	0
1-9%	6
10-19%	8
20-29%	10
30-39%	12
40-50%	14
Over 50%	15
Other Fund Sources Total	/15
FOUR YEAR INSTITUTIONS	
<i>Cash Contribution of Total Funds Requested</i>	<i>Points</i>
No cash contribution	0
1-8%	6
9-16%	8
17-24%	10
25-32%	12
33-40%	14
Over 40%	15
Other Fund Sources Total	/15
COMMUNITY COLLEGES AND AHEC	
<i>Cash Contribution of Total Funds Requested</i>	<i>Points</i>
No cash contribution	0
1-5%	6
6-10%	8
11-15%	10
16-20%	12
21-25%	14
Over 25%	15
Other Fund Sources Total	/15

Clarifications:

¹ After initial submission, changes to cash contributions will not be considered for scoring purposes. Institutions may increase the portion of the project that is cash-funded for the sole purpose of seeking cash spending authority.

² Student fees can be included as cash contribution.

#3 Quality of Planning/Proposal

ALL INSTITUTIONS	
Quality of Planning/Proposal	Points
Cost-benefit analysis performed with positive outcome	/2
Proposal articulates how the project fits in the with institution's strategic IT plan	/2
Alternatives analyzed	/2
Proper measures in place to prevent time and cost overruns	/2
Proposed project is cohesive and is not a combination of smaller, unrelated projects	/2
TOTAL	/10

#4 Clear Identification of Beneficiaries

Request must clearly identify the individuals that will be served and how they will be served better by the project requested.

ALL INSTITUTIONS	
Clear Identification of Beneficiaries	Points
Affects faculty	/1
Affects some students	/1
Affects most students ¹	/2
Affects whole campus ²	/2
Project involves multiple institutions ³	/2
TOTAL⁴	/8

Clarifications:

¹ “Most” means at least 50%, and request must specify how that standard is met.

² “Whole campus” includes students, faculty and visitors. Impact does not have to be even across parties but must be meaningful to all.

³ Multiple institution bonus applies only to collaboration across separate, distinct institutions. This includes multiple community colleges with CCCS and AHEC.

⁴ Points are cumulative. For example, if a project affects most students, the project would be awarded four points.

#5 Achieves Goals

ALL INSTITUTIONS	
Achieves Goals	Points
Articulates consistency with the Higher Education Master Plan ¹	/5
TOTAL	/5

Clarifications:

¹ Project request directly aligns with at least one Higher Education Master Plan goal. This must be articulated in narrative form.

#6 Governing Board Priority

Projects will receive points based upon the priority that the governing board has assigned to each project.

CU and CSU SYSTEM	
Governing Board Priority	Points
Higher than Sixth Priority	2
Sixth Priority	4
Fifth Priority	6
Fourth Priority	10
Third Priority	15
Second Priority	17
Top Priority	20
Total	/20
OTHER 4-YEAR INSTITUTIONS, COLORADO SCHOOL OF MINES, AND AHEC	
Governing Board Priority	Points
Higher than Sixth Priority	2
Sixth Priority	4
Fifth Priority	6
Fourth Priority	8
Third Priority	10
Second Priority	15
Top Priority	20
Total	/20
COMMUNITY COLLEGES	
Governing Board Priority	Points
Higher than Sixth Priority	2
Sixth Priority	6
Fifth Priority	8
Fourth Priority	12
Third Priority	15
Second Priority	17
Top Priority	20
Total	/20

Clarifications:

¹ Governing board priority order may not be changed after initial submission.