



### Admission Council Meeting Notes

Thursday, August 13<sup>th</sup>, 2014, 2:00-4:00pm  
Department of Higher Education  
1560 Broadway, Suite 1600 (16<sup>th</sup> Floor), Denver, CO 80202  
Emily Griffith Conference Room

#### Agenda

Attendance:

Andrew Burns	Fort Lewis
Carl Einhaus	DHE
Chris Downen	CU Denver
Freddy Burciaga	CiC
Heather Boyd	Mines
Ian Macgillivray	DHE
Kevin MacLennan	CU Boulder
Kristen Cusack	CCA
Matthew Cox	UCCS
Terry Ruch	NJC
Tiffany Kingrey	CSU Pueblo
Timalyn O'Neill	CSU
Vaughn Toland	MSUD

1. Greetings and Introductions

2. PARCC scoring update (for out-of-state students)

*Carl and Ian discussed PARCC’s summary of college ready cut scores. While Colorado students will likely not submit PARCC scores (due to recent legislation), students from other states might, so it will be good for Admission staff to know what the scores represent. Carl will send summary of score explanation out with meeting notes. It was discussed that this information should be shared with faculty and advisors as well. Ian proposed that we can revisit this if institutions begin receiving large amounts of PARCC and Smarter Balanced tests.*

3. [Admissions Planning Tool](#) update

*Carl visited the Admission Tool development website to display changes and ask for feedback on a number of areas. The following reflects both updates and feedback received:*

- *Tool should be up by College Application Month (October)*
- *For transfer section – explain the difference between the definitions of what a transfer student is (any student with a college level credit hours after high school graduation) and transfer admission (currently students with over 12 college level credit hours after high school graduation)*
- *For transfer admission flow, see if credit hours taken can go before asking if the student is a transfer student – can help minimize confusion*



- *For transfer admission, test score info should not be requested and the column on the college list should be grayed out or removed (whatever the easiest path is) – and in the next steps/planning section, inform students that test scores may be required for admission at some private institutions and can be used for course placement*
- *For ACT and SAT subscores, use exact language of the areas (tool currently lists as “Math, Reading, etc.” – these are not the terms ACT and SAT use)*
- *For test scores, provide option to just enter composite as many students may not know their subscores*
- *For both ACT and SAT, make clear the student should not include the written subscores*
- *Reword explanations of competitiveness results on the college list screen – currently might not be clear to students/public*
- *Same for the mid-range explanation for GPA and test scores – make explanation clearer*
- *Explain what “competitive” means – maybe with a hover text?*
- *Categories to include in the drop down under each institution in the college list – it was recommended we keep it the same as is listed in the CiC [Quick Facts](#) – in addition to including the index mid range as the last item:
 
  - *Admissions Website*
  - *Year Established*
  - *Type of school (univ/college, private/public)*
  - *Programs (4 year/2 year/certs, etc.)*
  - *Religious affiliation (yes/no)*
  - *Coeducational information*
  - *Location description*
  - *Admission application fee*
  - *Mid 50% Index range (to be provided by the IHE’s)**
- *The question was asked if institutions can have the ability to update this information themselves, or will it be a yearly request via a template that would be sent out from DHE – Carl will research*
- *Be sure to continue preventing erroneous test scoring entering (i.e. scores which are not legit)*
- *Don’t include info on application and other deadlines – simply provide link to admission site for IHE and tell student to visit the site to research app deadlines, campus visit info, financial aid, etc.*

4. Additional Items?

*None.*

5. Next meeting:

*September 10<sup>th</sup> – Carl may cancel as this is the beginning of the recruitment season for IHE’s. If so, next meeting after that would be October 8<sup>th</sup>.*