

## Registrar Council

**October 24, 2017 10:00AM – 12:00PM**

\*This meeting will be held on the webinar and conference line below. This is not an in-person meeting but Carl and Ian will be facilitating the meeting from the Rachel B. Noel Conference Room at CDHE if you're in the area and want to join.

Call-in Number: 1-877-820-7831; Access code: 156473#

To join the webinar: <https://enetlearning.adobeconnect.com/academic-council/>

### Notes

#### 1. Greetings and Introductions – *Carl Einhaus and Ian Macgillivray, CDHE*

Tracy Barber (UCCS), Dennis Becker (DU), Barb Benedict (PCC), Darcy Briggs (ACC), Charlie Couch and D. Tobiassen Baitinger (UNC), Elise for Ginny Hayes (WSCU), Janet Ludwig and Jim Tisdale (MSU Denver), Lara Medley (CSM), Katie Pederson (College for Financial Planning), Jen for Dean Rathe (RRCC), Amy Robertshaw (CSU-Pueblo), Darla Ruff (CCD), Natalie Torres (CMC), Kristi Wold-McCormick (CU), Chris Seng (CSU), Holly Teal (CMU), Carl Einhaus (CDHE), Spencer Ellis (CDHE) and Ian Macgillivray (CDHE).

#### 2. New State Authorization Reciprocity Agreement (SARA) Regulations and Reporting Requirements – *Heather DeLange, CDHE & Kristi Wold-McCormick, UCB*

- Registrars need to understand these requirements and work with IT and distance learning staff to be able to effectively gather data such as physical presence of students who are doing distance or experiential learning in other states.
- Discuss a large system model for implementing such changes.
- Heather DeLange (CDHE) gave brief overview of NC-SARA. Participation in SARA = authority to enroll students who live in other states, saves institutions lots of money from having to seek authorization state-by-state. Reporting requirement = number of students who live in other states who are taking courses at your institution via distance learning. See data sharing agreement at: [http://nc-sara.org/files/docs/NC-SARA\\_Spring\\_2017\\_DSA\\_FINAL.pdf](http://nc-sara.org/files/docs/NC-SARA_Spring_2017_DSA_FINAL.pdf).
- Heather will see if WICHE/WCET would host a meeting for interested Colorado institutions to discuss SARA...inclusive of our SARA contacts, IR and registrar stakeholders.
- CDHE will create an optional survey (with Council's help) to send to registrars to see what institutions are doing regarding SARA reporting. Survey was sent out 10/27/17 and is due back 11/10/17.
- Ian put this topic on the November 14, 2017 Academic Council agenda to loop in provosts.
- Does Banner or PeopleSoft (or the schools that use them) have system models?
- <http://nc-sara.org> : on left-hand side, under "Resource Items," see the pdf documents for more info.
- <http://nc-sara.org/states/CO>: approved SARA institutions in Colorado
- <http://wcet.wiche.edu/initiatives/state-authorization-network>: access to experts and networking among others seeking to comply with NC-SARA.
- <http://www.unco.edu/registrar/pdf/instruction-course-types.pdf> : This is a UNC document, not a CDHE or CCHE document, but it could serve as a model for consistent reporting. (\*Though some of the info in the document is based on Commission Policy V, B [Guidelines](#), note that the document was approved by UNC's provost in 2008.)

3. Updates and Requests from GE Council – *Ian Macgillivray, CDHE*

- GE Council approved 5 more AP and 3 more IB exams for GT Pathways credit. What do you need before they get added to the [published tables](#)?
- Send to Registrar, GE & Academic Councils 1 week prior to publishing just to give them a “heads up” and time to consider if anything needs to be done on their end.

4. Sharing Transcripts through Electronic Data Exchange – *Chris Seng, CSU and Ian & Carl*

- How can progress be made on this statewide?
- Currently there’s lots of manual data entry. College Source is building a process to transfer transcribed data. Working with vendors like Parchment to get transcript data in Electronic Data Exchange (EDI) or xml formats, rather than pdf.
- Point was made that Banner can export xml transcripts.
- Kristi will email Mark M at AACRAO re Speedy Server and send info to Ian to share with Registrar Council.

5. AACRAO Report on Disciplinary Notations and Notifications - *Kristi Wold-McCormick, UCB*

- How many institutions are providing notifications to receiving institutions, what their practice is and where our gaps as state institutions are in this regard?
- Reverse Transfer Efficiency Act?
- Jim Tisdale (MSU Denver) shared 2 documents he compiled. One shows which institutions are currently transcribing and considering transcribing disciplinary actions. CCCS members weighed in that their cc’s don’t transcript this.
- Some states have passed legislation on this. Colorado legislation failed in 2017 but could come back. Discussion that having some sound business practices in place could stave off future legislation.
- Discussion that this is somewhat of a contentious issue and brings up equity concerns.
- Stacey Sharp (President of RMACRAO) will reach out to membership in 3 states to see what their institutions do.
- Can CDHE be an intermediary using the current infrastructure in place for Reverse Transfer? Carl, Ian and Chris S. will discuss.

6. Other Business?

- CCHE Policy I, X: Prior Learning Assessment, Section 4.04 “Credit awarded shall be [transcribed](#) as a course...” will be changed to “4.04 Credit awarded shall be [articulated](#) as a course...” in spring 2018 when CDHE takes other tweaks to that policy to the Commission.
- European Union [General Data Protection Regulation](#) (GDPR) is an unfunded mandate from the EU to protect data at institutions. There are webinars on it on AACRAO’s website. Institutions should consider if this applies to their institution and how to respond.

7. Next Meeting: February 20, 2018 10:00AM – 1:00PM lunch provided by CSM.