

## Registrar Council

October 4, 2016 10:00AM – 1:00PM  
(Lunch provided – *thank you Katie Pederson!*)

Colorado Department of Higher Education  
1560 Broadway - Suite 1600 - Denver, CO 80202

### NOTES

#### 1. Greetings and Introductions

Tracy Barber (UCCS), Dennis Becker (DU), Barb Benedict (PCC), Charlie Couch (UNC), Ingrid Eschholz (UCD), Theresa Groff (ACC), Christy Holden (TSJC), Paula Martinez (MSU Denver), Lara Medley (CSM), Katie Pederson (College for Financial Planning), Dean Rathe (RRCC), Chris Seng (CSU), Vaughn Toland (MSU Denver), Kristi Wold-McCormick (CU), Kim Diawara (CU), Tracy Mendoza (CCA), Valerie S (CCA), Twila Humphrey (PPCC), Holly Teal (CMU), Sonia Gonzales (FRCC), Amanda Bickel (Joint Budget Committee), Jeremy Coleman (MSU Denver), Lauren Berg (OJC), Ginny Hayes (Western), Carl Einhaus (CDHE) and Ian Macgillivray (CDHE).

#### 2. Transfer Survey – *Amanda Bickel, Joint Budget Committee Staff,*

*Colorado General Assembly [see handouts: Transfer Credit Survey – update (email) and 2015\_Transfer\_Summary.pdf]*

- a) Please keep sending Ian responses to the 9/7/16 transfer survey email (attached)
- b) What do we know about why some credits don't get applied to degree requirements, potential problem areas on which to focus, and ideas for refining a transcript pull.
- c) Concurrent Enrollment courses transferability – any unique patterns or same as transfer issues in general? - *Carl Einhaus, CDHE*

*Amanda Bickel (Joint Budget Committee) led the conversation on the desire to get an accurate picture of course transferability and applicability in Colorado. To date, only anecdotal evidence has been provided as to the landscape of course transferability. Also, if issues are found, to identify solutions to help resolve.*

*These institutions use Transferology, TESS or TES: UCB, UNC, CSU, CMU, MSU Denver, FRCC, UCD, PPCC, CSU-Global Campus, CCA and UCCS.*

*Discussion on why courses do not transfer in or are applicable to degrees at the receiving institution ensued. Top reasons why course didn't apply to degree at Mines from Lara Medley: Course was not C or better, not major specific (or student switched majors in transfer or the receiving institution doesn't offer the same major the student was pursuing), not from regionally accredited IHE, student exceeded number of electives allowable (and this can have FA impacts as well), course is remedial, course is older than 10 years,*



duplicate credit, from out of country not accredited IHE, trying to apply CTE credit to a LAS degree, students swirl and have credits from 6-8 different institutions and hard to know what to apply it all to, and timing (if credit from another university isn't on the transcript submitted the receiving institution can't award credit until it gets an updated transcript). Chris Seng also added two additional reasons: student chose to take a course that is not applicable (personal interest/wanted to strengthen application/wanted to brush up on subject area), and student didn't submit transcripts on time.

For courses that do not transfer in or apply to a degree, some institutions will automatically take course work to appropriate departments to see if credit can be awarded (DU, UNC, CSU, etc.) to alleviate the ground work students have to do.

Mines conducts surveys of their admitted transfer students to collect feedback on transfer process. Lara is happy to share the survey.

All in attendance agreed to pursue a study of admitted transfer students' course applicability.

The agreed upon plan to review issue statewide:

- Pull 100 transcripts of already admitted applicants (or sample as they come in) to do study of transfer issues – **the encouraged deadline is end of November** (so Amanda Bickel can bring to leg in early December) - the firm deadline of end of December. A spreadsheet to perform the study was created by CSU – from feedback during meeting, additional fields were added. CDHE will send out finalized version to Registrars soon to guide the study. Form will include what the student major was at the sending institution, and admit term. Exclude students who have already earned a BA/BS from the study.

Then, based on what's found from the transcript pull, continue with the transfer survey sent out on September 7, 2016.

### 3. Degree Within Reach & Course Catalog repository - *Carl Einhaus, CDHE*

Carl explained that to assist CCCS with the Degree Within Reach (DWR) articulation process, Excel spreadsheets were requested from public 4 year IHEs of their course catalogs (AY 15/16). IR Directors asked that the catalogs received be placed in a central repository so that all IHEs can access them. CDHE will be placing the catalogs on the CDHE website soon. Chris Seng (CSU) shared that U Achieve or DARS or degree audit systems can pull articulations already created in the 4 year IHE student information systems – Carl will ask Jenyl (CCCS) if the articulation pulls would be helpful for the DWR process – if so, those who are willing to provide an course articulation report and feel reasonably certain the data is accurate will provide the report to Carl and CCCS. Carl will send out the request to the Registrars after receiving confirmation form Jenyl. Carl will also ask DAG why they wanted a central repository of the course catalogs.

AFTER MEETING NOTE: Jenyl accepted the kind offer to receive the course equivalency reports from four-year institutions that are able and willing to provide it to her. Carl emailed this information to the Registrar Council on 10/21/16. The data requested is listed below:

From Receiving/4 year IHE – course equivalency info:

- IHE Name
- Course subject prefix
- Course number
- Course Title
- Course credit hours

Sending/2 year IHE info:

- IHE Name
- Course subject prefix
- Course number
- Course Title
- Course credit hours

4. Remedial Policy Revision – *Ian Macgillivray, CDHE*

[see **handout: SECTION I - Part E - DRAFT 09-07-2016.docx**]

- a) Section 6.00: How does your institution ensure students who are exempt from secondary assessment are allowed to enroll in a college-level courses? (faculty advisors often re-test them).
- b) New concorded cut scores.
- c) Math cut scores are for Quantitative Reasoning only.
- d) Math placement information at end of policy.

5. Idea for a Summer Institute/Conference for HS Counselors on College Preparation – *Charlie Couch, UNC; Carl Einhaus and Ian Macgillivray, CDHE*

- a) Examples you've seen of how new college students were misadvised in high school.
- b) What can be done to make college entrance less complicated?
- c) Collaborating with CDE to message accurate college preparation and credit transfer/application information to K12 (November 4, Colorado Counselor Corps, Colorado Springs).

Many agreed that HS's could use more education on course transferability and applicability. It was stressed that the information emphasize applicability of course credit – not just transferability. Additional ideas: info on when to take AP/IB over a CE course – or benefits/disadvantages and variance of college credit options while in HS between IHEs. Other ideas on information to provide: general info on college courses (eg what a credit is), that official transcripts need to be submitted the IHE in order to receive transfer credit, information on homeschooling, and focus on providing information to parents as some have complained that HS's are not able to provide complete or accurate information. A good conversation to have with HS counselors is “what's on your HS website?” Ian will send his “fact sheet” for your review/suggestions.

6. AA/AS Degree Requirements for GT Pathways and Guaranteed Transfer Admission

- a) Per CCCS AA/AS degree requirements, all AA/AS degrees contain GT Pathways. There is no requirement that GT Pathways courses be passed with a C- or higher to meet degree requirements.

- b) The requirement to pass GT Pathways courses with a C- (or C, according to the Admissions Standards Policy) is for students to be eligible for:
  - 4-year institutions' guarantee of admission (with exceptions) for students with an AA/AS;
  - Guarantee the GT Pathways courses will apply to GT Pathways requirements at the receiving institution; and
  - Guarantee the GT Pathways courses in a Degree with Designation (DwD) will apply to GT Pathways requirements at the receiving institution.
- c) Summary: There may be students with an AA/AS transferring to a 4-year institution who have not passed all GT Pathways courses with a C- or higher. Look for the stamp on CCCS transcripts [**see handout: *GT Pathways stamp.ppt***] or do a course by course review, rather than presuming a student with an AA/AS passed all GT Pathways courses with a C- or better.

7. Other business?

- Nov 4 Fac2Fac  
**GEC reps inviting faculty to see if they can agree on ACE recommended cut scores and amounts of gen ed credit for CLEP and DSST exams.**
- AHUM DwD's math requirements  
**10 AHUM statewide transfer articulation agreements/Degrees with Designation getting revised math course. Will be "prefer MAT 120: Mathematics for the Liberal Arts" so students and advisors get the message that college algebra is neither recommended nor preferred.**
- GT Pathways review  
**New CCHE-approved GT Pathways competencies and content criteria. Faculty beginning 3-yr process of revising GT Pathways courses and resubmitting for CCHE approval. Colorado Technical University, the only private institution to participate in GT Pathways, indicated it will not participate in GT Pathways and its currently-approved courses will expire December 21, 2016.**
- FYI from Clearinghouse – 2 academies in Colorado. Where to hold? Tie in with Loveland RMACRAO and Colorado Springs.
- RMACRAO – Loveland in 2017
- UCB - Gendered pronouns; making preferred name a self-service feature for students; collecting gender identity and sexual orientation; does CDHE/DAG need to look at fields in SURDS?; student selects what name they want displayed on transcript with option of also getting it with legal name;

**Charlie Couch stated that National Clearinghouse contacted him – they would like to do two Clearinghouse Academies in CO – and wanted feedback from Registrars where would be good. The "Academies" are usually about 4 hours or a half day long. It was recommended that one be included at the next RMACRAO (which is in Loveland) and one other in Colorado Springs. Timing and cost is currently unknown. Discussions on the impact of using preferred name on transcripts for transfer students should be included in discussion as well.**

- CCHE PLA Policy and challenge exams:  
<http://higher.colorado.gov/Publications/Policies/Current/i-partx.pdf> , Section 6.00

**Registrar Council approved this statement for the memo:**

“(Institutions have until July 1, 2017 to make whatever changes are necessary to their own policies and procedures in order to comply with [the instructions on transcribing challenging exams]. It is not required to change transcripts retroactively).” Ian will add to the memo that institutions can choose to use CLEP and other exams as a challenge exam. It was noted that institutions may need guidance on HOW to administer challenge exams.

Next meeting: March 7, 2017, 10:00AM – 1:00PM - Carl already sent Outlook invite.