

GE Council

September 13, 2011

1:00-4:00pm

Department of Higher Education
1560 Broadway – Suite 1600
Denver, CO

MINUTES

1. Greetings and Introductions
 - Steve Werman – CMU
 - Tom Smith – UNC
 - Sunny Schmitt – CMC
 - Tom Christensen – UCCS
 - Kevin Nelson – WSC
 - Scott Thompson – CCCS (NJC)
 - Wayne Artis – CFAC (PPCC)
 - Alan Lamborn – CSU-FC
 - Richard Nishikawa – UCB
 - Sandy Veltri – CCCS (FRCC)
 - Todd Ruskell – CSM
 - Rhonda Epper – CCCS
 - Jeff London – CFAC (MSCD)
 - Frank Novotny – ASC
 - John Lanning – UCD
 - Jeff Reynolds – Aims
 - Sheila Thompson – MSCD
 - Erin Frew – CSU-P
 - Ian Macgillivray – DHE
 - Maia Blom – DHE
 - Emmy Glancy - DHE
2. Adoption of last meeting's minutes – July 11, 2011
 - Adopted. (Add Kevin Nelson to attendee list.)
3. Information Items
 - a. WICHE Interstate Passport Initiative Update – Geri Anderson [**see handout**]
Postponed to next meeting. Geri Anderson has a conflict with another Task Force she's serving on for the rest of the year. Ian will ask Geri to respond to the question, "What is GE Council's role in this initiative?" before the next meeting.
 - b. Meeting with nursing school reps on 8/24/11. Geri and Sheila represented GE Council. The entire group will meet at DHE again on October 13, 2011; 8:00-12:00. Need 1-2 GEC members to participate.
GEC members who may participate: Sheila Thompson; rep to be named by Geri

Anderson (CCCS); John Lanning

Agenda (Ian will facilitate):

- gtPathways Curriculum (discuss state Gen Ed requirements vs. Gen Ed requirements of the various programs)
 - Statewide Articulation Agreements & Protocol
 - Phase 1: Curriculum Worksheet (Look at aligning ADN with A.S. degree as the first step towards a statewide agreement)
- c. Colorado Technical University (CTU) will submit 11 courses for the next gtPathways review. See “Fee Structure for Review of Private Courses.”
[handout]

The funds collected from CTU will be reimbursed by DHE to the controller at the public IHEs per the number of reviewers they send. It is up to the individual public IHE to decide what to do with that reimbursement.

There was a question as to whether the CTU courses can be individual courses submitted or if they must be part of a core curriculum. C.R.S. §23-1-125(5)(a)(I) states, “A nonpublic institution of higher education may choose to conform its core course requirements with, or adopt core course requirements that meet, the general education course guidelines developed by the department...and identify the specific courses that meet the general education course guidelines.” Section (5)(a)(II) states, “The core course requirements that a nonpublic institution of higher education conforms or adopts pursuant to this paragraph (a) shall comply with the number of credit hours required by the department and shall include courses in each of the subject areas identified by the department.” Based on this information in statute, Maia will follow up by

- Getting the core course requirements (i.e., General Education requirements) that CTU has.
 - Attempting to determine if the courses CTU has submitted are core courses/Gen Ed courses.
 - Determining if the package of courses submitted by CTU likely will meet gtPathways content and credit hour requirements.
 - *Note: If this follow up raises questions to which GE Council should respond, DHE will send out a query via email to ensure the issues get resolved well before the October 28, 2011 gtPathways review.
- d. DHE is presenting gtPathways and articulation agreement information to school counselors at 6 Colorado Council on High School and College Relations (CCHSCR) Fall Workshops around the state within the next 3 weeks, and has a proposal into the CSCA Annual Conference.
- e. gtPathways Reviews. DHE staff will work on:
- i. Training protocol
 - ii. Schedule training same day of or several days before review?
gtPathways training will take place the same day as the review. It will be in the morning for 1 hour prior to the review. The “trainees” will be incorporated into the review. There should be 2 co-chairs (trainers?) – one 2-year, one 4-year – in each discipline group; the co-chairs must have had previous review experience. DHE will compile a list of trained faculty by

discipline group who can serve as the “veteran reviewers” and will help train new faculty reviewers. DHE proposes the following agenda for training:

Agenda

- I. 9:00-10:00AM Discipline-Specific Training
- II. gtPathways review with a focus on integrating the review as part of the training for the newer reviewers.
- III. After the review is complete, follow-up with “What was learned during the review” and solicit feedback and suggestions for next time.

iii. Discipline Group Facilitator Protocol

4. Discussion/Action Items

a. Faculty-to-Faculty Conference – October 14, 2011

i. Charge for the English discipline group

It was decided to use the general charge for the English group. The general charge was revised to the following:

The purpose of this meeting is to assist the General Education Council (GE Council) in collaboratively creating a statewide transfer articulation agreement for your discipline. The goal today is to work with the group to identify a set of 60 credits of coursework that:

- will fulfill the requirements for an AA or AS degree with designation;
- will transfer into a BA or BS degree at a four-year institution;
- will put the transfer student at junior status if admitted; and
- will allow the transfer student to graduate with the BA or BS degree in no more than 60 credits of additional coursework, for a total of 120 credits.

The Colorado Commission on Higher Education (CCHE), in collaboration with your institution’s governing board, and the GE Council is charged with creating at least fourteen of these agreements by 2016. Your discipline has been chosen for one of these statewide transfer articulation agreements.

There needs to be *at least* one GEC rep at each discipline group to be the *facilitator* (a minimum of two is preferable). The Chair and Scribe will be selected from the faculty participants. DHE clarifies the roles of each as:

Facilitator - the GEC rep who ensures the discussion stays focused on the task at hand and that gtPathways and other statutory requirements are met. The Facilitator is also responsible, along with the Chair, to be a main point of contact between the members of the group for any additional, follow-up email discussion.

Chair – the member of the discipline group who agrees to facilitate the discussion with the Facilitator and who, along with the Facilitator, agrees to be a main point of contact between the members of the group for any additional, follow-up email discussion.

Scribe - the member of the discipline group who agrees to fill out the Draft Curriculum Worksheet and record any other important notes that will inform how the group arrived at their decisions or why they could not come to some decisions.

- ii. Disciplines – need GEC reps to ~~chair~~ **facilitate** discipline groups:
 - I. Art History/Art with an Art History Emphasis – **Scott Thompson, Jeff London**
 - II. English – ~~Vicki Leal, Erin Frew, Wayne Artis—will you do this again please?~~ **Wayne Artis, Richard Nishikawa, Sandy Veltri**
 - III. Philosophy – **Tom Smith, Erin Frew, Rhonda Epper**
 - IV. Physics – **Todd Ruskell, John Lanning, Jeff Reynolds**
- iii. Don't forget to send your faculty reps (deadline: September 30) and transfer guides (deadline: October 7) to Maia!!!

b. Articulation Agreements

- i. Revised Draft Curriculum Worksheet (Draft 1A) [**see handout**]
This revision is only for the Phase 1: Draft Curriculum Worksheet that is used at the Faculty-to-Faculty conference and in Phase 1 of the protocol. These changes will not be made in the curriculum table in the articulation agreement template. Maia will make edits and resend to GEC.

ii. **Phase 3, Final Review**

- I. Political Science (AIMS, ASC, CMU, CSU-FC, CSU-P, FLC, MSCD, UCCS, UCD, WSC – yes; CCCS, CMC, UCB, UNC – awaiting response) **CCCS, CMC, UCB, UNC will send emails.**
- II. Sociology (AIMS, ASC, CMU, CSU-FC, CSU-P, FLC, MSCD, UCCS, UCD, WSC – yes; CCCS, CMC, UCB, UNC – awaiting response) **CCCS, CMC, UCB, UNC will send emails.**

iii. **Phase 2, ICIR, V.2**

- I. Anthropology – Report from Richard Nishikawa re labs required at 4-year IHEs. [**see handout** – ANT agreement – please review in advance and be prepared to discuss]
UCD was the one four-year institution that reported having a lab connected to Cultural Anthropology; however, they are okay with the ANT agreement as it is – with a footnote for Physical Anthropology only. The ANT agreement is ready to move to Phase 3.
- II. French - Review comments from FRE discipline group re version 3A [**see handouts** – FRE emails + FRE agreement – please review in advance and be prepared to discuss]
It was agreed to accept the changes in V.3A and move to Phase 3.

iv. **Phase 1, Curriculum Worksheet Creation & Verification**

- I. Criminal Justice – draft agreement needs review/approval from GEC [see handout] – then on to Phase 2
General CRJ discussion: some IHEs don't offer CRJ as an AA/AS degree but rather as an AGS or AAS (terminal degrees). AGS degrees don't have the same gtPathways requirements. AAS is a CTE degree, a terminal degree. This CRJ articulation agreement will be an AA degree.
Comments: The Prescribed Curriculum needs to be at 60 credits. In the Gen Ed Requirements section: the AHUM credits could be reduced from 9 to 6; the Science credits could be limited to 7. There was some question as to whether the electives chosen from the Approved Electives list (Exhibit A) should be moved to the Additional Required Courses section. GEC feels this agreement needs to return to the discipline group for further discussion. Maia will forward the agreement (Phase 2, V. 1) to Scott Thompson so he can continue the discussions with the discipline group.
 - II. English – draft Curriculum Worksheet sent on 7/28/11 to Wayne, Vicki, and Erin for approval prior to forwarding to discipline group.
Wayne Artis & Richard Nishikawa will facilitate the English discipline group at F2F, with assistance from Sandy Veltri and Vicki Leal. The “general” charge will be used for the English group; no special charge for them is necessary.
 - III. Chemistry – update from John and Geri?
Major issues for Chemistry agreement: number of necessary credit hours; organic chemistry sequence; calculus sequence; online labs. Geri Anderson and John Lanning are in discussion regarding the Chemistry agreement.
 - IV. Biology – on hold until spring F2F
No further discussion needed.
- c. Credit hours for science and math courses at the community colleges – possibility of changing from 4 to 3 credits? CCCS is in the process of adding 3-credit Science courses to its curriculum. GEC believes more 3-credit math courses are also needed. CCCS please give an update at the next meeting on what 3-credit math courses and 3-credit science courses are in the works. Question: will the new CCCS Science courses being offered at the 10/28 gtPathways review be meaningful for the transfer articulation agreements?
- d. Possible incorporation of CTE or AGS degrees in articulation agreements (for disciplines such as Criminal Justice and Nursing).

Question: Must an AA or AS degree contain the gtPathways requirements?

Answer: The answer is yes – the reasoning and logic (as presented in prior gtPathways workshops) was this:

There are 3 guarantees in Colorado (regarding transfer/articulation):
First Guarantee – that any/all gtPathways courses taken are guaranteed to transfer and APPLY in the Gen Ed category in which they were taken PROVIDED THE STUDENT RECEIVED A GRADE OF C OR BETTER;

Second Guarantee – completion of an AA/AS (degree completed and in-hand upon the student’s transfer to the receiving institution) will effectively enable the student transferring to be considered as having COMPLETED the receiving institution’s “core,” as in Gen Ed core---recall, this is why the PCs asked that each CO public IHE conform their respective core to the gtPathways (and then that they submit all of their Gen Ed “core” courses for review/placement in gtPathways);

Third Guarantee – participation in one of the state’s formally approved statewide articulation agreements.

Thus, by default (or in a defacto fashion), the AA/AS contains the gtPathways courses.

- e. Final signatures on Articulation Agreements – revisiting the process
It is agreed that separate signature pages can be used for the final signing of the articulation agreements. The final agreements on the website should not have the signature pages.

5. Other Business?