



COLORADO

Department of
Higher Education

1560 Broadway, Suite 1600
Denver, CO 80202

John Hickenlooper
Governor

Lieutenant Governor Joseph A. Garcia
Executive Director

Meeting	14-1319 Project: Cost Driver & Analysis Expert Team Wednesday, August 27 9:00 a.m. to 11:45 a.m.
Location	Department of Higher Education 1560 Broadway Suite 1600 Denver, CO 80202
Conference Room	Emily Griffith Conference Room
Call-In Information	Conference Call: 1-877-820-7831 Code: 215368#
Meeting Participants	<p>Patty Pacey – Commissioner, CCHE Alexis Senger – Office of State Planning and Budget Jeanne Adkins – Colorado Mesa University Julie Feier – Associate Vice President of Finance and Administration, Western State Colorado University Peter Hahn – Chief of Staff and Vice-President of External Relations, Colorado Schools of Mines Heather Heersink – Budget Director, Adams State University Chad Marturano – Senior Director of Budget and Strategic Planning, University of Colorado System George Middlemist – Associate Vice President of Administration and Finance and Controller, Metro State University –(unable to attend this meeting, Jinous Lari, budget director, attending) Bridget Mullen – Director of Budget and Finance, Colorado State University System Steve Schwartz – Vice President of Finance and Administration, Fort Lewis College Mark Superka – Chief Financial Officer, Colorado Community College System Cindy Thill – Special Assistant to the Senior Vice President for Administration, University of Northern Colorado</p> <p>+++++</p> <p>CDHE Staff: Diane Duffy, CFO; Mark Cavanaugh ,Chief Legislative and Strategic Policy Officer, Kachina Weaver – Project Manager, Celina Duran, Tonya Covarrubias, Andrew Rauch, Todd Haggerty NCHEMS: Dennis Jones, Patrick Kelly, and Matt Crellin</p>





Meeting Objectives	First Meeting of the Cost Driver and Analysis Team: (1) Shared understanding of the charge; (2) First draft of a high level Workplan
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AGENDA

Approximate Time	Topic	Presenter
1:00-	Welcome and Introductions	Diane Duffy
	Project Overview	Kachina Weaver
	Housekeeping/Team Operating Rules	Diane Duffy and Group
	Charge to the Cost Driver & Analysis Team	Mark Cavanaugh
	Overview of the Cost Driver and Analysis Work from Our Consultant's Perspective	Dennis Jones
	General Discussion of Data Elements and High Level Work Plan	Group
	Next Steps	
Next tentative meeting dates:		





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