



COLORADO

Department of  
Higher Education

1560 Broadway, Suite 1600  
Denver, CO 80202

John Hickenlooper  
Governor

Lieutenant Governor Joseph A. Garcia  
Executive Director

## Call for Nominations – Concurrent Enrollment Advisory Board

**Purpose:** The Colorado Department of Higher Education is seeking nominations for four vacancies on the Concurrent Enrollment Advisory Board (CAEB) with terms beginning in July, 2015. The primary responsibilities of CEAB members include:

- Recommending improvements or changes to state policies to better accommodate concurrent enrollment programs
- Establishing guidelines for the administration of the ASCENT program
- Advising and assisting local school education providers and institutions of higher education in preparing cooperative agreements
- Preparing and submitting a final report to the Colorado State Board of Education and the Colorado Commission on Higher Education, which includes the established administrative guidelines and all above recommendations and improvements to advance concurrent enrollment programs and the ASCENT initiative.

**Scope:** Member terms are for a minimum of three years beginning July, 2015 with a potential extension for an additional three year term. Specific information about CEAB responsibilities and operations can be found at: [http://www.cde.state.co.us/postsecondary/ce\\_advisoryboard](http://www.cde.state.co.us/postsecondary/ce_advisoryboard).

**Vacancy Requirements:** For these four vacancies, one will be appointed by the Executive Director of the Colorado Department of Higher Education and three will be selected from a pool of applicants by the Office of the Governor. Specific requirements for each vacancy are outlined below:

- Vacancy One – Appointed by the Executive Director of the Colorado Department of Higher Education. Nominee must be a representative from the Community College System, and have past or current experience with concurrent enrollment and/or the ASCENT program.
- Vacancy Two – Appointed by the Governor. Nominee must possess experience in postsecondary student counseling, student admissions and financial aid.
- Vacancy Three – Appointed by the Governor. Nominee must have experience in public budgeting and finance. Background in post-secondary finance preferred.
- Vacancy Four – Appointed by the Governor. Past experience in concurrent enrollment and/or ASCENT preferred.

**Nomination Process:** Self-nominations are accepted, as are nominations for other qualified individuals currently residing in the state of Colorado. To submit a self-nomination, send a letter of interest, resume and brief biography to [Robert.Mitchell@dhe.state.co.us](mailto:Robert.Mitchell@dhe.state.co.us) no later than May 11,



2015. To nominate another individual, please send the person's name, title, institution/organization, work phone number and e-mail address to [Robert.Mitchell@dhe.state.co.us](mailto:Robert.Mitchell@dhe.state.co.us) no later than May 1, 2015.

**Additional Information:** Please contact either Robert Mitchell at the Colorado Department of Higher Education ([Robert.Mitchell@dhe.state.co.us](mailto:Robert.Mitchell@dhe.state.co.us)) or Michelle Camacho Liu at the Colorado Department of Education ([Liu\\_M@cde.state.co.us](mailto:Liu_M@cde.state.co.us)) with any questions regarding the CEAB or the nomination process.

