

SECTION IV

PART A INTRODUCTION AND OVERVIEW OF STATEWIDE EXTENDED STUDIES

1.00 Introduction

Statewide Extended Studies includes all on- and off-campus instruction offered through a continuing education or extended studies unit and instruction delivered away from a four-year institution's home campus in Colorado. Instruction delivered by Statewide Extended Studies is cash funded unless otherwise approved by the Commission. Any Regional Education Provider activity that falls into the category of cash-funded or off-campus is considered part of Statewide Extended Studies

2.00 Statutory Authority

The Colorado Commission on Higher Education's role and responsibilities in the administration of extended campuses, extended studies and continuing education units is defined in C.R.S. 23-1-109(4):

(4) The commission shall administer any centralized, statewide extension and continuing education program of instruction which may be offered by any state-supported baccalaureate and graduate institution. All instruction offered outside the geographic boundaries of the campus, including instruction delivered by television or other technological means, shall be a part of this program unless exempted by policy and action of the commission.

The Commission's role in overseeing of state funding for off-campus instruction is defined in C.R.S. 23-1-109(5).

(5) The commission shall set policies, after consultation with the governing boards of institutions, which define which courses and programs taught outside the geographic boundaries of the campus may be eligible for general fund support. The commission may include funding for those courses and programs in its systemwide funding recommendations to the general assembly.

The Commission's role in oversight out-of-state and out-of-country instruction is defined in C.R.S. 23-5-116(4).

(4) Prior to the offering of out-of-state courses, institutions and governing boards must receive approval from the

Colorado commission on higher education. Such approval shall be based upon the following criteria: A statement of need for the instruction; evidence of the institution's ability to deliver the program without adversely affecting the institution's approved role and mission; and geographical proximity of the delivery site to the institution or evidence that the instruction is particularly related to the institution's role and mission.

3.00 Definitions

The following definitions apply to all CCHE section IV policies.

“Extended studies unit” will refer to any department or division at a public four year Colorado institution of higher education that offers extended studies instruction as defined in Part A, section 4.00 of these policies.

“Certificate program” will mean any credit bearing series of classes that results in a certificate or recognition of accomplishment in a subject. The definition of certificate program does not include degree completion programs.

“Space Available Program” is a program that allows institutions to enroll students in on-campus resident classes after regular registration when institutional class enrollments have been met but when space for additional enrollment remains. Students enrolling in Space Available Programs are not FTE-generating resident students.

4.00 Components Of Statewide Extended Studies

Statewide Extended Studies is comprised of four components:

- Extended Studies Instruction;
- Off-Campus State-Funded Instruction;
- Out-of-state and out-of-country Instruction; and,
- Cash Funded Instruction Delivered at a Distance

4.01 Extended Studies Instruction

Extended Studies instruction includes credit and noncredit cash-funded instruction, including instruction delivered at an off-campus physical location, cash-funded instruction that is delivered by an institution's extended studies unit to an audience on the sponsoring institution's campus, including space available programs and non-credit instruction.

4.02 Off-Campus State-Funded Instruction

State funding is available for off campus instruction upon commission approval. Graduate level off-campus programs may be eligible for state funding through the normal fee-for-service budgeting process. College Opportunity Fund (COF) eligibility for off-campus undergraduate programs will be determined based on Commission established policies.

4.03 Out-of-State and Out-of-Country Instruction

Out-of-State and Out-of-Country Instruction includes all instruction that takes place outside of the state of Colorado, including that offered outside of the country, with the following exceptions:

- Instruction offered in Arizona, New Mexico, Utah, Wyoming, Nebraska, Kansas, and Oklahoma;
- Out-of-state class excursions (field trips) that are scheduled parts of regular classes, including those that are state-funded courses or cash-funded courses;
- Correspondence courses and instruction delivered via television, videotape, DVD, Internet or other technological means;
- Institution-sponsored study-abroad courses that are administered on-campus and offered primarily for the benefit of regularly enrolled degree-seeking students. In contrast, study-abroad courses advertised to the general public will be considered Extended Studies; and
- Internships, cooperative education experiences arranged for sites outside of Colorado that are offered to regularly-enrolled, degree-seeking students.

4.04 Cash Funded Instruction Delivered at a Distance

Instruction that is delivered at a distance (not in a physical location) on a cash funded basis, including correspondence courses or courses delivered by any technological means, will be considered extended studies instruction and will be subject to the Extended Studies Policies.

According to CCHE COF Reporting Guidelines, credit bearing Internet and interactive television courses are COF eligible as long as the enrolled student meets COF eligibility requirements. COF eligible Internet and interactive television courses are not considered extended studies.

5.00 Policy Revision Process

Periodically, CCHE policies for Statewide Extended Studies shall be reviewed and, as necessary, revised. Any proposed revisions will be distributed to all participating institutions for comment prior to presentation to the Commission.