



<b>Meeting (REVISED 09.22.14)</b>	<b>14-1319 Project: Cost Driver &amp; Analysis Expert Team Tuesday, September 23, 2014 1:00pm-4:00pm</b>
<b>Location</b>	Department of Higher Education 1560 Broadway Suite 1600 Denver, CO 80202
<b>Conference Room</b>	Emily Griffith Conference Room
<b>Call-In Information</b>	Conference Call: 1-877-820-7831 Code: 215368#
<b>Meeting Participants</b>	<p>Jessie Ulibarri - State Senator, Colorado General Assembly  Patty Pacey – Commissioner, CCHE  Alexis Senger – Office of State Planning and Budget  Jeanne Adkins – Colorado Mesa University  Julie Feier – Associate Vice President of Finance and Administration,  Western State Colorado University  Peter Hahn – Chief of Staff and Vice-President of External Relations,  Colorado Schools of Mines  Heather Heersink – Budget Director, Adams State University  Chad Marturano – Senior Director of Budget and Strategic Planning,  University of Colorado System  George Middlemist – Associate Vice President of Administration and  Finance and Controller, Metro State  Bridget Mullen – Director of Budget and Finance, Colorado State  University System  Steve Schwartz – Vice President of Finance and Administration, Fort  Lewis College  Mark Superka – Chief Financial Officer, Colorado Community College  System  Cindy Thill – Special Assistant to the Senior Vice President for  Administration, University of Northern Colorado</p> <p>+++++</p> <p>CDHE Staff: Diane Duffy, CFO; Mark Cavanaugh ,Chief Legislative and  Strategic Policy Officer; Kachina Weaver ,Project Manager; Todd  Haggerty, Lead Analyst; Andrew Rauch, Lead Analyst (primary back up)  NCHEMS: Dennis Jones, Patrick Kelly, and Matt Crellin</p>





<b>Meeting Objectives</b>	<b>Second Meeting of the Cost Driver and Analysis Team: (1) Clarify Charge, Deliverables, and Timeframe; (2) For Phase I (Cost and Cost Drivers) Discussion of Financial Data Requirements (3) Establish a Rough Schedule of Future Meetings through June 30, 2015</b>
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**REVISED AGENDA**

Approximate Time	Topic	Presenter
1:00pm-	Welcome and introductions	Around the Table& Rm
1:15 pm	Phase I: Cost and Cost Drivers Follow up questions/discussion from the NCHEMS presentation at August meeting (August 27 Slides attached) <i>and Cost Driver Analysis: Data Requirements (September 22 Slides Attached)</i>	Dennis Jones
2:15pm	Perspective from the OSPB Director	Henry Sobanet
2:50pm	BREAK	
3:00pm	Clarify Charge, Deliverables, and Timeframe	Group
3:45pm	Public Comment	
	<b>Rough Schedule of Future Meeting Dates: Diane’s suggestion to hold the following dates: Oct. 22; Nov 25; Dec 17, Jan 28, Feb 25, Mar 25; Apr 22; May 27; Jun 24 (1:00pm-4:00pm for all dates)</b>	Group

