



**2015- 2016 Data Collection and Report Calendar**

	<b>SURDS - Public Institutions, Vocational and COF Participating Private Institutions</b>	<b>SURDS - non-COF Private and Proprietary Institutions</b>	<b>Finance &amp; HB14-1319</b>	<b>IPEDS</b>	<b>Legislative Reports and Data Collections</b>
<b>July-2015</b>	9- Student Course File (Spring) 9 Student Enrollment File (Spring)  23 UAF (Spring), Community Colleges Only		24 Institutions submit Capital Project proposals to DHE 17 FTE Final Student Enrollment Report for prior fiscal year  16 Institutions submit Fiscal Report DHE Releases current year Allocation Notices to institutions that submitted Fiscal Report Expenditures		Budget & Finance - Commission Funding Recommendations *
<b>August-2015</b>	13 Educator Preparation File (Academic Year) - Participating Institutions  14 Student Enrollment File (Interim) - Institutions with Interim Term  20 Degrees Granted File (Academic Year)	13 Educator Preparation File (Academic Year) - Participating   27 Degrees Granted File (Academic Year) --Private Institutions		5 Registration  Summer : Report Mapping Institution ID IC- Header	
<b>September-2015</b>	1 Financial Aid File (Full Year) -- (Celina Duran)	15 Financial Aid File (FY/AY Year) -- --Private and Proprietary Institutions (Celina Duran)	1 Institutions submit Capital Expenditures report (209/290) Non-state-support schools may submit Request for Payment  4 CCHE Tuition & Fee Survey (Full Fiscal Year)  1 Public institutions submit SURDS Financial Aid File and signed verification to DHE  30 Institutions submit Cash Project Lists and Plans (CC- LCF)	2 Fall Collection Begins (Opens) Fall Surveys: Institutional Characteristics Completions(CDHE) 12-month Enrollment	
<b>October-2015</b>	8 Student Enrollment File (Summer)  15 Student Course Enrollment (Summer)  29 UAF (Summer & Fall)		1 Budget Data Book Submission  1 Private Institutions submit Financial aid and sign verification to DHE  12 Fall Census FTE Report  12 Fall Headcount Enrollment	14 Fall Collection Ends for Key Holders  28 Fall Collection closes for Coordinators	15 Academic Affairs - New Mexico Tuition Reciprocity - Headcount and credit hours of participants, by institution
<b>November-2015</b>	12 Degrees Granted File (Summer for IPEDS GRS)		4 Administrative Salary Survey  15 Institutions may submit request for Adjustment forms  15 All institutions submit Mid-Year Utilization Report		4 Budget & Finance - COF Participants  4 Budget & Finance - Capital Construction Annual Priority List & 5 year Plan 18 Final FY FTE Report
<b>December-2015</b>				9 Winter and Spring Collection Begins: Graduation Rates (CDHE) 200% Graduation  Student Financial Aid Outcome Measures  Admissions	3 Budget & Finance - Capital Construction '209' Report  16 CollegeInvest/Budget & Finance - Teacher Loan Forgiveness Report  16 Academic Affairs - Educator Preparation Report
<b>January 2016</b>			Non-state-supported schools may submit requests for payment  <b>Commission Meeting:</b> Commission approves Student Expense Budget Parameters		9 Education Institute UNC Status Report 15 Annual Remediation Report 15 Academic Affairs - Performance Contract Reports 30 Quality Indicator System Report Talent Pipeline Report *

\* (Date not Specified)



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<b>February-2016</b>	<p>4 UAF (Fall) - CC's Only</p> <p>4 Student Enrollment File (Fall)</p> <p>11 Student Course Enrollment (Fall)</p>	<p>18 Student Enrollment File (Calendar Year)</p> <p>--Private Institutions</p>	<p>10 Fall Final &amp; Spring Census</p> <p>13 Institutions may submit Request for Adjustment</p>	<p>10 Winter Collection closes for Keyholders</p> <p>24 Winter Collection closes for Coordinators</p>	<p>3 Postsecondary Progress &amp; Success of High School Graduates</p> <p>3 Concurrent Enrollment Report</p> <p>3 Collegelvest - Colorado Achievement Scholarship Fund</p> <p>3 Suicide Prevention Act Report</p> <p>17 Degree, Enrollment, and Grades report – NEW</p> <p>17 Budget &amp; Finance - COF FTE Estimates Board CC and OE report state assistance</p> <p>27 career/technical education Skills for Jobs Act Report*</p> <p>Education Preparation Report*</p>
<b>March-2016</b>	<p>4 Final Day for Fall Enrollment submissions to be included in DHE IPEDS submission</p> <p>25 UAF (Winter &amp; Spring)</p>			<p>Spring Collection Surveys</p> <p>Surveys: Fall Enrollment (CDHE) Human Resource</p> <p>Finance Academic Libraries</p>	<p>3 CHECRA - CHECRA Status Report</p> <p>3 SCCEHCE - Status Report College Measures Report* Postsecondary Progress &amp; Success of High School Graduation Report*</p>
<b>April-2016</b>	<p>29 Student Enrollment File (Winter) - Applicable Institutions</p>			<p>6 Spring Collection closes for Keyholders</p> <p>20 Spring Collection closes for Coordinators</p>	<p>Concurrent Enrollment Report* Remedial Education Report*</p>
<b>May-2016</b>					<p>15 Complete College America / National Governors Association Data Collection</p> <p>22 SB 52 Performance Data Due</p>
<b>June-2016</b>			<p>12 Non-state supported institutions submit final Request for Payment</p>		
<b>July-2016</b>	<p>8 Student Enrollment File (Spring)</p> <p>22 UAF (Spring), Community Colleges Only</p>		<p>11 FTE Final Student Enrollment Report for prior fiscal year</p> <p>15 Institutions submit Fiscal Report</p> <p>DHE Releases current year Allocation Notices to institutions that submitted Fiscal Report Expenditures</p>		

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