

2011- 2012 Data Collection and Report Calendar

	SURDS	Finance	IPEDS* (10-11)	Legislative Reports
July-2011	<p>1 Common Data Set*</p> <p>8 Student Enrollment File (Spring)</p> <p>15 Remedial Course File (Spring); FTE Final Student Enrollment Report for prior fiscal year</p> <p>22 Undergraduate Applicant File (Spring), CC Only</p> <p>29 1023 File (Spring)</p>	<p>12 Institutions submit Capital Project proposals to DHE</p> <p>14 FTE Final Student Enrollment Report for prior fiscal year</p> <p>15 Institutions submit Fiscal Report</p> <p>DHE Releases current year Allocation Notices to institutions that submitted Fiscal Report Expenditures</p>	<p>1 Common Data Set*</p> <p>8 Student Enrollment File (Spring)</p> <p>15 Remedial Course File (Spring); FTE Final Student Enrollment Report for prior fiscal year</p> <p>22 Undergraduate Applicant File (Spring), CC Only</p> <p>29 1023 File (Spring)</p>	<p>Budget & Finance - Commission Funding Recommendations (Date not</p>
August-2011	<p>12 Teacher Education File (Full Year)</p> <p>12 Student Enrollment File (Interim)</p> <p>19 Degrees Granted File (Full Year)</p>		<p>3 Summer Collection Opens</p> <p>Summer : Registration Institution ID IC- Header</p>	
September-2011	<p>16 Financial Aid File (Full Year) -- --Public Institutions (Celina Duran)</p>	<p>1 Institutions submit Capital Expenditures report (209/290) Non-state-support schools may submit Request for Payment</p> <p>2 CCHE Tuition & Fee Survey (Full Fiscal Year)</p> <p>16 All Public institutions submit SURDS Financial Aid File and signed verification to DHE</p>	<p>7 Fall Collection Begins (Opens)</p> <p>Fall Surveys: Institutional Characteristics Completions 12-month Enrollment</p>	
October-2011	<p>3 Financial Aid File (Full Year) -- --Private and Proprietary Inst (Celina Duran)</p> <p>7 Student Enrollment File (Summer)</p> <p>14 Remedial Course File</p> <p>21 1023 File (Summer)</p> <p>28 Undergraduate Applicant File (Summer & Fall)</p>	<p>3 Budget Data Book Submission</p> <p>3 Private Institutions submit Financial aid and sign verification to DHE</p> <p>10 Fall Census FTE Report Fall Headcount Enrollment Report</p>	<p>19 Fall Collection Ends for Key Holders</p>	
November-2011	<p>11 Degrees Granted File (Summer for IPEDS GRS)</p>	<p>4 Administrative Salary Survey</p> <p>14 Institutions may submit request for Adjustment forms</p> <p>14 All institutions submit Mid-Year Utilization Report</p>	<p>2 Fall Collection closes for Coordinators</p>	<p>1 Budget & Finance - COF Participants</p> <p>1 Budget & Finance - Capital Construction Annual Priority List & 5 year Plan</p> <p>1 Nursing Faculty Fellowship Report</p>

2011- 2012 Data Collection and Report Calendar				
	SURDS	Finance	IPEDS* (10-11)	Legislative Reports
December-2011			7 Winter and Spring Collection Begins: Human Resources Student Financial Aid	1 Budget & Finance - Capital Construction '209' Report 1 Institutional Performance Report 15 CollegenInvest - Nursing Teacher Loan Forgiveness Report 15 CollegenInvest/Budget & Finance - Teacher Loan Forgiveness Report 15 Academic Affairs - Educator Preparation Report
January 2012	20 Remedial Course File (Fall) 27 1023 File (Fall)	Non-state-supported schools may submit requests for payment		10 Education Institute UNC Status Report 15 Annual Remediation Report 15 Academic Affairs - Performance Contract Reports 30 Quality Indicator System Report
February-2012	2 Undergraduate Applicant File (Fall) - CC's Only 3 Student Enrollment File (Fall)	10 Fall Final & Spring Census FTE Report 13 Institutions may submit Request for Adjustment FEB. Commission Meeting: Commission approves Student Expense Budget Parameters	8 Winter Collection Ends (KH Closing Date) 22 (Coordinator)	1 CollegenInvest - Colorado Achievement Scholarship Fund 1 Teach Colorado Grant Initiative Report 1 Suicide Prevention Act Report 15 Degree, Enrollment, and Grades report - NEW 15 Budget & Finance - COF FTE Estimates Board CC and OE report state assistance career/technical education
March-2012	23 Undergraduate Applicant File (Winter & Spring)		Spring Collection Surveys Surveys: Fall Enrollment Graduation Rates 200% Graduation Rates, Finance	1 CHECRA - CHECRA Status Report 1 SCCEHCE - Status Report
April-2012	27 Student Enrollment File (Winter)		11 Spring Collection Ends (KH Closing Date) 25 Coordinators	
May-2012				
June-2012		15 Non-state supported institutions submit final Request for Payment		
July-2012	2 Common Data Set* 9 Student Enrollment File (Spring) 16 Remedial Course File (Spring) 23 Undergraduate Applicant file (Spring) - CC's only 30 1023 File (Spring)	13 FTE Final Student Enrollment Report for prior fiscal year		1 Budget & Finance - Final COF

*Institutions have the option of sending the URL for the its Common Data Set on the web or a completed survey as an email attachment.