

STATE OF COLORADO

Department of Higher Education
DIVISION OF PRIVATE OCCUPATIONAL SCHOOLS

Jim Parker
Director



Bill Ritter, Jr.
Governor

David E. Skaggs
Executive
Director

NOTICE OF REQUIRED ANNUAL FILING OF PLACEMENT STATISTICS

To: School Directors
From: Jim Parker, Director
Date: July 20, 2007
Re: Required annual filing of placement statistics

Pursuant to Board Rule V. Annual Filings, B. Enrollment & Placement Statistics, each school **offering or advertising** placement assistance for any course or instruction shall file with the Division its placement statistics for each program for the preceding year. Please respond to the following:

Do you offer, advertise or make representation of job placement assistance?
_____ **Yes** _____ **No**

If you answered "Yes" the following items must be filed with the Division no later than **September 30, 2007**:

1. The number of graduates who requested placement assistance.
2. Placement:
 - a. The number of graduates who received job offers for which they were trained.
 - b. The number of graduates who received job offers in a related area for which they were trained.
3. Signed attestation at the bottom of this notice.

The Division/Board of Private Occupational Schools reserves the right to request additional verification of the information provided in response to the annual filing requirement of placement statistics.

If there are any questions please contact your assigned Program Supervisor at (303) 866-2723.

ATTESTATION

I hereby certify with my signature, affirm and otherwise attest in good faith that the information provided to the Division in this Annual Placement Assistance Statistics information is true and complete.

Type or print name of Director

Name of School

Director's Signature

School Address

Date Signed

City, State, Zip Code