



COLORADO

Division of Private
Occupational Schools

Department of Higher Education

John Hickenlooper
Governor

Lt. Gov. Joseph A. Garcia
Executive Director

Lorna Candler
Director

Colorado Board of Private Occupational Schools
Thomas Narvaez, Chair
Steve Steele, Vice Chair
Richard Semakula
Joseph Wolf
Arlene Malay
Winnifred Rovig
Shelly Krovitz

NOTICE

To: School Directors

From: Lorna Candler, Director, and Division of Private Occupational Schools

Date: April 16, 2014

Re: Exemption of Continuing Education Courses, in compliance with DORA, Division of Real Estate, from Regulation by DPOS

The Honorable Governor John Hickenlooper recently signed House Bill 14-1136 into law adding an Exemption for Continuing Professional Education programs that meet the requirement for maintaining or renewing a professional license issued by a Colorado state licensing entity. Effective April 7, 2014, CE providers who solely offer continuing education courses or programs consistent with the purpose or requirements of the organization for maintenance or renewal of a state authorized license, will no longer fall under *DPOS* jurisdiction. **However**, a provider who also offers pre-licensure education will still be required to be approved as a school through *DPOS*.

As the department goes forward to implement this new legislation, all *Private Occupational Schools approved to offer applicable CE programs related to maintenance or renewal of a license (such as real estate, mortgage broker, appraiser or other relevant state professionals) will be affected in the following manner.*

- (1) If your school solely offers continuing education courses in compliance with an authorized licensing body (such as the Division of Real Estate), effective April 7,



2014, you will no longer need to be approved and regulated by *DPOS*. (Please contact your Program Specialist).

- (2) If your school offers pre-licensing education and CE courses, the pre-licensing education will continue to be regulated under *DPOS*
 - a. However, effective April 7, 2014, you will no longer be required to pay assessment fees on any CE students. Thus, you will only report student enrollment and submit assessment fees for students enrolled in pre-licensing education programs; and
 - b. You will no longer be required to submit Stand Alone Course forms for CE courses to *DPOS*.

- (3) Lastly, you may want to recalculate your school's surety level to include pre-paid, unearned tuition for only those students enrolled in pre-licensing education programs.

The final version of HB14-1136 may be viewed by visiting http://www.leg.state.co.us/clics/clics2014a/csl.nsf/fsbillcont3/9096CF1FE720890587257C300006F846?open&file=1136_enr.pdf or the DPOS website <http://www.highered.colorado.gov/dpos> under the "News & Information" section.

For specific questions regarding the approval of continuing education courses mandated through another state licensing entity, please contact that licensing body directly. For questions related to a Colorado real estate license, please contact DORA, the Division of Real Estate at (303) 894-2166. If you are unsure of which licensing agency applies, or if you have any additional questions, please contact your Program Specialist for additional information.

