

# STATE OF COLORADO

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**Department of Higher Education  
DIVISION OF PRIVATE OCCUPATIONAL SCHOOLS**

**Lorna A. Candler  
Director**

**Colorado Board of Private Occupational Schools**

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**John Hickenlooper  
Governor**

**Lt. Gov. Joseph A. Garcia  
Executive Director**

June 7, 2013

Re: Division of Private Occupational School Board Action

To all currently enrolled BCMT students:

The Division of Private Occupational Schools (DPOS) has attempted to support BCMT in its efforts to regain financial stability and to resolve other important issues. However, because of a culmination of unfortunate circumstances, our Board deemed it was necessary for BCMT to cease operation to protect the interests of the students currently enrolled in the school. In order to facilitate your continuing education, the Division is prepared to support you in identifying the options available to you at this time. We have identified a school with a program substantially similar to your current program at BCMT to allow you to pursue your personal and professional goals. The Colorado School of Healing Arts (CSHA) is located in Lakewood, Colorado just 39 miles from your current school. The CSHA administration is available to provide you with additional information after I provide you with your options. We all recognize the difficulty in making decisions at this time so you will have the opportunity to ask questions after we present this information. I am going to provide you with a brief overview of options and then I will ask members of CSHA to speak with you here today. We are here for you and available to answer any questions you may have.

Here are the options for you to consider:

Transfer Option – this option relates to transferring credits from BCMT to CSHA giving you more freedom and choices in moving forward toward completion. At the end of this quarter, CSHA is ready to welcome you as a student of CSHA with full benefits and ongoing support. As a transfer student you will receive the following benefits:

- Continue your education at CSHA located in Lakewood, Colorado. You may choose, by June 14<sup>th</sup>, 2013 to continue your education beginning in the summer quarter (July 8<sup>th</sup>) or the fall quarter (October 7<sup>th</sup>). You will be welcomed as a student with all benefits offered to the students currently enrolled in CSHA.
- Variety of program options including designing your own associates degree (choose from 8 different specialty areas).
- You have many options for scheduling (day, evening or combo day/evening class options) and the opportunity to modify your schedule or areas of specialty in future.
- Your Certificate or Degree will be issued from CSHA, a recognized Massage Therapy school versus from the State. Upon completion, you will be a CSHA graduate.
- State registration fees (exam, background check, fingerprints, DORA application fee) are included in your contract fees so you don't have to pay out of pocket after graduation. CSHA also submits all necessary paperwork for this process which allows you an easier transition into working after graduation.
- Financial Aid advisor is available to discuss any current or additional aid options.
- CSHA Career Services is on-sight and available to help you find the right work environment and to assist with job placement.
- The support of Division of Private Occupational Schools is available to you through this transfer process.
- Upon initial transfer to the school, CSHA will waive the application fee and any transfers fee.
- Transferring will keep your momentum moving forward with your education and supports your professional goals to become a Massage Therapist.

Teach Out Option – CSHA welcomes you as a student and a member of its community, however the following limitations apply:

- If you decide to participate in an approved teach out, you must attend the school that has been approved for the teach out (you do not get to choose the school). CSHA is working with BCMT and its own accrediting body through DPOS to finalize the teach out.
- Under a teach out, the amount you agreed to pay for your education in your original enrollment contract with BCMT will be applied to your enrollment or train out agreement with CSHA.
- The school approved to offer the teach out (CSHA) would be able to award FSA program funds for the remaining hours needed to complete the BCMT program you are currently enrolled in. The amount of FSA program funds is also dependent on each individual student's eligibility (EFC, etc.).

- Certificate will be a “Train Out” certificate issued by and signed by the state listing the BCMT name.
- Schedule options or class flexibility is more fixed
- Train out students will have to finance/pay State Regulation fees (as opposed to transfer students whose initial transfer/application fees will be waived by CSHA)
- Support of DPOS
- Supports your professional goals (but may be more limited in comparison to transfer students)

### Refund Option

- The Division of Private Occupational Schools is your resource for this.
- For those students who choose not to elect the transfer or train out option, the student(s) may elect to file a claim with the Private Occupational School Board for the student’s pro-rated share of the prepaid unearned tuition.
- If bond money remains after the train out is completed, that remaining money would be apportioned on a pro-rated basis only to students who are eligible for refund and can provide proof of pre-paid unearned tuition. (Therefore, it is unclear whether students who elect this option would be able to recoup 100% of their eligible pre-paid unearned tuition or whether they would receive a lesser value.)

### Choosing None of the Above

- Unknown FA options
- Unknown transferability
- No DPOS assistance to bridge loans or transfers
- Subject to transfer fees

In order to secure your federal funds and maintain your eligibility to transfer smoothly to the receiving school, CSHA, we must require you to elect one of the options above on or before June 14<sup>th</sup>, 2013. Please take the opportunity to reach out to CSHA to gather information necessary to best inform your decision. We sincerely hope you will avail yourselves to the transfer option as it provides you with the most benefits and the opportunity to reach the goal of pursuing your career as a massage therapist.

You will find all of the CSHA contacts listed below. Please feel free to contact me directly if I can assist you with any other questions or concerns you may have.

Sincerely,  
FOR THE PRIVATE OCCUPATIONAL SCHOOL BOARD

Lorna A. Candler  
Director

CSHA Contact Information:

7655 W. Mississippi Avenue, #100  
Lakewood, CO 80226  
303-986-2320  
[www.csha.net](http://www.csha.net)

In attendance at the meeting:

Chris Smith, Director of Education – Ext. 27

Amy Chavez, Assistant Director – Ext. 57

Brandon Hoy – Ext. 33

Other contacts:

Gina Simpson – Ext. 23

Andrea Niece, Financial Aid Advisor – Ext. 26

Kris Will – Assistant Director of Education, Ext. 32