

# STATE OF COLORADO

Department of Higher Education  
DIVISION OF PRIVATE OCCUPATIONAL SCHOOLS

Jim Parker  
Director

**TO:** Students of Mile High Medical Academy  
**FROM:** Jim Parker, Director  
**DATE:** February 8, 2010



Bill Ritter, Jr.  
Governor

D. Rico Munn  
Executive  
Director

**PLEASE COMPLETE AND RETURN TO THE DIVISION BY MARCH 1, 2010**

1. Please print your full name: \_\_\_\_\_

2. Current address and telephone: \_\_\_\_\_

Only check one box below:

I have elected to continue my education and training at Pima Medical Institute; and hereby authorize by my signature below that the Division provide to Pima my student file/student records, as provided to the Division by Mile High Medical Academy.

At this time, I do not plan on continuing my education and training at Pima Medical Institute; and with my signature below hereby knowingly and voluntarily decline to participate in this opportunity presented by the Division. I hereby request the Division on my behalf provide all available information and forms necessary to submit a request/file a claim for a refund of prepaid unearned tuition, to which I may be entitled. \*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

\* Prepaid unearned tuition is monies paid the school for your education but not delivered by the school.

Please be advised that the filing of a claim form *does not guarantee* the claimant/student will be eligible to receive a refund; nor does it guarantee that a student found to be eligible, will receive the full requested or determined unearned income amount. The filing of a claim form is the initial administrative step in determining a student's eligibility. Once determined, there is no guarantee that the monetary surety amount will be adequate to pay all eligible claims for unearned income in full.

*Return your response to my attention no later than March 1, 2010.* For your convenience you may fax your response to: (303) 866-4237. Please do not hesitate to contact me directly at: (303) 866-4183 if you have any questions about this inquiry or process. Your timely cooperation in this matter is truly appreciated.