

STATE OF COLORADO

Department of Higher Education
DIVISION OF PRIVATE OCCUPATIONAL SCHOOLS

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NOTICE

TO: Private Occupational Schools
FROM: Jim Parker, Director, Division of Private Occupational Schools
DATE: August 11, 2008
SUBJECT: Eligibility of Applicants (students) for state licensure by the Department of Regulatory Agencies

It has been brought to the attention of the Division of Private Occupational Schools ("DPOS" or "Division") by the Division of Registrations; Department of Regulatory Agencies ("DORA") that some private occupational schools are not fully complying with the legal provisions set forth in House Bill 06S-1009 ("House Bill"). This House Bill requires the Division of Registrations to verify that an applicant for licensure be lawfully present in the United States.

In the spirit of interagency cooperation with the Department of Regulatory Agencies, this Notice is to remind those schools regulated by DPOS, which offer programs designed to prepare students to sit for examination and/or make application for state licensure with the Division of Registrations that ***there is a statutory requirements to verify the legal presence of anyone applying for a new license OR renewing a current license after January 1, 2007.*** This legal requirement of HB06S-1009 applies to all applicants for licensure and persons already licensed by various boards and programs of the Division of Registrations, with the exception of apprentices, interns and businesses.

To meet this statutory mandate, all applicants for original licensure or licensees renewing a current Colorado license after January 1, 2007, **must complete and sign an Affidavit of Eligibility.** Visit this Division of Registrations web page <http://www.dora.state.co.us/registrations/Affidavit.htm> for complete information regarding the Affidavit of Eligibility.

Any Private Occupational School that is required to comply with HB 06S-1009 and the Affidavit of Eligibility **and who knowingly enrolls a student, who does not meet the requirements of legal citizenship in the U.S., into a program/course whose objective is to be qualified to sit for examination and/or make application for state licensure with the Division of Registrations,** that School may be engaging in a deceptive sales or trade practice and as such would be in violation of the laws and rules governing Private Occupational Schools.

For more information or questions regarding compliance with HB S06-1009, please visit the Division of Registrations home page and contact the appropriate licensing board or program.