

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS  
BOARD MEETING**

**May 24, 2011 9:30 A.M.**

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Lisa Bennison Noll, Vice Chair, as acting Chair called the meeting to order at 9:35 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum as well as at least a two-thirds majority of the Board was present.

Board Members Present:

Lisa Bennison Noll, Acting Chair/Vice Chair  
Robert Martin  
Karen Hall joined the meeting at 9:47 a.m.

Buddy Douglass  
Winnifred Rovig

Board Members Absent:

Jerry Sirbu, Chair                      Tom Narvaez

Division Staff Present:

Jim Parker, Director  
Bernadette Esquibel, Program Specialist  
Voni Oerman, Program Specialist  
Loretta Perez, Administrative Assistant

Georgia Roberts, Deputy Director  
Renee Belisle, Program Specialist  
Karla Viteri, Program Specialist

Board Counsel Present:

Jessica Salazar, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Patricia Westra, Xenon International Academy - Aurora  
Ron Quam, CollegeAmerica - Denver  
Jill Renee Kregstein, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
Susan Collins, CollegeAmerica – Denver  
David Edlund, Dental Careers of Colorado - Lakewood  
Amady Hargett, Colorado Schools of Dental Assisting – Denver  
Cheryl Quintanilla, Colorado Schools of dental Assisting – Denver  
Jeff Williams, Denver Academy of Court Reporting – Westminster  
Sue Kuhl, Denver Academy of Court Reporting – Westminster  
Dale Meyer, Denver Academy of Court Reporting – Westminster  
Natalie Morgan, Boulder College of Massage Therapy – Boulder  
Irina Gavrilov, Stillwater College of Allied Health – Denver  
Carol Ann Watson, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
Anne Fogg, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
Susan Maham, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village

Don Watson, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
John Kresnik, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
Marle Helon, America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village  
Monica Lichtenberg, Phoenix Strategies, Inc. - Colorado Springs  
Annie Cohen, Phoenix Strategies, Inc. - Colorado Springs  
Karen LeGros, Cheeks International Academy of Beauty Culture – Fort Collins  
Megan Jones, Front Range School of Sonography - Aurora  
Amanda Hill, Jackson Hewitt Tax Service – Denver  
Lora Cartright, Colorado Advanced Esthetics - Centennial  
Rozann Kunstle, CollegeAmerica- South Colorado Springs Campus – Colo Springs  
Kacey Jechura, CollegeAmerica- South Colorado Springs Campus – Colo Springs  
Ruby Rowe, CollegeAmerica- South Colorado Springs Campus – Colo Springs  
Nathan Larson, CollegeAmerica- South Colorado Springs Campus – Colo Springs  
Evan Mellman, Kaplan College – Thornton  
Karen Foilkoski, Glenwood Beauty Academy – Glenwood Springs

**Approval of the April 26, 2011 Board Meeting Public Session Minutes:**

The Board reviewed the April 26, 2011 meeting minutes. Mr. Douglass motioned for approval of the minutes as read. The motion was seconded and passed.

**Additions / Changes to the Agenda:**

Director Parker reported the following changes to the agenda: Under section "A" Consideration of Approval Programs/Stand Alone Courses, add Kaplan College as a number "6"; also under section "A" number "11" America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village, one additional stand alone course was handed out at the beginning of the meeting which brings the total to 47 new courses.

Under section "B" Consideration of Renewal of Certificate of Approval, number "8" the correct school name is The Connecting Point – Telluride; and under the same section "10" Dental Careers Foundation, Fort Collins was pulled from the agenda and will be presented at a later date.

In addition, under section "E" Student Complaints, Hairfusion Salon and School - Durango, was added for consideration of a Stipulation and Final Agency Order.

**Staff and Director Report:**

Staff reported that all contingency approvals concerning Board action taken at the April 26, 2011 meeting have been met, recorded and are on file with the Division.

**A. Consideration of Approval Programs / Stand Alone Courses**

**1. Cheeks International Academy of Beauty Culture – Fort Collins**

Program Specialist Esquibel brought to the Board's attention for review and consideration one stand alone course, Teacher's Workshop, proposed by Cheeks International Academy of Beauty Culture, Fort Collins. A school representative was present. Based upon the Board having determined that the above-referenced course for Cheeks International Academy of Beauty Culture, 2925 South College Avenue, Suite #9, Fort Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced course effective May 24, 2011. The motion was seconded and unanimously passed.

## **2. Boulder College of Massage Therapy - Boulder**

Program Specialist Belisle brought to the Board's attention for review and consideration one stand alone course, Structural Bodyworks – The Viscera II, proposed by Boulder College of Massage Therapy, Boulder. School representatives were present. Based upon the Board having determined that the above-referenced course for Boulder College of Massage Therapy, 6255 Longbow Drive, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective May 24, 2011. The motion was seconded and unanimously passed.

## **3. Kaplan Professional Schools – Colorado Springs**

See # 5 below

## **4. Kaplan Professional Schools – Denver**

See # 5 below

## **5. Kaplan Professional Schools – Colorado Springs, Denver and Thornton**

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course applicable to all three locations, How to Analyze Real Estate Investments, proposed by Kaplan Professional Schools, Colorado Springs, Denver and Thornton. It was the will of the Board to consider the new stand alone course for all three locations as one combined matter. Based upon the Board having determined that the above-referenced course for Kaplan Professional Schools, 1919 North Union Boulevard, Colorado Springs, CO 80909; Kaplan Professional Schools, 2150 South Cherry Street, Denver, CO 80222 and Kaplan Professional Schools, 500 East 84<sup>th</sup> Avenue, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced new course for the cited locations effective May 24, 2011. The combined motion was seconded and unanimously passed.

## **6. Kaplan College - Thornton**

Program Specialist Belisle brought to the Board's attention for review and consideration one program, Medical Billing and Coding Specialist, proposed by Kaplan College, Thornton. Based upon the Board having determined that the above-referenced program for Kaplan College, 500 East Eighty-Fourth Avenue, Suite W-200, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced program effective May 24, 2011. The motion was seconded and unanimously passed.

#### **7. Colorado School of Dental Assisting - Denver**

Program Specialist Oerman brought to the Board's attention for review and consideration one stand alone course, Expanded Duty Dental Assisting Course, proposed by Colorado School of Dental Assisting, Denver. School representatives were present. Based upon the Board having determined that the above-referenced course for Colorado School of Dental Assisting, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective May 24, 2011. The motion was seconded and unanimously passed.

#### **8. CollegeAmerica - Denver**

Program Specialist Oerman brought to the Board's attention for review and consideration one program, Phlebotomy, proposed by CollegeAmerica, Denver. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for CollegeAmerica, 1385 South Colorado Blvd., Suite 500, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced program effective May 24, 2011. The motion was seconded and unanimously passed.

#### **9. Denver Academy of Court Reporting - Westminster**

Program Specialist Oerman brought to the Board's attention for review and consideration four new programs: (1) Computer Forensics – A.S. Degree; (2) Computer Forensics; (3) Network Security – A.S. Degree; and (4) Network Security, proposed by Denver Academy of Court Reporting, Westminster. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Denver Academy of Court Reporting, 9051 Harlan Street, Suite 20, Westminster, CO 80031 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above referenced new programs effective May 24, 2011. The combined motion was seconded and unanimously passed.

## **10. Pacific College of Allied Health - Lakewood**

Program Specialist Viteri brought to the Board's attention for review and consideration one stand alone course, Personal Care Worker, proposed by Pacific College of Allied Health, Lakewood. No school representative was present. Based upon the Board having determined that the above-referenced course for Pacific College of Allied Health, 7550 W Yale Avenue, Suite A-201, Lakewood, CO 80237 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective May 24, 2011. The motion was seconded and unanimously passed.

## **11. Stillwater College of Allied Health - Denver**

Program Specialist Viteri brought to the Board's attention for review and consideration one stand alone course, Personal Care Worker and Homemaker, proposed by Stillwater College of Allied Health, Denver. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Stillwater College of Allied Health, 4155 E. Jewell Avenue, Suite #405, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced course effective May 24, 2011. The motion was seconded and unanimously passed.

## **12. America's Academy of Coaching, Counseling & Hypnotherapy – Greenwood Village**

Program Specialist Viteri brought to the Board's attention for review and consideration forty seven new stand alone courses: (1) Addictive Personalities; (2) Advanced Clinical Hypnotherapist; (3) Advanced Counseling; (4) ADD/ADHD Children & Adolescents; (5) ADD/ADHD Adults; (6) Anger Management; (7) Applying Critical Thinking; (8) Autism Spectrum Disorders; (9) Basic Counseling; (10) Brain & Learning; (11) Brain & Personality; (12) Clinical Hypnotherapist; (13) Cognitive-Behavior Therapy; (14) Conflict Resolution; (15) Dialectical Behavioral Therapy; (16) Emotional Eating; (17) Enneagram; (18) Ethics; (19) Ethics & Jurisprudence; (20) Focus & Memory Development; (21) Forensic Hypnosis; (22) Helping Children & Adolescents Through Hypnotherapy; (23) Helping Adults & Children with Disabilities; (24) Hospice Counseling; (25) Hypnosis for Childbirth; (26) Hypnotherapy for Elderly; (27) Life Coach; (28) Master Hypnotist; (29) Master Professional Coach; (30) Marketing for Private Practice; (31) Medical Hypnotherapy; (32) Meditation; (33) Neuro-linguistic Programing; (34) Pain Management, Hypnotherapy Training; (35) Parenting Education; (36) Professional Life Coach; (37) PTSD; (38) Reiki I; (39) Reiki II;(40) Reiki Master; (41) Script writing; (42) Setting up a Private Practice; (43) Sports Performance; (44) Suicide A Preventable Death; (45) Suicide Therapist Training; (46) Suicide Therapist Training Advanced; and (47) Hypnotherapist, proposed by America's Academy of Coaching, Counseling & Hypnotherapy, Greenwood Village. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced courses for America's Academy of Coaching, Counseling & Hypnotherapy, 6535 S Dayton Street, Suite 1950, Greenwood Village, CO 80111 can be reasonably

maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced courses effective May 24, 2011. The motion was seconded and unanimously passed.

## **B. Consideration of Renewal of Certificate of Approval**

### **1. The Front Range School of Sonography - Aurora**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal The Front Range School of Sonography, Aurora. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the minimum required surety level in the amount of \$5,000.00; that the school submitted a savings account in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to The Front Range School of Sonography, 1501 S Potomac, Aurora, CO 80012 for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

### **2. Phoenix Strategies, Inc. – Colorado Springs**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Phoenix Strategies, Inc., Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$6,265; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Phoenix Strategies, Inc., 3730 Sinton Road, Suite 150, Colorado Springs, CO 80907 for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

### **3. Colorado Advanced Esthetics - Centennial**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Colorado Advanced Esthetics, Centennial. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$6,000.; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Colorado Advanced Esthetics, 13111 E. Briarwood Avenue, Suite 310, Centennial, CO 80112, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

### **4. Glenwood Beauty Academy – Glenwood Springs**

Ms. Rovig recused herself from Board participation in this particular agenda item. A two-thirds majority of the board was still present.

Program Specialist Belisle brought to the Board's attention for consideration of renewal Glenwood Beauty Academy, Glenwood Springs. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$19,290; that the school submitted a bond in the amount of \$55,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Hall moved that the Standard Certificate of Approval be granted to Glenwood Beauty Academy, 51241 Hwy 6, Suite 1, Glenwood Springs, CO 81601, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

#### **5. Accent Learning Systems, Inc. - Aurora**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Accent Learning Systems, Inc., Aurora. No school representative was available. Upon determining that the school is in compliance with the required surety level in the amount of \$9,000; that the school submitted a bond in the amount of \$35,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to Accent Learning Systems, Inc., 1450 S. Havana, Suite 232, Aurora, CO 80012, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

#### **6. Colorado School of Dental Assisting - Denver**

See # 7 below

#### **7. Colorado School of Dental Assisting – Fort Collins**

It was the will of the Board to consider the renewal of Colorado School of Dental Assisting, at its two locations of Denver and Fort Collins in one combined matter. See agenda item # 6 above.

Program Specialist Oerman brought to the Board's attention for consideration of renewal Colorado School of Dental Assisting located at Denver and Fort Collins. A school representative was present. The schools satisfied the Board's inquiry. Upon determining that the schools are in compliance with the required surety levels in the amounts of \$21,600; (Denver), and that the school submitted a bond in the amount of \$22,000, and \$21,600; (Fort Collins); and that the school submitted a letter of credit in the amount of \$58,400, (Umbrella coverage for 2 campuses) respectively; and that the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificates of Approval be granted to Colorado School of Dental Assisting - Denver, 2660 S. Monaco

Parkway, Denver CO 80222; and for Colorado School of Dental Assisting – Fort Collins, 702 W. Drake, Bldg., Suite B, Fort Collins, CO 80526 for the period beginning July 1, 2011 and ending June 30, 2014. The combined motion was seconded and unanimously passed.

#### **8. The Connecting Point - Telluride**

Program Specialist Oerman brought to the Board's attention for consideration of renewal The Connecting Point, Telluride. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to The Connecting Point, 600 W. Colorado Avenue, Telluride, CO 81435, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

#### **9. Jackson Hewitt Tax Service - Denver**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Jackson Hewitt Tax Service, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$18,721; that the school submitted a bond in the amount of \$26,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Jackson Hewitt Tax Service, 3785 Federal Blvd., Denver, CO 80211, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

#### **10. Xenon International Academy - Aurora**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Xenon International Academy, Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$110,885.32; that the school submitted a bond in the amount of \$112,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted Xenon International Academy, 2231 South Peoria, Aurora, CO 80014, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

#### **11. Dental Careers of Colorado, LLC - Lakewood**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Dental Careers of Colorado, LLC, Lakewood. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with

the required surety level in the amount of \$14,975; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to Dental Careers of Colorado, 7425 W. Hampton Avenue, Lakewood, CO 80227 for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

### **C. Consideration of Approval of Standard Certificates for Out of State**

Program Supervisor Belisle introduced the following seventeen out-of-state schools for consideration, recommending to the Board that one motion be made to consider for approval all seventeen schools:

1. World Wide College of Auctioneering – 202 1<sup>st</sup> Street SE, Suite 103, Mason City, IA 50401
2. Spartan College of Aeronautics & Technology – 8820 E. Pine Street, Tulsa, OK 74115
3. Everest University - 9200 Southpark Center Loop, Orlando, FL 32819
4. Everest College Phoenix - 10400 N. 25<sup>th</sup> Avenue, Suite 190, Phoenix, AZ 85021
5. TrainingPro - 11350 McCormick Road, Executive Plaza, Suite 100, Hunt Valley, MD 21031
6. Tulsa Welding School, Inc. - 2454 East 11<sup>th</sup> Street, Tulsa, OK 74104
7. Tulsa Welding School, Inc. – Jacksonville Campus – 3500 Southside Blvd., Jacksonville, FL 32216
8. Swift Driving Academy - 2200 S. 75<sup>th</sup> Ave., Phoenix, AZ 85043
9. WyoTech – Ormond Beach – 470 Destination Daytona Lane, Ormond Beach, FL 32174
10. WyoTech – West Sacramento – 980 Riverside Parkway, Sacramento, CA 95605
11. WyoTech – Laramie – 4393 North Third Street, Laramie, WY 82072
12. WyoTech – Blairsville – 500 Innovation Drive, Blairsville, PA 15717
13. NASCAR – Technical Institute – 220 Byers Creek Road, Mooresville, NC 28117
14. Universal Technical Institute of Arizona - 10695 West Pierce Street, Avondale, AZ 85323
15. Universal Technical Institute of Northern California – 4100 Duckhorn Dr, Sacramento, CA 95834
16. Universal Technical Institute of Texas – 721 Lockhaven Drive, Houston, TX 77073

17. Universal Technical Institute – Motorcycle Mechanics Division - 2844 West Dear Valley Road, Phoenix, AZ 85027

The Board after determining that all seventeen out-of-state schools each meet the minimum requirements as set forth in 12-59-111(2), C.R.S.; that each schools' bond be set in the amount of the statutory minimum of \$50,000; that the seventeen out-of-state schools each demonstrate compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that all seventeen schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division, Mr. Douglass motioned that in respect to all seventeen out of state schools identified herein, the Standard Certificate of Approval be granted for the period beginning July 1, 2011 and ending June 30, 2012. The combined motion was seconded and unanimously passed.

**D. Consideration of Approval of Provisional Certificate of Approval**

**1. CollegeAmerica-South Colorado Springs Campus – Colorado Springs**

Program Specialist Oerman brought to the Board's attention for consideration, CollegeAmerica-South Colorado Springs Campus, Colorado Springs, a new school with three proposed programs: (1) Nursing Assistant; (2) Associate of Occupational Studies in Medical Specialties; and (3) Associate Science Degree in Business Management and Accounting. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$539,924; that the school submitted a letter of credit in the amount of \$539,924; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that a Provisional Certificate of Approval be granted to CollegeAmerica-South Colorado Springs Campus, 1000-1026 Maxwell Street, Colorado Springs, CO 80810 for the period beginning May 24, 2011, ending June 30, 2012, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

**E. Student Complaints/Matters of Non Compliance/Legal Action**

**1. Arts and Education Hairdressing Academy - Superior**

Deputy Director Roberts provided a summary of the complaint; the Division's inquiry; and the school's response to the Board-issued Notice of Non-compliance regarding a student complaint filed concerning Arts and Education Hairdressing Academy, Superior. No school representative was available. This matter had been tabled from the April 26, 2011 Board Meeting. After review and due deliberation, Mr. Martin motioned the Arts and Education Hairdressing Academy has failed to fully respond to or adequately and convincingly address the matters of non compliance identified in the Notice, such that there is a preponderance of the available evidence showing the School to have violated minimum standards and Board Rules to which all private occupational schools must adhere to, that the Board consider its remedial authority found at, but not limited to §§12-59-121; 122 and 125 of the

Colorado Revised Statutes, which includes a full refund of tuition to the Complainant; placing the school under a probationary status with specific monitoring and/or monthly reporting/inspections of instructors for a minimum period of two-years. The motion was seconded and unanimously passed.

## **2. Cuttin' Up Beauty Academy - Denver**

Ms. Hall recused herself from Board participation in this particular agenda item. A two-thirds majority of the board was still present.

After review and due deliberation, the Board finds that Cuttin' Up Beauty Academy, Denver, has satisfactorily responded to the Board's initial concerns. The Board hereby moves that this matter be dismissed and administratively closed. The motion was seconded and unanimously passed.

## **3. Hairfusion Salon and School - Durango**

Director Parker and the Board's legal counsel provided the Board with a Stipulation Agreement and Final Agency Order for Hairfusion Salon and School, Durango, which has been agreed to and signed by the school owner. The Director also reported that the Division will continue to monitor the school. Mr. Martin motioned for the Board to accept the signed Stipulation and Final Agency Order, in resolution of the compliance matter. The motion was seconded and unanimously passed.

### **Other Business:**

Director Parker also briefly discussed a new proposed Fee Schedule, C.R.S. 12-59-116(1) to be set for public hearing at a date to be determined.

### **Adjournment:**

There being no other business, Ms. Hall motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools Meeting of May 24, 2011 adjourned at 11:05 A.M.

The next regularly scheduled meeting of the Board is Tuesday, June 28, 2011 at 9:30 A.M. and will be held at:

Auraria Higher Education Campus  
Tivoli Student Center, Room 320  
900 Auraria Parkway, Denver, CO 80204  
Telephone: (303) 866-2723