

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

June 29, 2006/9:30 a.m.

The Colorado Private Occupational Schools Board convened at the Denver School of Nursing, 1401 19th Street, Denver, CO 80202.

Board Members Present:

Tom Twardowski, Vice Chair Lisa Bennison Noll, Secretary Jerry Sirbu
Buddy Douglass Ronnie O'Dwyer

Board Members Absent:

Robert Martin, Chair Gary Upton, Ph.D

Division Staff Present:

Jim Parker, Director Renee Belisle Valorie Briggs Voni Oerman Carol Vote
Arla Hamel

Board Counsel:

Dixon Waxter, Assistant Attorney General, Office of the Colorado Attorney General.

Guests:

Carol Gunn, Nail Care Company, LLC
Jerry Gunn, Nail Care Company, LLC
Melody Irvin, Career Coders, LLC
Dan Jerkins, Remington College – Colorado Springs Campus
Shirley McCray, Remington College – Colorado Springs Campus
Rachel Lord, Just for Health School of Reflexology and Healing
Roxanne Kunstle, CollegeAmerica – Colorado Springs
Rod Kruse, CollegeAmerica – Denver
Ron Qualm, CollegeAmerica - Denver
Ben Krentz, Colorado School of Dental Assisting
Erick Haney CDL College
Rey & Debbie Espinosa, Big E Truck Driving School
Joseph George, Littleton Academy
Ed Kraus, IntelliTec College
Ed Rito, IntelliTec Colleges
Ivan Smith, IntelliTec Colleges
Carol Brunill, Boulder College of Massage Therapy
Chanda Z. McQueen, Littleton Academy of Hair Design
Jan Combs, Boulder College of Massage Therapy
Dave Bliss, Interactive Occupational Training
Tim Lovell, Interactive Occupational Training
Jennifer Minon, Stone Clan Education center School of Massage
Marc Schapiro, Bel-Rea Institute of Animal Technology
Lorine Hill, Cortiva Institute – Colorado
Leslie McGrew, Cortiva Institute – Colorado
Mike Linqette, Remington College
Dayne Sell, Remington College
Larry Tuma, Ohio Centers for Broadcasting Colorado Campus

Sarah Banfield, Avanza Education
Evan Mellman, Kaplan Profess Schools/Jones College – Colo Springs, Denver, Thornton
Jason Morales, Bartending College – Denver
Valerie Rumble, Noble School of Cosmetology
Kim Green, Advanced Therapy Institute of Touch
Raymond A. Champion, Starkey Inter'l Institute for Household Management
Heili Lehr, Starkey International Institute for Household Management
Lorenzo Kunze, Rocky Mountain Laser College
Sherry Marston, Credentialing
Mona Pent New Dimensions Beauty Academy
Wendy Peters, New Dimensions Beauty Academy
Altaf Siddiqui American College (formerly Ideal College)
Syed Asif, American College (formerly Ideal College)

Tom Twardowski, Vice President and acting Chair called the meeting to order at: 9:30 a.m. and greeted the guests, asked for roll call to be taken and requested the Board members, Division staff and guests to introduce themselves.

Approval of the May 25, 2006, Minutes: Ms. Noll moved to approve the minutes as corrected and requested that the corrected May 25, 2006, Board Minutes be placed on the July board agenda, Mr. Sirbu seconded, and the motion carried unanimously.

Directors Report: No director's report this month; a Quarterly Report of Division activities will be presented to the Board at the July board meeting.

Staff Report:

Contingency Approvals from May 25, 2006, reported as follows:

1. Bellazzo Institute – Canon City: Verification of hours of program (Voni)
2. IntelliTec Medical Institute – Colorado Springs: Prerequisites (Voni)
3. U.S. Career Institute – Ft. Collins: Change "practicum" to "simulation" (Valorie)
4. Real Estate Commission Test Results (Carol)

A. Consideration of Renewal of Certificate of Approval

1. Bartending College – Denver (Valorie Briggs, Program Supervisor).

Ms. Belisle handled the renewal and introduced Bartending College - Denver and recommended renewal. Jason Morales represented the school and was present to answer questions from the Board. Ms. Noll questioned the school with respect to the length of the program and placement rate. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, and, Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,830 (the school has complied and submitted a letter of credit for \$15,000) and that Bartending College – Denver, 5925 East Evans Avenue #A-100, Denver, CO 80222, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

2. Advantage School of Real Estate – Cedaredge (Renee Belisle, Program Supervisor).

Ms. Briggs handled the renewal and introduced Advantage School of Real Estate - Cedaredge and recommended renewal. The school was not represented. Having no questions, Ms. Noll moved to approve, and, Mr. O'Dwyer, seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of

\$4,350 (the school has complied and submitted a bond for \$5,000) and that Advantage School of Real Estate, 416 SE Birdie Circle, Cedaredge, CO 81413, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

3. Axis Academy of Hair Design - Edwards (Renee Belisle, Program Supervisor).

Ms. Briggs handled the renewal and introduced Axis Academy of Hair Design - Edwards and recommended renewal. The school was not represented. Mr. Twardowski asked staff how the school delivers the theory component and staff responded that the school has a separate classroom for instruction, uses 4 stations for student training, separate from the classroom and theory hours are properly documented. Having no further questions, Mr. Douglass, moved to approve, and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,1000 (the school has complied and submitted a bond for \$8,000) and that Axis Academy of Hair Design, 097 Man Street #E-104, Edwards, CO 81632, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

4. Bel-Rea Institute of Animal Technology – Denver (Renee Belisle, Program Supervisor).

Ms. Briggs handled the renewal and introduced Bel-Rea Institute of Animal Technology – Denver and recommended renewal. Marc Schapiro represented the school and was present to answer questions from the Board. Mr. Sirbu verified that the school's accrediting agency is ACCSCT (staff noted the error as a typo) and Mr. Sirbu commended the school for a low default rate. Having no further questions, Mr. Sirbu, moved to approve, and, Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$184,877 (the school has complied and submitted a bond for \$250,000) and that Bel-Rea Institute of Animal Technology, 1681 South Dayton Street, Denver, CO 80231, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

5. CDL College – Denver (Carol Vote, Program Supervisor).

Ms. Briggs handled the renewal and introduced CDL College - Denver and recommended renewal. Eric Haney represented the school and was present to answer questions from the Board. Mr. Twardowski questioned the school with respect to the school's current enrollment status. The School having satisfied the Board's inquiry, Mr. Douglass moved to approve, and, Mr. Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$4,800 (the school has complied and submitted a CD for \$5,000) and that CDL College, 6540 Washington Street, Denver, CO 80229, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

6. Central Bark Academy of Pet Grooming – Littleton (Renee Belisle, Program Supervisor).

Ms. Briggs handled the renewal and introduced Central Bark Academy of Pet Grooming – Littleton and recommended renewal. The School was not represented. Having no questions, Ms. Noll moved to approve, and, Mr. O'Dwyer seconded, and the motion carried unanimously, that the

Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$8,000 (the school has complied and submitted a bond for \$10,000) and that Central Bark Academy of Peg Grooming, 1621 West Canal Circle #109, Littleton, CO 80120, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

7. Colorado School of Dental Assisting – Broomfield (Voni Oerman, Program Supervisor).

Ms. Briggs handled the renewal and introduced Colorado School of Dental Assisting – Broomfield and recommended renewal. Ben Krentz represented the school and was present to answer questions from the Board. Mr. Sirbu questioned the school with respect to clarifying the school's surety coverage if the umbrella bond covered all four locations and the school responding that the \$44,000 bond was for the Broomfield and Grand Junction locations. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, and, Mr. Douglass, seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$ 14,400 (the school has complied and submitted a bond for \$44,000) and that Colorado School of Dental Assisting – Broomfield, 300 Nickel Street #10, Broomfield, CO 80020, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

8. Colorado School of Dental Assisting – Grand Junction (Voni Oerman, Program Supervisor).

Ms. Briggs handled the renewal and introduced Colorado School of Dental Assisting – Grand Junction and recommended renewal. Ben Krentz represented the school and was present to answer questions from the Board. Mr. Sirbu questioned the school with respect to clarifying the school's surety coverage if the umbrella bond covered all four locations and the school responding that the \$44,000 bond was for the Broomfield and Grand Junction locations. Mr. Sirbu, moved to approve, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$ 14,400 (the school has complied and submitted a bond (umbrella bond with Broomfield campus) for \$44,000) and that Colorado School of Dental Assisting – Grand Junction, 132 Walnut Avenue, #E, Grand Junction, CO 81501, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

9. Noble School of Cosmetology – Colorado Springs (Carol Vote, Program Supervisor).

Ms. Briggs handled the renewal and introduced Noble School of Cosmetology – Colorado Springs and recommended renewal. Valerie Ruple represented the school and was present to answer questions from the Board. Mr. Twardowski questioned the school with respect to advertising of the school and salon, loan sources and methods available to students to pay tuition, adequacy of bond and the amount charged for the kit. The School having satisfied the Board's inquiry, Ms. Noll moved to approve, and Mr. Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$19,900 (the school has complied and submitted a bond for \$30,000) and that Noble School of Cosmetology – 1325 North Academy Blvd, Colorado Springs, CO 80918, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

10. Ohio Centers for Broadcasting Colorado Campus – Lakewood (Voni Oerman, Program Supervisor).

Ms. Briggs handled the renewal and introduced Ohio Centers for Broadcasting Colorado Campus - Lakewood and recommended renewal. Larry Tuma represented the school and was present to answer questions from the Board. Mr. O'Dwyer asked the school about placement of graduates in the broadcasting field and the salary range. The School having satisfied the Board's inquiry, Mr. Douglass, moved to approve, and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$145,771.11 (the school has complied and submitted a bond for \$180,000) and that Ohio Centers for Broadcasting Colorado Campus – Lakewood, 1310 Wadsworth Blvd, Lakewood, CO 80214, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

11. Remington College – Colorado Springs Campus (Carol Vote, Program Supervisor).

Ms. Briggs handled the renewal and introduced Remington College – Colorado Springs Campus and recommended renewal. Shirley McCray represented the school and was present to answer questions from the Board. Mr. Twardowski asked the School about the types of programs offered and Mr. Sirbu questioned the school with respect to clarifying the school's surety coverage and 16-month surety calculation used to determine the school's bond. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$333,237 (the school has complied and submitted a bond for \$333,237) and that Remington College Colorado Springs Campus, 6050 Erin Park, Drive #250, Colorado Springs, CO 80918, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

12. Remington College – Denver Campus (Carol Vote, Program Supervisor).

Ms. Briggs handled the renewal and introduced Remington College – Denver Campus and recommended renewal. Mike Linquette and Dayne Sell represented the school and were present to answer questions from the Board. Mr. Twardowski clarified with the school the school's placement rate to be 78%, and not 7.8% as erroneously reported by staff and Mr. Sirbu questioned the school with respect to clarifying the school's surety coverage and asked for the school's current enrollment. The school responded that the disparity between the school's surety calculation and the school's submission is due to enrollment numbers steadily declining from approximately 200 students in 2005 to an enrollment of 100 students for 2006. The School having satisfied the Board's inquiry, Mr. Sirbu, moved to approve, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$249,943 (the school has complied and submitted a bond for \$569,954) and that Remington College – Denver Campus, 11011 West 6th Avenue, Lakewood, CO 80215, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

13. White River Body Spa, Inc. - Meeker (Voni Oerman, Program Supervisor).

Ms. Briggs handled the renewal and introduced White River Body Spa, Inc. - Meeker and recommended renewal. The school was not represented. Mr. Sirbu asked the school of the school's current student enrollment status and the school responded that due a death in the

family enrollment was currently on hold. The Director informed the Board members that due to extenuating circumstances beyond the control of the school that renewing the school's certificate of approval was appropriate and recommended. Mr. O'Dwyer asked the school if any of the students had withdrawn or plans to withdraw from the program and the school replied that no student had withdrawn. The School having satisfied the Board's inquiries, Ms. Noll moved to approve, and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,000 (the school has complied and submitted a CD for \$5,000) and that White River Body Spa, Inc, 178 Main Street, Meeker, CO 81641, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

14. CollegeAmerica – Colorado Springs (Voni Oerman, Program Supervisor).

Dr. Vote handled the renewal and introduced CollegeAmerica – Colorado Springs and recommended renewal. Rod Kruse and Roxanne Kunstle represented the school and were present to answer questions from the Board. Ms. Noll questioned the school with respect to the four complaints reported to the Division since the last renewal period. Staff reported that 2 of the complaints were refund disputes that were found to be calculated correctly by the school in accordance to the state refund policy and the remaining 2 complaints were not written complaints filed by students, but were telephone inquiries made by students expressing concerns that were migrated into the new complaint database that is currently undergoing validation of complaint data. Mr. Twardowski questioned the school's high default rate and the school stated that the high rate was due to a third party vendor the school was using that has since been replaced with a new vendor. Mr. Sirbu questioned the School of the school's 70% placement rate and the school reported that the 70% figure was correct and the school is working to improve the placement rate. Mr. Twardowski noted for the Board that the 70% rate is the minimum acceptable standard set forth by the accrediting body, ACCSCT. The School having satisfied the Board's inquiry, Mr. O'Dwyer moved to approve, and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$76,847 (the school has complied and submitted a letter of credit for \$435,959.62) and that CollegeAmerica – Colorado Springs, 3645 Citadel Drive South, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

15. IntelliTec College – Grand Junction (Voni Oerman, Program Supervisor).

Dr. Vote handled the renewal and introduced IntelliTec College – Grand Junction and recommended renewal. Edwin Kraus represented the school and was present to answer questions from the Board. Mr. Sirbu and Mr. Twardowski expressed concerns to the school regarding the school's low placement rate and asked the school of their plans to improve placement and the school reported it is reevaluating programs in an effort to improve enrollment and address current regional economic needs of the labor market noting the increase in the oil industry. Mr. Sirbu asked what type of programs the school offers and a breakout of placement for each program and the school reported exact figures were not on hand, but noted a decrease in enrollment for some programs that may affect the placement. Mr. Sirbu requested the School report to staff for the next board meeting the schools by program placement rate. The school reported it does not enroll ability to benefit students. Mr. Sirbu asked the school to clarify the disparity of the school's required surety with the school's actual submission and the school reported that the bond is for 3 campuses, Grand Junction, Colorado Springs and Pueblo. Mr. Sirbu moved to approve, based on the above contingency and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines

that the school bond be set in the amount of \$193,012 (the school has complied and submitted a bond for \$819,000) and that IntelliTec College – Grand Junction, 2315 East Pikes Peak Avenue, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

16. IntelliTec College – Pueblo (Voni Oerman, Program Supervisor).

Dr. Vote handled the renewal and introduced IntelliTec College - Pueblo and recommended renewal. Edwin Kraus represented the school and was present to answer questions from the Board. Mr. Sirbu questioned the school with respect to the school's placement rate and the school reported that with only two classes there has not been a sufficient period of time to accurately gauge placement; being 9 in April and 39 graduated in May 2006. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$142,115 (the school has complied and submitted a bond for \$819,000, (for 3 campuses) and that IntelliTec College – Pueblo, 3673 Parker Blvd, Pueblo, CO 81008, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

17. IntelliTec Medical Institute – Colorado Springs (Voni Oerman, Program Supervisor).

Dr. Vote handled the renewal and introduced IntelliTec Medical Institute – Colorado Springs and recommended renewal. Edwin Kraus represented the school and was present to answer questions from the Board. Mr. Twardowski questioned the school with respect to the ownership of the school, noting the school has been sold recently and the school reported at the time of submission of their renewal information 2 applications were submitted prior to the closing of sale and that the sale is not complete. Mr. Twardowski recommended a contingency approval contingent on the change of ownership and correction of the bond to reflect the new ownership. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, based on the above contingency and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$248,472 (the school has complied and submitted a bond for \$819,000) and that IntelliTec Medical Institute, 2345 North Academy Blvd, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

18. Littleton Academy of Hair Design – Littleton (Valorie Briggs, Program Supervisor).

Ms. Vote handled the renewal and introduced Littleton Academy of Hair Design – Littleton and recommended renewal. Joseph George and Chanda X. McQueen represented the school and were present to answer questions from the Board. Mr. Sirbu questioned the school with respect to concerns of the school's current advertising on the school's website, noting that a review of the school's website revealed claims pertaining to financial assistance and loans to be unsubstantiated by proper recognition and source and that such advertising could be construed to be misleading and deceptive. In addition, it was brought to the attention of the school by Mr. Sirbu that the website's approved and regulated statement is in correct by referencing the Department of Education. Mr. George was instructed to correct the statement to read: "Approved and Regulated by the Colorado Department of Higher Education, Private Occupational School Board". Mr. Sirbu and Mr. Twardowski noted that the school's website incorrectly cites the school's approved statement and request the school to provide proper credit for approval.

Mr. Sirbu recommended to the Board members to approve based on the above contingency of the school correcting their website to provide public disclosure of financial aid and/or student loan and financial assistance. Ms. Noll further questioned the school with respect to the one complaint reported to the division since the school's last renewal and the school reported they were not aware of any complaints being filed. Staff clarified that the complaint reported was from 1999 and was erroneously reported on this year's renewal due to the conversion to a new complaint database and the migration of all complaint data still undergoing validation. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, based upon the above contingency and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$37,314.16 (the school has complied and submitted a bond for \$60,000) and that Littleton Academy of Hair Design, 5624 South Prince Street, Littleton, CO 80120, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

The Chair called for a brief recess from 11:30-11:40 A.M.

B. Consideration of Renewal of Certificate of Approval and Approval of Programs/Courses

1. Starkey International Institute for Household Management - Denver (Voni Oerman, Program Supervisor).

Ms. Briggs handled the renewal and introduced Starkey International Institute for Household Management - Denver and recommended renewal. Ms. Oerman introduced the new program Private Service Management for the Personal Assistant and stand alone course Service Management System Seminar proposed by the school and recommended approval. Raymond Champion and Heili Lehr represented the school and were present to answer questions from the Board. Ms. Noll questioned the school with respect to the one complaint reported and the staff reported that the nature of the complaint was a refund dispute and the school resolved the matter by making a full refund to the student. The School having satisfied the Board's inquiry, Mr. Douglass moved to renew the school and approve the new program and stand alone course, and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$95,844 (the school has complied and submitted a letter of credit in the amount of \$110,000), and that Starkey International Institute for Household Management - Denver 1350 Logan Street, Denver, CO 80203, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006, and ending June 30, 2009 Approval for the new program is hereby effective June 29, 2006.

2. CollegeAmerica - Denver (Voni Oerman, Program Supervisor).

Dr. Vote handled the renewal and introduced CollegeAmerica – Denver, and recommended renewal. Ms. Oerman introduced the new stand alone course; Limited Scope X-Ray Operator proposed by the school and recommended approval. Rod Kruse and Ron Qualm represented the school and were present to answer questions from the Board. Mr. Sirbu questioned the school's terminology submitted by the school for the surety calculation submission of "2 repacks" and asked the school for clarification; Mr. Twardowski questioned the school's default rate and the school reported the figure is a composite of all 3 campuses; Ms. Noll questioned the school regarding the one complaint reported to the Division since the school's last renewal and the not recalling the complaint, the staff reported the student complaint was a refund dispute that the

school resolved by refunding to Sallie Mae; and Mr. Sirbu questioned the school with respect to the stand alone course approval for Limited Scope X-ray Operator noting that the 560 hours stand alone course submittal is more appropriate for submittal and approval as a program and recommend the board approve the Limited Scope X-ray operator as a program contingent upon the school's successful submission of the Limited Scope X-ray operator as a program. The School having satisfied the Board's inquiries, Mr. Sirbu moved to renew the school and approve the new stand alone course as a program, subject to the above contingency and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$232,291 (the school has complied and submitted a letter of credit in the amount of \$240,000), and that CollegeAmerica - Denver, 1385 South Colorado Blvd, Denver, CO 80222, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006, and ending June 30, 2009 Approval for the new program is hereby-effective June 29, 2006.

2. Stone Clan Education Center School of Massage – Montrose (Valorie Briggs. Program Supervisor).

Ms. Oerman handled the renewal and introduced Stone Clan Education Center School of Massage, Montrose. Jennifer Minion and Rick Bresett represented the school and were present to answer questions from the Board. Staff reported to the Board that the school's bond lapsed in March 2006 and the school is currently not bonded. Mr. Sirbu asked the school to provide an explanation as to why it allowed the bond to expire and why efforts to renew the bond and/or obtain adequate surety coverage are just now being addressed. The school admitted to making a terrible mistake and poor judgment in allowing the school's bond to lapse in or about January 2006. The school reported that several attempts have been made with different insurance companies to secure a bond but to no avail. Mr. Twardowski expressed to the school grave concerns about the school operating without surety coverage and explained to the school that the school would not be renewed until proof of surety coverage could be provided to the Board. The school stated to the Board that since January 2006 no students have been enrolled in the school. Ms. Noll proposed for the Board's consideration the issuance of a Notice of Noncompliance and requests the school to provide a written explanation for failure to maintain adequate surety. Ms. Noll moved to issue a Notice of Noncompliance and Mr. O'Dwyer seconded and the motion carried unanimously to direct the Director to issue a notice of noncompliance.

Ms. Noll moved to approve the school, contingent upon proof of adequate surety coverage and the issuance of a Notice of Noncompliance and school's response thereof, and noted to the Director that the minutes need to accurately reflect the school's noncompliance of adequate surety for the period of noncompliance as determined by the Division's investigation of the Notice of Noncompliance, and Mr. Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$6,000 (the school has complied and submitted a certificate of deposit for \$6,000 on June 29, 2006) and that Stone Clan Education Center School of Massage, 736 6530 Road, Montrose, CO 81401, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009, based upon the School's successful compliance of the above stated contingency factors, to be reported to the Board at the Board's next regularly scheduled board meeting to be held on July 27, 2006.

C. Consideration of Approval of Provisional Certificate of Approval

1. Advanced Therapy Institute of Touch – Colorado Springs

Ms. Belisle introduced Advanced Therapy Institute of Touch – Colorado Springs recommended approval of the school and proposed new programs and stand alone courses proposed by the school, please refer to the Division files, and recommended approval. Kim Green represented the school and was present to answer questions from the Board. Mr. Twardowski questioned the school with respect to the percentage of the program that is offered online and the method of online instruction and the school reported no online is currently being offered, but the future online program will include CD and DVD instruction; Mr. Sirbu requested clarification of the prerequisite for some of the programs stating, "Professional Designation"; and Ms. Noll questioned the school with respect to the surety and how the students pay and the school reported that the students pay a \$300 tuition deposit and the remaining balance is paid in arrears, typically on a monthly basis. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$10,800 (the school has complied and submitted a bond in the amount of \$15,000), and that Advanced Therapy Institute of Touch, 2315 North Academy Blvd., Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

2. Avanza Education, LLC – Colorado Springs

Ms. Belisle introduced Avanza Education, LLC, recommended approval of the school and proposed new stand alone course Certified Nursing Assistant, proposed by the school and recommended approval. Sarah Banfield represented the school and was present to answer questions from the Board. Mr. Twardowski questioned the school with respect to length of the training program (8-weeks); and Mr. Sirbu directed the staff to change the program approval form to reflect part-time/fill-time. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,000 (the school has complied and submitted a bond in the amount of \$5,000), and that Avanza Education, LLC, 2901 North Cascade Avenue, Colorado Springs, CO 80907, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

3. Career Coders, LLC – Loveland

Ms. Belisle introduced Career Coders, LLC – Loveland recommended approval of the school and proposed two new programs, Introduction to Medical Billing and Coding and PMCC, Professional Medical Coding Curriculum and one stand alone course Medical Terminology, proposed by the school and recommended approval. Melody Irvine represented the school and was present to answer questions from the Board. Ms. Noll questioned the school with respect who offered the Certificate and the school replied they use the curriculum designed by the American Professional Academy of Coders and students have the option to take the certification exam offered by the Academy; Mr. Twardowski asked the school regarding placement and career opportunities; and Mr. Sirbu asked for clarification of the prerequisites of the Professional Medical Coding Curriculum program and requested staff to change the admission and prerequisite requirement to accurately reflect stated requirement. The School having satisfied the Board's inquiry, Mr. Sirbu moved to approve, Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$7,000 (the school has complied and submitted a bond in the amount of \$7,000), and that Career

Coders, LLC, 2240 West 1st Street, Loveland, CO 80537, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

4. Big E Truck Driving School - Loveland

Ms. Oerman introduced Big E Truck Driving School - Loveland recommended approval of the school and proposed new stand alone course Commercial Drivers License (CDL) proposed by the school and recommended approval. Rey & Debbie Espinosa represented the school and were present to answer questions from the Board. Mr. Sirbu asked the school for clarification of the school's surety, noting a typo on the approval form and requested staff to correct the amount of bond to be \$11,997; Mr. Sirbu also noted the correction to be made to the school's admission requirement. The school having satisfied the Board's inquiry, Mr. Sirbu moved to approve, subject to the above corrections, Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$11,997 Rey & Debbie (the school has complied and submitted a CD in the amount of \$12,000), and that Big E Truck Driving School, 2527 NW Frontage Road, Loveland, CO 80538, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

5. Eastburn Institute of Hypnosis - Denver

Ms. Oerman introduced Eastburn Institute of Hypnosis - Denver recommended approval of the school and proposed two new programs, Transformational Hypnotherapy Certification Intensive and Transformational Hypnotherapy Certification Course – Semester, and thirteen new stand alone courses, Counseling Skills for Hypnotherapists, Metaphysical Hypnosis, Hypno Fertility, Introduction to Hypnosis, Transformational Replay, Neuro-Subliminal Communication, Neuro-Subliminal Marketing, Hypno-Birthing Practitioner, Puffed Enuff, Parts Therapy, Hypno-Oncology, Forensic Hypnotism, Internship, proposed by the school and recommended approval. Lynsi Eastburn represented the school and was present to answer questions from the Board. Having none, Mr. Douglass moved to approve, Mr. Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$20,000 (the school has complied and submitted a bond in the amount of \$20,000), and that Eastburn Institute of Hypnosis, 7768 Vance Drive, Arvada, CO 80004, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

6. Interactive Occupational Training – Lakewood

Ms. Oerman introduced Interactive Occupational Training – Lakewood recommended approval of the school and proposed new programs and stand alone course, proposed by the school, please refer to the Division files, and recommended approval. Dave Bliss and Timothy Lowell represented the school and were present to answer questions from the Board. Mr. Twardowski questioned the school with respect to type of delivery module used for the program and the school reported that a simulation module is used for mold remediation. Mr. Twardowski also asked the school who offered the certification and the school replied that the certification is offered by the school. Mr. Twardowski noted that the surety calculation should be corrected to reflect a maximum of 149 students X \$50 (not \$69). The school having satisfied the Board's inquiry, Mr. Douglass moved to approve, Ms. Noll seconded, and the motion carried unanimously,

that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$9,660 (the school has complied and submitted a bond in the amount of \$10,000), and that Interactive Occupational Training, 171 South Van Gordon Street #C, Lakewood, CO 80228, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

7. Nail Care Company, LLC – Aurora

Ms. Oerman introduced Nail Care Company, LLC recommended approval of the school and proposed five new stand alone courses, Workshop 1: Advanced Manicuring, Workshop 2: Drill Instruction, Workshop 3: Acrylic and Gel Application, Workshop 4: Manicures and Pedicures, Workshop 5: Freehand Artwork, proposed by the school and recommended approval. Carol and Jerry Gunn represented the school and were present to answer questions from the Board. Mr. Twardowski questioned the school regarding the prerequisite requirement and requested the staff to change on the stand alone course approval form for Workshop 2: Drill Instruction to read, "Licensed as a Nail Technician or state licensed cosmetologist. The school having satisfied the Board's inquiry, Ms. Noll moved to approve, Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,000 (the school has complied and submitted a bond in the amount of \$5,000), and that Nail Care Company, LLC, 16797 East 2nd Avenue, #C1206, Aurora, CO 80011, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

8. Rocky Mountain Laser College - Denver

Ms. Oerman introduced Rocky Mountain Laser College - Denver recommended approval of the school and proposed six new stand alone courses, 40-Hour Basic IPL/Laser Hair Removal Course, 50-Hour Basic IPL/Laser Hair Removal Course, 4-Hour Advanced Tattoo Removal Course, 4-Hour Advanced Vein Removal Course 4-Hour Advanced IPL (Intense Pulsed Light) Course, 4-Hour Advanced Wrinkle-Enlarged Pore Removal Course, and 4-Hour Advanced Electrocoagulation Removal Course, proposed by the school and recommended approval. Lorenzo Kunze represented the school and was present to answer questions from the Board. Mr. Twardowski inquired if the schools use of laser was approved by the Office of Barbers & Cosmetology or covered under Rule 800 and the school responded that the regulation of the use of laser equipment is governed by the Medical Board and Rule 800 that requires a licensed physician to be within 30 minutes of the site in which laser procedures are being performed. The school having satisfied the Board's inquiry, Mr. Sirbu moved to approve, Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$30,000 (the school has complied and submitted a bond in the amount of \$30,000), and that Rocky Mountain Laser College, 250 Steel Street #206, Denver, CO 80206, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

9. Just for Health School of Reflexology and Healing- Englewood

Ms. Briggs recommended approval of the school and proposed two new programs, Professional Foot and Hand Reflexology, and Botanical Medicine: East and West and thirteen new stand alone courses, Hand & Foot Reflexology: The Skeletal Muscles, Chinese Meridian Therapy in Reflexology and Massage, Introduction to Aromatherapy, Introduction to Herbal Medicine,

Western Materia Medica, Chinese Medical Theory and Terminology, Chinese Materia Medica Therapeutics and Formulations: Eastern and Western Herbalism, Herbal Preparations and Dispensary, Preparation for Student Clinic, Student Clinic in Medical Herbalism, Field Walks and Wild Crafting for Medicinal Herbs, Business and Ethics in Medical Herbalism, Basic Foot Reflexology, proposed by the school and recommended approval. Rachel Lord represented the school and was present to answer questions from the Board. Mr. Sirbu requested from the school clarification of the prerequisite requirement of "prior reflexology training and asked if the school's catalog was clear about specifying the level of training. The school reported that the school catalog was clear in outlining the requirements for the stand alone courses. The school having satisfied the Board's inquiry, Mr. O'Dwyer moved to approve, Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$2,850 (the school has complied and submitted a savings account in the amount of \$5,000), and that Just For Health School of Reflexology and Healing Arts, 3501 South Corona Street #1, Englewood, CO 80113, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

10. Real Estate Training Center – Lakewood

Dr. Vote introduced Real Estate Training Center recommended approval of the school. The school was not represented. Mr. Twardowski asked Ms. Noll for the comparison for the pass rate of students taking the program by distance education vs. classroom and Ms. Noll replied that there appeared to be no problems with the distance education preparation. Ms. Noll moved to approve, seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$23,601.42 (the school has complied and submitted a bond in the amount of \$40,000), and that Real Estate Training Center 3225 South Wadsworth Blvd., Unit S, Lakewood, CO 80227, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2008.

D. Consideration of Approval of Programs/Courses

1. New Dimensions Beauty Academy - Parker

Ms. Belisle introduced five new programs Hairstyling, Manicurist, Cosmetology, Massage-Soft Tissue Program, Barbering and three new stand alone courses, Advanced Permanent Makeup, Electric File, and Waxing for Manicurists proposed by New Dimensions Beauty Academy - Parker and recommended approval. Mona Pent and Wendy Peters represented the school and were present to answer questions from the Board. Ms. Noll asked the school the minimum age of students to take the licensing exam and the school replied 16 years of age. Mr. Sirbu requested the school with the assistance of staff to correct the total number of credit hours for disinfection sanitation and Mr. Sirbu moved to approve, subject to the school's compliance with the above contingency and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new programs and stand alone courses proposed by New Dimensions Beauty Academy, 19563 East Mainstreet, #206-G Parker, CO 80138, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

2. Mountain Heart School of Bodywork – Crested Butte

Ms. Oerman introduced one new program Ortho-Bionomy and five new stand alone courses Anatomy and Physiology – Self Study, Ortho-Bionomy – Advanced Pelvis & Organ, Ortho-Bionomy – Advanced Thorax, Ortho-Bionomy – Successful Practice, Pathology proposed by Mountain Heart School of Bodywork – Crested Butte and recommended approval. The school was not represented. Having no questions, Mr. Sirbu moved to approve, and Mr. O'Dwyer seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new program and stand alone courses proposed by Mountain Heart School of Bodywork, 719 5th Street, #1, Crested Butte, CO 81224, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

3. American Real Estate College – Wheat ridge

Ms. Briggs introduced four new stand-alone courses, Colorado Certified General Appraisal, State & Federal Guidelines: Are You Compliant? Fundamentals of Commercial Real Estate, and Pricing the Tough Stuff proposed by American Real Estate College – Wheatridge and recommended approval. The school was not represented. The above stand alone courses were reviewed and approved by the Division of Real Estate prior to submission for Board approval. Mr. Douglass, moved to approve, and Mr. Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new stand alone courses proposed by American Real Estate College, 10900 West 44th Avenue, 200, Wheatridge, CO 80033, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

4. Cortiva Institute – Colorado - Broomfield

Ms. Briggs introduced one new program, Massage Therapy – 623 Hour Program proposed by Cortiva Institute, Broomfield and recommended approval. Lorine Hill and Leslie McGrew represented the school and was present to answer questions from the Board. Mr. Twardowski commended the School for assisting the students affected by the closing of the Center for Advanced Therapeutics and offering a massage therapy program to assist the students in completing their e3ducation and training. Mr. Sirbu moved to approve, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the two revised programs and one new stand alone course proposed by Cortiva Institute – Colorado, 390 Interlocken Crescent, Suite 450, Broomfield, CO 80021, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

5. Boulder College of Massage Therapy - Boulder

Dr. Vote introduced two revised programs, 1000 Hour Massage Therapy Certificate Program and Associate of Occupational Students in Massage Therapy Degree and two new stand alone course Comfort Touch for the Elderly and the Ill – Continuing Eructation Course and Therapeutic Movement in Bodywork: Self-Care, Body Mechanics, and Client Education – Continuing Education Course, proposed by Boulder College of Massage Therapy – Boulder and recommended approval. Carol Brunill represented the school and was present to answer questions from the Board. Mr. Sirbu requested the school with staff assistance to make correction to the program approval form for the 1000-Hour Massage Therapy Certificate Program to reflect the correct number of total contact hours required. The school having satisfied the Board's inquiry, Mr. Sirbu moved to approve, and Ms. Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the two revised programs and one new stand alone course proposed by Boulder College of Massage Therapy, 6255 Longbow Drive, Boulder, CO 80301, can be reasonably maintained in compliance with the minimum standards as

prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

6. Kaplan Professional Schools/Jones College – Colorado Springs

Dr. Vote introduced new program Certified Residential Appraiser Program proposed by Kaplan Professional Schools/Jones College – Colorado Springs and recommended approval. Evan Mellman represented the school and was present to answer questions from the Board. Ms. Noll questioned the school regarding the prerequisite requirements and the school responded that a high school diploma or GED was not required, only that the student is 18 years of age. The school was requested to correct the program length for the Certified Residential Appraiser Program for all three campuses. Ms. Noll moved to approve, subject to the school's compliance with the above contingency, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new program proposed by Kaplan Professional Schools/Jones College, 1919 North Union Blvd, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

7. Kaplan Professional Schools/Jones College – Denver

Dr. Vote introduced new program Certified Residential Appraiser Program proposed by Kaplan Professional Schools/Jones College – Denver and recommended approval. Evan Mellman represented the school and was present to answer questions from the Board. The school was requested to correct the program length for the Certified Residential Appraiser Program for all three campuses. Ms. Noll moved to approve subject to the school's compliance with the above contingency, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new program proposed by Kaplan Professional Schools/Jones College, 2150 South Cherry Street, Denver, CO 80222, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

8. Kaplan Professional Schools/Jones College - Thornton

Dr. Vote introduced new program, Certified Residential Appraiser Program proposed by Kaplan Professional Schools/Jones College - Thornton and recommended approval. Evan Mellman represented the school and was present to answer questions from the Board. The school was requested to correct the program length for the Certified Residential Appraiser Program for all three campuses. Ms. Noll moved to approve subject to the school's compliance with the above contingency, and Mr. Douglass seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new program proposed by Kaplan Professional Schools/Jones College, 500 East 84th Avenue, Thornton, CO 80229, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective June 29, 2006.

E. Consideration of Approval of Standard Certificates for Out of State

Mr. Douglass moved to approve all Out of State schools on the board's agenda and Mr. Sirbu seconded the motion and the following out-of-state schools were granted approval:

1. Art Instruction Schools - Minnesota

Ms. Belisle handled the renewal and introduced Art Instruction Schools, MN and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Art Instruction Schools, 3400 Technology Drive, Minneapolis, MN 55418, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

2. The Bryman School – Arizona

Ms. Belisle handled the renewal and introduced The Bryman School - Arizona and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that the Bryman School, 2250 West Peoria Avenue, Suite A-100, Phoenix, AZ 85029, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

3. The Coaches Training Institute – California

Ms. Belisle handled the renewal and introduced The Coaches Training Institute – California and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that the Coaches Training Institute, 4000 Civic Center Drive, Suite 500, San Rafael, CA 94903, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is Hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

4. Collins College - Arizona

Ms. Belisle handled the renewal and introduced Collins College - Arizona and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Collins College , 1140 South Priest Drive, Tempe, AZ 85281, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

5. Dynasty School - California

Ms. Belisle handled the renewal and introduced Dynasty School - California and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Dynasty School, 2373 South Hacienda Blvd, Hacienda Heights, AZ 91745, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

6. High-Tech Institute – Arizona

Ms. Belisle handled the renewal and introduced High-Tech Institute – Arizona and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that High-Tech Institute, 1515 East Indian School Road, Phoenix, AZ 85014, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

7. McKissock, L.P. - Pennsylvania

Ms. Belisle handled the renewal and introduced McKissock, L.P., Pennsylvania and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that McKissock, L.P., 218 Liberty Street, PO Box 1673, Warren, PA 16365, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

8. NASCAR Technical Institute – North Carolina

Ms. Belisle handled the renewal and introduced NASCAR Technical Institute – North Carolina and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that NASCAR Technical Institute, 220 Byers Creek Road, Mooresville, NC 28117, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

9. Oklahoma College of Construction – Oklahoma

Ms. Belisle handled the renewal and introduced Oklahoma College of Construction - Oklahoma and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Oklahoma College of Construction, 6125 West Reno Avenue, Suite 100, Oklahoma City, OK 73128, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

10. The Risk Management Association - Pennsylvania

Ms. Belisle handled the renewal and introduced The Risk Management Association – Pennsylvania, and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that the Risk Management Association, 1801 Market Street, Suite 300, Philadelphia, PA 19103, reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

11. Spartan College of Aeronautics & Technology - Oklahoma

Ms. Belisle handled the renewal and introduced Spartan College of Aeronautics & Technology - Oklahoma and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Spartan College of Aeronautics & Technology, 8820 East Pine Street, Tulsa, OK 74115, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

12. Thomson CompuTaught – Georgia

Ms. Belisle handled the renewal and introduced Thomson CompuTaught - Georgia and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Thomson CompuTaught, 1395 South Marietta Parkway, Bldg 400, Ste 1078, Marietta, GA 30067, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard

Certificate of Approval is Hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

13. 360 Training - Texas

Ms. Belisle handled the renewal and introduced 360 Training - Texas and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that 360 Training, 200 Academy Drive, Suite 26i0, Austin, TX 78704, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

14. Universal Technical Institute (Motorcycle Mechanics Division) - Arizona

Ms. Belisle handled the renewal and introduced Universal Technical Institute (Motorcycle Mechanics Division) – Arizona and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Universal Technical Institute (Motorcycle Mechanics Division), 2844 West Dear Valley Road, Phoenix, AZ 85027, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

15. Universal Technical Institute of Arizona - Arizona

Ms. Belisle handled the renewal and introduced Universal Technical Institute of Arizona and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Universal Technical Institute of Arizona, 10695 West Pierce Street, Avondale, AZ 85323, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

16. Universal Technical Institute of Northern California - California

Ms. Belisle handled the renewal and introduced Universal Technical Institute of Northern California - California and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Universal Technical Institute of Northern California, 44000 East Commerce Way, Sacramento, CA 95834, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is Hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

17. Universal Technical Institute of Texas - TX

Ms. Belisle handled the renewal and introduced Universal Technical Institute of Texas, and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that Universal Technical Institute of Texas, 721 Lock aver Drive, Houston, TX 77073, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

18. World Wide College of Auctioneering, Inc. – IA

Ms. Belisle handled the renewal and introduced World Wide College of Auctioneering, Inc, Iowa and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that World Wide College of Auctioneering, Inc, 202 1st Street Suite 103, Mason City, IA 50401, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

19. WyoTech-Laramie - WY

Ms. Belisle handled the renewal and introduced WyoTech–Laramie - Wyoming and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that WyoTech-Laramie, 4373 North Third Street, Laramie, WY 82072, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

20. WyoTech-Oakland - CA

Ms. Belisle handled the renewal and introduced WyoTech-Oakland - California and recommended renewal. The Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$50,000, and that WyoTech-Oakland, 96368 Earhart Road North Field, Oakland, CA 94621 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2007.

F. Notification of Schools Closings

The Perfect Touch Hair Design – No students were ever enrolled. No student records to receive. Date of closing: June 30, 2006.

Coaches Training Institute - Now an out-of-state school. All records remain with the school. Date of closing: June 60, 2006.

Cuttin' Up Beauty Academy #II - The School has had no new classes since this date of closing and all students have completed training. All Records are at other Cuttin' Up Beauty Academy. Date of closing: June 16, 2006.

Dillard's Academy of Hair Design and Nail Design – The School has had no new classes since this date of closing and all students have completed training. Date of closing: June 20, 2006.

Southwest Academy of Natural Therapies - The School has had no new classes since this date of closing and all students have completed training. Date of closing: May 20, 2006.

International Medical School – Ft. Collins – The School has had no new classes since this date of closing and will transfer current students and student records to parent school, U. S. Career Institute. Date of closing: June 30, 2006.

Champion Business Services, Inc. – The School has had no new classes since this date of closing and all students have completed training. Date of closing: June 20, 2006.

Colorado Driving School – The School has had no new classes since this date of closing and all students have completed training. Date of Closing: June 20, 2006.

Complaints and Legal Action: The Chair moved to consider complaints and legal action file with the Division and before the Board for action.

1. **American College (formerly Ideal College) - Aurora (Renee Belisle, Program Supervisor)**. Dixon Waxter, Assistant Attorney General, presented to the Board for consideration a Stipulation and Final Agency Order (Stipulation) regarding the renewal of the school's certificate of approval to operate and recommended approval. Altaf Siddiqui and Syed Asif, Esq., represented the school and were present to answer questions from the Board. Mr. Waxter outlined the terms and conditions of the Stipulation and explained that the School would be required on a quarterly basis to submit to the Division data, documentation and information to ensure adequate monitoring and compliance with standards. Mr. Waxter reported that the settlement was served the purpose of renewing the school and continuing the school's operation of all approved programs, as well as effectively protecting the students. Mr. Waxter concluded by stating that the issue regarding the school's ability to offer the LPN program is currently on appeal and set for hearing before the State Board of Nursing at which time should the matter be resolved between the Nursing Board and School that the matter will be brought to the attention of the Board should formal action be required by the Board regarding the school's ability to continue to offer the LPN Program.

The Chair asked for a motion, Ms. Noll, moved to approve, and Mr. O'Dwyer seconded, and the motion carried 4 to 0, with Mr. Douglass abstaining from the vote, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$ 44,860.30 (the school has complied and submitted documented surety coverage totaling \$90,000. Mr. Waxter noted that the school's \$5000 letter of credit would be expiring on July 7, 2006 and the total amount of the school's bond is \$85,000) and that American College, 11059 East Bethany Drive #112, Aurora, CO 80014, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and subject to the monitoring terms and conditions set forth in the Stipulation and one-year report of the school's compliance to be reported to the Board in June 2007, the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

The Chair called for a recess from 1:15-1:40 P.M.

2. **MJM Institute of Cosmetology – Grand Junction (Renee Belisle, Program Supervisor)**. Mr. Parker referred the board members to the Report and Recommendation contained in the board agenda packets and summarized the Division's investigation of the potential issues of noncompliance. Mr. Parker reported that based upon the Division's investigation that there is a reasonable belief that the School is offering educational programs without board approval. Mr. Parker stated the investigation involved an on-site inspection of the School by Ms. Belisle and review of the School's program file and Board Minutes since the school's inception. Mr. Parker further reported that the School failed to respond to a letter from the Division requesting clarification and information relative to the Division's inquiry of the School offering programs with Board approval, as well as a subsequent telephone call to the School. Mr. Parker recommended to the Board that based upon the Division's investigation of the matter that the issuance of a Notice of Noncompliance is warranted in order to formally notice the school of the alleged statutory and rule violations.

Upon consideration of the Division Report and Recommendation, Mr. Douglass moved that a Notice of Noncompliance be issued to the school requesting the school to respond in writing within 10 days from the issuance of the Notice of Noncompliance to explain and submit

arguments, data and information regarding the allegation of offering educational services with Board approval, Mr. Sirbu seconded, and the motion carried unanimously that the Board issue MJM Institute of Cosmetology a Notice of Noncompliance. Mr. Twardowski requested that in addition to the School providing a written response to the Notice of Noncompliance that the school's designated representatives be required to attend and appear before the Board at the Board's scheduled Board meeting on July 27, 2006. Mr. Parker noted that the Notice of Noncompliance will require the School's attendance at the board's next regularly scheduled board meeting.

Discussion Items:

1. Fee Schedule. Mr. Parker requested the Board to adopt and approve the revised fee schedule to eliminate the instructor credentialing fee, with an effective date of July 1, 2006. Mr. Sirbu moved to approve, and Mr. Douglass seconded and the motion carried unanimously to adopt the revise fee schedule with an effective date of July 1, 2006.

2. Proposed Emergency Rules to Part III D&E and Notice of Public Rulemaking Hearing. Mr. Parker referred the Board members to the Memorandum from Nancy Wahl, A.A.G. and the draft proposed rules regarding educational staff and instructor credentialing. Mr. Parker explained that the proposed rules for instructor credentials would need to be adopted as emergency rules at the July 27, 2006, board meeting with an effective date of September 1, 2006. Mr. Parker explained that the personal services contract for instructor credentials expires August 31, 2006, and the proposed rules are necessary to ensure instructor qualifications and that the state will no longer be providing a credential. The proposed rules do not amend the current minimum standards for instructor's, for the exception of eliminating the instructor assistant requirement and the substance of the amended rules provide for the procedure and process by which schools will be required to adhere to in hiring instructional staff. Mr. Parker stated that the Division on behalf of the Board will need to file a Notice of Public Rulemaking Hearing to be held on September 28, 2006, for adoption of the proposed rules as permanent rules. Mr. Parker explained that the Board has until the Board's August board meeting to consider and making any necessary revision to proposed rules prior to the hearing in September.

The Board's discussion of the proposed rule focused on the Emergency Instructor Provision and Instructor Assistant. The Board requested the Director to develop criteria for which the Board would consider a petition for an Emergency Instructor Provision. Mr. Parker advised the Board that he will consult with Sherry Marston of the Office of Career Technology & Education that has a similar emergency provision for public instructors and report back to the Board at the July meeting. It was the general opinion of the Board that the qualification of an Instructor Assistant would not be necessary with the Emergency Instructor Provision and Guest Instructor rule.

The Chair asked for a motion regarding the filing of a Notice of Public Rulemaking hearing and Mr. Sirbu so moved and seconded by Mr. O'Dwyer and the motion passed unanimously that the Director on behalf of the Board file with the Secretary of State a Notice of Public Rulemaking Hearing to be held on September 28, 2006, for the purpose of adopting amendment to Board Rule I Definitions, Board Rule Part III, Minimum Standards, section D, Section E, Administrative Staff and Instructional Staff of the Rules and Regulations Concerning the Private Occupational Education Act of 1981, 8 CCR 1504-1.

3. Fining Authority. Mr. Parker and Mr. Waxter lead a discussion with the Board on promulgating rules to implement the administrative fines provision of HB 1046. Mr. Parker explained that House Bill 1046 authorizes the Board to impose and collect administrative fines from Schools and/or their Agents that violate the laws and rules governing private occupational schools and the Board will need to conform its rules to the new statute.

Mr. Waxter distributed for the Board's review draft rules for the Board to consider in drafting proposed rules to implement fining authority. Mr. Waxter explained that the draft rules are for discussion purposes only to serve as a starting point for the Board in developing new rules for administrative fines and future discussion will be held to discuss and finalize the rules before holding a rulemaking hearing.

Mr. Waxter explained that the new rule will need to have a procedure to impose such fines and recommends the Board to consider classifying the types of fines based on what the Board defines as a minor violation versus a major violation.

The general opinion of the Board is they would like to see more significant fine amounts for more serious violations that will serve as a deterrent to schools. Mr. Parker and Mr. Waxter informed the Board that they will develop a draft rules for fines for the Board's review and consideration at the Board's meeting in July.

4. Board Meetings and Consent Agenda. Mr. Parker introduced to the Board if they would like to consider possibly reducing the frequency of the Board meetings by not meeting during months that have historically had very limited action items on the agenda and possibly adopting an consent agenda format.

It is the unanimous opinion and will of the Board that the current structure, format and frequency of the board meetings and board agenda remain the same in the public interest of serving and educating the schools and public.

Having nor further business, the Chair asked for a motion to adjourn, Mr. Douglass so moved and Ms. Noll seconded and the Board adjourned at 3:25 P.M.

The next regularly scheduled meeting of the Board is to be held on Thursday, August 24, 2006.