

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
January 26, 2006 9:30 a.m. – 12:55 p.m.**

The Colorado Private Occupational Schools Board convened at the Division of Private Occupational Schools, Department of Higher Education, 1380 Lawrence Street, Ste. 1200, Denver, CO 80204.

Board Members Present:

Robert Martin, Chair Tom Twardowski, Vice Chair Lisa Noll Jerry Sirbu Gary Upton, Ph.D

Board Members Absent:

Ronnie O'Dwyer and JJ Ament

Division Staff Present:

Jim Parker, Director Renee Belisle Valorie Briggs Voni Oerman Carol Vote

Board Counsel:

Nancy Wahl and Dixon Waxter, Assistant Attorney Generals, Office of the Colorado Attorney General.

Guests:

Sue Anderson and Karen McGrath, Pima Medical Institute
Kevin Bellis, Concorde Career College
Eric Lobben, Four Seasons School of Hair Design
Onofre L. Arguello, 5 Star CDL Professional Training Academy
Mary Lokken, Greg Chavez and Marla Knapp, The Salon Professional Academy
Carol Catalo, Regis Corporation
Kenneth Rumery, Unibell Real Estate Academy
Bonnie Greibe and Richard Rossiter, Pilates of Boulder
Jerry Vinnola and Gerald Vinch, Colorado Institute of Taxidermy Training
Caycee Ames, Connecting Point
Mechelle Capra and Allen Hatch Artistic Beauty Colleges
Mona Pent, Wendy Peters and Dawn MacArthur, New Dimension Beauty Academy
Reo Leslie, Jr. and Amos Martinez, Family Therapy/Play Therapy, Institute
Christopher Sullivan, Century 21 Universal Academy
Linda Warren, The Institute of Community Learning
Barbara Seideneck, Homeopathy School of Colorado
Joe George, Littleton Academy of Hair Design

Robert Martin, Board

Chair called the meeting to order at 9:30 a.m. Mr. Martin greeted the guests, asked for roll call to be taken and requested the Board members, Division staff and guests to introduce themselves.

Approval of December 14, 2005 Minutes: Dr. Upton requested typos to be corrected. Mr. Twardowski moved to approve the minutes as corrected, Dr. Upton seconded, and the motion carried unanimously.

Additions/Revisions to the Agenda: Mr. Parker noted the renewal applications for Rita B. Institute of Cosmetology and Four Seasons Hair Design School are pulled until the February Board meeting and noted the location for 5 Star CDL Professional Training should be listed as Grand Junction not Colorado Springs. The Notice of Rules and Filing Timeframe were moved as a Discussion Item.

Director's Report:

1) HB1046 was introduced to the legislature. The bill is the result of the Legislative Audit Committee Report that recommends three statutory changes to the Private Occupational Educational Act of 1981 ("Act"):

- a) Authorizes the Board to establish minimum criteria that a person applying for an occupational credential must meet before a credential can be issued or renewed;
- b) Requires a credential applicant teaching students 16 years of age or younger to submit to a criminal background check and
- c) Authorizes the Board to promulgate rules proposing fines and penalties for violations of the Act.

The Bill will be before the House Education Committee. A technical amendment has already been added to the Bill requiring a Memorandum of Understanding between the Board and the Credentialing Office to provide Occupational Credentials.

Mr. Twardowski inquired who would be establishing the cost of the credentialing process. Mr. Parker replied that the cost had not been established and he has a meeting scheduled with Ms. Hirsch to resolve the matter. Mr. Martin reminded the Board the costs are to be actual costs.

2) Mr. Rick O'Donnell will be leaving as the Executive Director of the Department on Higher Education in mid-March to campaign for the upcoming 7th U.S. House Congressional seat. The Governor has not appointed a replacement at this time.

NEWS BUSINESS/ACTION ITEMS

A. Consideration of Renewal of Certificate of Approval

*Reminder: as per Division policy another supervisor other than the assigned Program Supervisor will manage the renewal.

1. Unibell Real Estate Academy (Renee Belisle Program Supervisor)
Voni Oerman handled the renewal and introduced Unibell Real Estate Academy and recommended renewal. Kenneth Rumery represented the school and was present to answer questions from the Board. Having no questions, Lisa Noll moved to approve,

Unibell Real Estate Academy (continued)

Tom Twardowski seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$18,000 (the school has complied and submitted a bond for \$20,000), and that Unibell Real Estate Academy, 1200 Unita Street, Denver, CO 80220, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 1, 2006 and ending June 30, 2009.

B. Consideration of Renewal of Certificate of Approval and Approval of Programs/Courses

1. Pilates of Boulder (Renee Belisle, Program Supervisor)

Voni Oerman handled the renewal and introduced Pilates of Boulder and recommended renewal. Renee Belisle introduced the one revised program proposed by the school and recommended approval. Richard Rossiter represented the school and was present to answer questions from the Board. Having none,

Gary Upton moved to renew the school and approve the revised program, Comprehensive Pilates Teacher Education Program, and Jerry Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$5,000 (the school has complied and submitted a bond in the amount of \$5,000), and that Pilates of Boulder, 2510 47th Street, A-1, Boulder, CO 80301, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Standard Certificate of Approval is hereby granted for the period beginning July 2, 2006, and ending June 30, 2009. Approval for the new program is hereby effective January 26, 2006.

C. Consideration of Provisional Certificate of Approval

1. Century 21 Universal Academy

Renee Belisle introduced Century 21 Universal Academy and recommended approval of the school and proposed program: Pre-licensing Education. Christopher Sullivan represented the school and was present to answer questions from the Board. Having none,

Tom Twardowski moved to approve, Lisa Noll seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$6500 (the school has complied and submitted a bond in the amount of \$30,000), and that Century 21 Universal Academy, 12373 East Cornell Avenue #16, Aurora, CO 80014, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division and the Provisional

Century 21 Universal Academy (continued)

Certificate of Approval is hereby granted for the period beginning January 26, 2006, and ending June 30, 2007.

2. The Institute of Community Learning

Renee Belisle introduced The Institute of Community Learning and recommended approval of the school and following Stand-Alone Courses: Understanding Community Governance, The Roles & Responsibilities of the Board, Understanding Senate Bill 100, The Essence of Balance, Budgeting for the HOA, Conflict Resolution & Dealing with Difficult People, Establishing a Sense of Community, Being Equipped for the Annual Meeting, Connections, Strategies for Community Success, Marketing the Home and the Community, Understanding Community Associations and Explaining & Selling Covenants Protection. Linda Warren represented the school and was present to answer questions from the Board. Having none, Jerry Sirbu moved to approve, Tom Twardowski seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$4980 (the school has complied and submitted a bond in the amount of \$5,000), and that The Institute of Community Learning, 5585 Erindale Drive, Ste. 103, Colorado Springs, CO 80918, can be reasonably maintained in compliance with the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Provisional Certificate of Approval is hereby granted for the period beginning January 26, 2006, and ending June 30, 2007.

3. New Dimensions Beauty Academy

Renee Belisle introduced New Dimensions Beauty Academy, the one new program: Esthetician and the following 7 Stand-Alone Courses: Permanent Makeup, Semi-Permanent Eyelashes, Chemical Peels, Microdermabrasion, Body Piercing, Body Art I and Body Art II, and recommended approval. Mona Pent, Wendy Peters, and Dawn MacArthur represented the school and answered questions from the Board.

Mr. Twardowski questioned the Stand-Alone Course: Semi-Permanent Eyelashes and requested staff to contact the Office of Barber and Cosmetology (OBC) for their approval. Staff confirmed they would check with OBC and staff and the school agreed to pull the course for approval at a later date.

Tom Twardowski moved to approve based on changes to the entrance requirements for the Esthetician Program, the Stand-Alone Courses are not in the Esthetics Course and tabling the Semi-Permanent Eyelash Course until such time OBC responds., Gary Upton seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the \$9,600 (the school has complied and submitted a bond in the \$10,000), and that New Dimensions Beauty Academy, 19563 East Main Street, Ste. 206-G, Parker, CO 80138, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the

New Dimensions Beauty Academy(continued)

Division and the Provisional Certificate of Approval, programs is hereby granted for the period January 26, 2006, and ending June 30, 2007.

Addendum: Mr. Twardowski confirmed he had a return call from Mr. Kevin Heupel, Director, Office of Barber & Cosmetology and Mr. Heupel confirmed the "fake eyelashes" discussed earlier in the day were not an issue. Ms. Belisle asked if the school would need to be present when the Stand-Alone Course was presented at the February meeting for approval. The Board confirmed no.

4. The Salon Professional Academy

Renee Belisle introduced The Salon Professional Academy and three programs: Cosmetologist, Esthetician and Manicurist and recommended approval contingent on conducting a secondary facilities review. Mr. Twardowski questioned the Board taking contingent action based upon the recommendation from the Legislative Audit Committee not to have contingent actions. Mr. Parker responded that he felt the action would be appropriate and said such action would be taken on a case-by-case situation. Mr. Martin questioned the impact on the school if approval is delayed. Staff responded, if the Board gives a contingent approval, the school could begin recruiting and enrolling; otherwise, any recruiting and enrollment would be delayed. Ms. Noll stipulated the Board receives a follow-up report from staff on all contingent actions. Staff agreed. Mr. Twardowski requested for future situations, the Board establish a policy regarding contingent actions. Mr. Twardowski and Mr. Sirbu questioned the level of the bond. Staff responded, the school will not be running the programs concurrently – only one program at a time and is pursuing approval of all programs at this time and aware they need to increase the bond when the school is ready to expand and offer the other approved programs. Maria Knapp, Mary Lokken and Greg Chavez represented the school and answered questions from the Board.

Tom Twardowski moved to approve the Provisional Certificate of Approval and the three proposed programs with the stipulation the enrollment is limited to 15 Cosmetologist students until the school increases the bond and contingent upon the completion of the facility build-out and on-site revisit report from Ms. Belisle. The school agreed to increase the bond immediately. Jerry Sirbu seconded, and motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$35,970 (the school has submitted a bond in the amount of \$36,000), and that The Salon Professional Academy, 4388 Austin Bluffs Parkway, Colorado Springs, CO 80917, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, and the minimum requirements of the Division, and the Provisional Certificate of Approval is hereby granted for the period beginning January 26, 2006, and ending June 30, 2007, contingent on successful completion of the above stipulation as set forth by Ms. Noll and Mr. Twardowski.

5. 5 Star CDL Professional Training, Inc.

Valorie Briggs introduced 5 Star CDL Professional Training, Inc., the four programs: 5SCVT-I Commercial Vehicle Training, 5SCVT-II Commercial Vehicle Training, 5SVT-III Commercial Vehicle Training and 5SFLT-V Forklift Training and the two Stand-Alone Courses: 5SFLT-VI Forklift Training and 5SCVT-IV Evaluations & Recommended Training, and recommended approval contingent upon the on-site facilities and equipment review. Ms. Briggs noted the contingency was being requested to recognize staff time and budget by coordinating travel to the Western Slope in February. The Board agreed. Onofre Arguello represented the school and was present to answer questions from the Board. Having none,

Gary Upton moved to approve, Jerry Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of \$9,000 (the school has submitted a Certificate of Deposit in the amount of nine thousand thirty dollars), and that 5 Star CDL Professional Training, Inc., 2591 B-3/4 Road, Grand Junction, CO 81506, can be reasonably maintained in compliance with the minimum standards as set by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Provisional Certificate of Approval is hereby granted for the period beginning January 26, 2006, and ending June 30, 2007.

D. Consideration of Approval of Programs/Courses

1. Family Therapy/Play Therapy Institute

Renee Belisle introduced the new Certificate in Advanced Social Work Practice Program proposed by Family Therapy/Play Therapy Institute and recommended approval. Drs. Reo Leslie and Amos Martinez represented the school and answered questions from the Board.

Dr. Upton moved to approve, Tom Twardowski seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the new program proposed by Family Therapy/Play Therapy Institute, 12101 East Second Avenue, Ste. 101, Aurora, CO 80011, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective January 26, 2006.

2. The Four Seasons School of Hair Design, Inc.

Renee Belisle introduced the new Cosmetology Standard Certificate Program proposed by The Four Seasons School of Hair Design, Inc. and recommended approval. Erik Lobben represented the school and answered questions from the Board. Mr. Twardowski inquired if 225 days was sufficient for students to complete the program. Mr. Lobben agreed to increase the number of days to 300.

The Four Seasons School of Hair Design (continued)

Mr. Twardowski moved to approve, Dr. Upton seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the program proposed by the Four Seasons School of Hair Design, Inc., 8200 South AQuebec Street, Centennial, CO 80112, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective January 26, 2006.

3. Hairfusion Salon & School

Renee Belisle introduced the Massage & Bodywork Program proposed by Hairfusion Salon & School and recommended approval. The school representative was not present. Mr. Twardowski questioned the occupational objective of the program, citing as stated, the objective was not accurate and recommended removal of the phrase, "State of Colorado". Staff confirmed the school would comply.

Tom Twardowski moved to approve, Jerry Sirbu seconded, and the motion carried unanimously, that the program proposed by Hairfusion Salon & School, 605 East 7th Avenue, Durango, CO 81301, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, and the minimum requirements of the Division, and approval is hereby granted beginning January 26, 2006.

4. Colorado Institute of Taxidermy Training

Voni Oerman introduced the Guide Diploma Program proposed by Colorado Institute of Taxidermy Training and recommended approval. Jerry Vinnola and Gerald Vinoch represented the school and answered questions from the Board.

Jerry Sirbu moved to approve, Gary Upton seconded, and the motion carried unanimously, that the program proposed by Colorado Institute of Taxidermy Training, 708 Royal George Blvd., Canon City, CO 81212, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted beginning January 26, 2006.

5. The Connecting Point School of Massage

Voni Oerman introduced the two new programs: Herbal Therapy and Yoga Therapy and the 5 Stand-Alone Courses: Chemical Peels, Ayurvedic Spa Therapies, Hot Stone Massage, Anatomy & Physiology and Reiki Level II proposed by The Connecting Point School of Massage and recommended approval. Caycee Ames represented the school and answered questions from the Board. Mr. Twardowski recommended the school be consistent with the prerequisite language for the courses.

Lisa Noll moved to approve, Jerry Sirbu seconded, and the motion carried unanimously, that the programs and courses proposed by The Connecting Point School of Massage, 104 Security Drive, Telluride, CO 81435, can be reasonably maintained in compliance

The Connecting Point School of Massage (continued)

with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted beginning January 26, 2006.

6. Homeopathy School of Colorado

Valorie Briggs introduced the revised Classical Homeopathy Certification Program and Stand-Alone Continuing Education Homeopathic Seminar proposed by Homeopathy School of Colorado and recommended approval. Barbara Seideneck represented the school and answered questions from the Board.

Gary Upton moved to approve, Lisa Noll seconded, and the motion carried unanimously, that the proposed program revision and new continuing education Stand-Alone course proposed by Homeopathy School of Colorado, 3158 29th Street, Boulder, CO 80301, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective January 26, 2006.

7. Littleton Academy of Hair Design

Valorie Briggs introduced the five revised Cosmetology-Related Certificate Programs: Barbering, Cosmetologist, Esthetician, Hairstylist and Manicurist to be delivered by Distance Education and recommended approval. Joe George and represented the school and answered questions from the Board.

Mr. Sirbu and Mr. Twardowski questioned the attendance language stated for the program length and recommended the removal of the percentages. The school agreed to comply and make the requested correction.

Mr. Twardowski moved to approve pending the striking of the 80% attendance language, Mr. Sirbu seconded, and the motion passes unanimously, that the program revisions proposed by Littleton Academy of Hair Design, 5624 South Prince Street, Littleton, CO 80120, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective January 26, 2006.

8. Pima Medical Institute – Colorado Springs

Valorie Briggs introduced the new Stand-Alone Course: Expanded Duties Dental Assistant and recommended approval. Karen McGrath and Sue Anderson represented the school and answered questions from the Board.

Jerry Sirbu moved to approve, Gary Upton seconded, and the motion carried unanimously, that the new course proposed by Pima Medical Institute, 370 Printers Parkway, Colorado Springs, CO 80910, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of

Pima Medical Institute (continued)

1981, as amended, and the minimum requirements of the Division, and approval is hereby granted effective January 26, 2006.

E. Consideration of Change of Ownership

Artistic Beauty Colleges: Arvada, Aurora, Lakewood, Littleton, Thornton and Westminster.

Carol Vote introduced the change of ownership and recommended approval. Carol Cataldo represented the new owner, Regis Corporation. Alan Hatch represented the sellers: Artistic Enterprises, Inc. and Wheat Ridge Beauty Colleges, Inc. and Mechelle Capra represented Artistic Beauty Colleges.

Tom Twardowski moved to approve, Jerry Sirbu seconded, and the motion carried unanimously, that the Division of Private Occupational Schools hereby determines that the school bond be set in the amount of:

\$125,080.76 for Artistic Beauty College, 6520 Wadsworth Blvd., Ste. 209, Arvada, CO 80003 (the school has complied and submitted a bond in the amount of \$150,000);

\$ 47,232.33 for Artistic Beauty College, 16800 Mississippi Avenue, Aurora, CO 80017 (the school has complied and submitted a bond in the amount of \$100,000);

\$122,614.66 for Artistic Beauty College, 441 Wadsworth Blvd, Ste. 100, Lakewood, CO 80226 (the school has complied and submitted a bond in the amount of \$150,000);

\$124,030.45 for Artistic Beauty College, 8996 West Bowles Avenue, Ste. #E-7 Littleton, CO 80123 (the school has complied and submitted a bond in the amount of \$150,000);

\$178,185.92 for Artistic Beauty College, 3811 East 120th Avenue, Thornton, CO 80233 and (the school has complied and submitted a bond in the amount of \$200,000); and

\$127,623.40 for Artistic Beauty College, 3049 West 74th Avenue #A, Westminster, CO 80030 (the school has complied and submitted a bond in the amount of \$150,000), and that the Change of Ownership from Dawn Williamson and Alan Hatch to Regis Corporation, for Artistic Beauty Colleges: Arvada, Aurora, Lakewood, Littleton, Thornton and Westminster, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and the Change of Ownership is hereby granted

effective January 26, 2006. The designated agent for the schools is Denham, national Registered Agents, Inc. 1535 Grant Street, Ste. 140, Denver, CO 80203.

NOTIFICATION OF SCHOOLS CLOSINGS:

Artistic Beauty College – Apprenticeship - The school never opened. No students enrolled. The new owner, Regis Corporation, was not interested in purchasing this school for the February 2006 Change of Ownership for all Artistic Beauty College locations. Date of closing: January 1, 2006.

Hube & Ginny's Barber School – No students ever enrolled. Date of closing: December 15, 2005.

DISCUSSION

Proposed Rules & Regulations - Mr. Parker requested this item be moved to the end of the agenda. The Board agreed.

The Chair called for a break 11:00-11:20.

Reconvene 11:20 A.M.

The Chair asked for a motion to convene an executive session to confer with the Board's attorneys pursuant to Section 24-6-402(3)(a)(III), C.R.S., on pending or eminent court action Mr. Sirbu moved, Mr. Twardowski seconded, and the motion carried unanimously. Mr. Martin announced the Board asks the Director and staff to remain and the public needs to leave at this time and the tape for the public meeting is to be turned off. The Board went into Executive Session 11:20 a.m. – 12:35 p.m.

Reconvene Public Meeting, 12:35 pm.

Complaints and Legal Action:

1. United Beauty College. Following discussion and review of the available information, Mr. Sirbu made a motion to initiate disciplinary action against United Beauty, Dr. Upton seconded, and the motion carried unanimously. The Board directed Mr. Parker that in lieu of proceeding to a formal hearing in the matter, to seek settlement of the complaint and instructed Mr. Parker, on behalf of the Board to present to United Beauty College a proposed Stipulated Agreement with terms of one-year probation with monthly monitoring of student time cards.

2. Institute of Medical Aesthetics. Following discussion and review of the available information, Ms. Belisle was directed by the Board to contact Dr. Johnson again

requesting the records and to notify the corporate office they must apply for approval to operate as an out-of-state school and release the student records from the closed Colorado location. Ms. Belisle was directed by the Board to report her findings report at the February Board meeting.

3. Ideal College. Mr. Parker reported Ideal College submitted their response to the Notice of Noncompliance by the due date. The staff will review, in more depth, the response and report at the February Board meeting. Mr. Parker stated he would notify Ideal College that Renee Belisle will be assigned as the new program supervisor, representing Ideal College and Valorie Briggs is responsible for the renewal process.

DISCUSSION: Proposed Rules & Regulations

Nancy Wahl, Assistant Attorney General, distributed working draft of proposed rule changes to the Board. Ms. Wahl explained that she reviews the proposed rule changes as approved by the Board at their December 15, 2005 meeting and recommended to the Board to consider further review.

Mr. Parker suggested to the Board to consider waiting to file Notice of hearing on the proposed rule changes regarding Part III.E.1-9, Educational Services until after the legislative session due to the uncertainty of who and how instructor credentials are reviewed and approved. The members agreed to hold off on filing proposed rule changes to Rules III.E.1-9.

Mr. Parker informed the members, the Joint Budget Committee (JBC) denied the Department's request for a supplemental appropriation to grant spending authority to pay the Career and Technical Education Office (CTE) for their credentialing services as set forth in the MOU. Mr. Parker explained that the department would be discussing with the Community College System and CTE on how to proceed with the current contract with CTE and explore all available options regarding the credentialing process. Carol Vote asked Mr. Sirbu to share his question regarding the previous credential language pertinent to "applied general education courses". Mr. Parker said he would discuss the language with Ms. Hirsch at their meeting.

After examining the proposed changes and recommendations to the Rules & Regulations, Mr. Parker recommended to the Board to consider Ms. Wahl's rules revisions and comments at their next scheduled Board meeting. The Board agreed to consider and discuss the proposed rule changes at the February board meeting.

Adjournment - Gary Upton moved to adjourn, Tom Twardowski seconded, and the meeting adjourned at 12:55 p.m.

Next Regularly Scheduled Board Meeting: February 23, 2006

