

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
SPECIAL TELECONFERENCE**

November 20, 2006 - 10:30 a.m.

The Colorado Private Occupational Schools Board convened a special teleconference meeting at the Division of Private Occupational Schools, Department of Higher Education, 1380 Lawrence Street, Suite 1200, Denver, Colorado 80204, for the purpose of addressing five (5) school matters determined to require expedited Board action, due to the earlier cancellation of the regularly scheduled November 16, 2006 Board meeting.

Chair Tom Twardowski called the meeting to order at 10:30 a.m. Board roll call was taken.

Board Members Present:

Tom Twardowski, Chair	Jerry Sirbu, Vice Chair	Robert Martin
Nancy Lemein		

Board Members Absent: Buddy Douglass Lisa Bennison Noll, J.D.

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Supervisor	Valorie Briggs, Program Supervisor
Voni Oerman, Program Supervisor	Arla Hamel, Administrative Assistant

Board Counsel: Not present.

Guests Present: None, however, the following school representatives of were available if needed via telephone conference:

Jennifer Minion, Stone Clan Educational Center, School of Massage – Montrose
Holly Holmes, Eastern Colorado School of Cosmetology & Related Arts – Frederick
Eva Craig, Eastern Colorado School of Cosmetology & Related Arts - Frederick
Marilyn Veselack, Institute of Therapeutic Massage of Western Colorado- Grand Junction
Linda Nelson, Institute of Therapeutic Massage of Western Colorado - Grand Junction

Approval of the October 26, 2006 Minutes: By consensus, approval of the minutes was tabled until the regularly scheduled December 14, 2006 meeting.

Directors Report: None

New Business/Action items:

A. Consideration of Approval of Provisional Certificate of Approval

1. Eastern Colorado School of Cosmetology & Related Arts - Frederick

Program Supervisor Oerman brought to the Board's attention for consideration Eastern Colorado School of Cosmetology & Related Arts, Frederick as a new school; its proposed nine new programs and five stand alone courses. The proposed new programs are: Cosmetologist, Hairstylist, Manicurist, Esthetician, Barber, Cosmetologist - Apprenticeship, Hairstylist – Apprenticeship, Barber – Apprenticeship, Massage Therapy. The five stand alone courses under consideration are: Electric File, Micropigmentation Permanent Makeup/Tattoo, Hair Extension, Body Waxing and Body Piercing. School representatives Eva Craig and Holly Holmes as well as Patty Johnson and Diane Copp were available via telephone conferencing.

The Board identified that it would like "Admission Requirements" included on the Program Approval Forms and that the reflected proposed implementation date be changed to "December 1, 2006". The Board asked that the school place in its catalog a statement identifying a student age admissions requirement of sixteen or older. The school having satisfied the Board's inquiry, and contingent upon the catalog inclusion and Program Approval Form changes as noted; upon determining that the school is in compliance with the required bond amount (school submitted a bond in the amount of \$60,000 for two school locations); and recognizing that the bond be set in the amount of \$12,000, Mr. Martin motioned that the Eastern Colorado School of Cosmetology & Related Arts, 539 Oak Street, Frederick, CO 80530, be approved as well as all nine programs and five stand alone courses, and that based on the Board having found that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, that a Provisional Certificate of Approval be granted to the school for the period beginning November 16, 2006 and ending June 30, 2008. The motion was seconded and unanimously passed.

B. Consideration of Approval of Programs/Courses

1. Stone Clan Educational Center, School of Massage – Montrose

Program Supervisor Oerman brought to the Board's attention for review and consideration one new stand alone course: Swedish Massage, proposed by the Stone Clan Educational Center, School of Massage, Montrose. School representative Jennifer Minion was contacted via telephone conference. The Board identified that the course objective should be identified in the catalog. The school having satisfied the Board's inquiry, Mr. Sirbu moved for approval of the course, contingent that the catalog state the course objected as noted, and upon the Board having determined that the above-referenced stand alone course for Stone Clan Educational Center, School of Massage, #736,57.30 Road, Montrose, CO 81401, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and that such approval be granted effective November 20, 2006. The motion was seconded and carried unanimously

2. Colorado Advanced Esthetics, Inc. - Centennial

Program Supervisor Belisle introduced for Board review and consideration one new Program: Laser /IPL/Hair Removal Training, proposed by Colorado Advanced Esthetics, Inc., Centennial. The Board raised a question about Rule 800 having been cited in the Program Approval Form and directed the Division to attempt to procure a copy of the document in an effort to coordinate information used by other agencies like what is already done with the State Board of Nursing and the State Office of Barber and Cosmetology. Discussion also ensued regarding the distinction between an admission requirement and a prerequisite. In addition, the Board asked the Program Title be amended to include Vascular Therapy, thereby reading Laser/IPL/Hair Removal Training & Vascular Therapy.

After due consideration, Mr. Martin made a motion to approve the program contingent upon the program title change as noted, and upon the determination by the Board for the Division of Private Occupational Schools that the above-referenced one new program proposed by Colorado Advanced Esthetics, Inc. 7009 S. Potomac Street, Suite #100, Centennial, CO 80112, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and that such approval is hereby granted effective November 20, 2006. The motion was seconded and passed noting one Board member voting in opposition.

3. Institute of Therapeutic Massage of Western Colorado

Program Supervisor Briggs introduced for the Board's review and consideration one new program: 750 Hour Massage Therapy Training Program, proposed by Institute of Therapeutic Massage of Western Colorado, Grand Junction. The Board clarified the distinction between Distance Education and Correspondence courses.

After due deliberation, Mr. Sirbu moved to approve the program upon the determination by the Board for the Division of Private Occupational Schools that the one new program proposed by Institute of Therapeutic Massage of Western Colorado, 300 Main Street, Suite 106, Grand Junction, CO 81501, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and that such approval is hereby granted effective November 20, 2006. The motion was seconded and carried unanimously.

4. MJM Institute of Cosmetology – Grand Junction

Program Supervisor Belisle introduced for Board review and consideration three new Programs: 850 Hour Medical Spa Esthetics Program, 300 Hour Bridge Course for Medical Spa Esthetics & Spa Body Work, 500 Hour Medl Spa/Esthetics Instructor Training, proposed by MJM Institute of Cosmetology, Grand Junction.

After due consideration and the Board having been satisfied after an initial inquiry, Mr. Sirbu moved to approve all three programs upon a determination by the Board for the Division of Private Occupational Schools that the above-referenced programs proposed

by MJM Institute of Cosmetology, 1048 Independent Avenue, Suite A113, Grand Junction, CO 81505, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, and that such approval is hereby granted effective November 20, 2006. The motion was seconded and carried unanimously.

Adjournment:

Having no further business, Mr. Martin moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 11:32 am.

The next regularly scheduled meeting of the Board is to be held on Thursday, December 14, 2006.