

**TOPIC:                    AIMS COMMUNITY COLLEGE PROGRAM REVIEW –  
ASSOCIATE OF ARTS, ASSOCIATE OF SCIENCE, AND  
ASSOCIATE OF GENERAL STUDIES DEGREES**

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ACADEMIC AFFAIRS**

**I.        SUMMARY**

Pursuant to CCHE Commission Policy I-Part C, Governing Boards at institutions operating without a performance contract are required to conduct periodic reviews of all degree programs. Routine written reports that provide evidence of the governing board's compliance with the policy are provided to the department for review and approval by the Commission. Aims Community College recently completed its periodic review of its Associate of Arts, Associate of Science, and Associate of General Studies degrees. Aims Community College submitted a written report of these review activities to department staff.

**II.       BACKGROUND**

CCHE Academic Affairs Policy I-C requires governing boards to establish a plan for program reviews that includes, at a minimum, a process for evaluating each institution's programs according to its role and mission, objectives for program review and self improvement, and a review of each program at least once every seven years. These reviews should result in reports that include a procedure for governing board review of recommendations and identifying board action taken as a result of the review, a description of how the results of the program review flow into academic planning and budgeting processes, and a follow-up report that is presented to the board in subsequent years to describe actions taken to implement program changes approved by the board. In accordance with these requirements, Aims Community College conducted the required periodic review of its Associate of Arts Degree, Associate of Science Degree, and Associate of General Studies Degree, and provided department staff with a copy of the written report it prepared as a result of its review of these degree programs. Aims Community College has not proposed any substantive changes to any of these three degrees. Aims last submitted a report in compliance with CCHE policy I-Part C on September 9, 2005. It was approved by the Commission.

**III.      STAFF ANALYSIS**

Aims Community College provided complete information related to its periodic review to the Department. Staff finds no areas of concern with respect to the college's three degree programs under review. Aims Community College is making a good faith effort to improve its programs

and to maintain the quality and efficiency of its program offerings in accordance with Commission policy.

**V. STAFF RECOMMENDATION**

**That the Commission approve Aims Community College's review of its Associate of Arts Degree, Associate of Science Degree, and Associate of General Studies Degree programs.**

**VI. SUPPLEMENTAL INFORMATION**

Copies of all relevant statute, policy, and the college's review materials are on file in the Academic Affairs Office.

**VII. STATUTORY AUTHORITY**

**23-1-107. Duties and powers of the commission with respect to program approval, review, reduction, and discontinuance.** (3) Each governing board of the state-supported institutions of higher education shall submit to the department a plan describing the procedures and schedule or periodic program reviews and evaluation of each academic program at each institution consistent with the statewide goals specified in section 23-1-108 and further articulated in the master plan adopted pursuant to section 23-1-108 and the role and mission of each institution. The information to be provided to the department shall include, but shall not be limited to, the procedures for using internal and external evaluators, the sequence of such reviews, and the anticipated use of the evaluations.