

STATE OF COLORADO

**Department of Higher Education
COLORADO COMMISSION ON HIGHER EDUCATION**

Judy Weaver, Chair
Terrance L. Farina, Vice Chair
Judith Altenberg
Raymond T. Baker
Joel Farkas
Richard L. Garcia
Dean L. Quamme
Richard L. Ramirez
Edward A. Robinson
Greg C. Stevinson
James M. Stewart



Bill Owens
Governor

Richard F. O'Donnell
Executive Director

**Colorado Commission on Higher Education Agenda
October 6, 2005
10:00 a.m.
Telephonic**

- I. Opening Business
 - A. Attendance
 - B. Election of Officers
 - C. Approval of Minutes for the September 9, 2005 Meeting
 - D. Reports by the Chair, Commissioners and Advisory Committee Members
 - E. Public Comment

- II. Consent Items
 - A. Degree Authorization Act – Spiritual Paths Institute (Gianneschi/Thompson)
 - B. Modifications to Fort Lewis College's Admission Index (Gianneschi)
 - C. Degree Authorization Act – The National Graduate School of Quality Management (Gianneschi/Thompson)
 - D. Technical Modifications to Academic Affairs Policy I-F: Admission Standards Policy (Gianneschi/Thompson)
 - E. Adoption of the Commission Meeting Schedule For Calendar Year 2006 (O'Donnell/Langer)

- III. Written Reports – No Discussion
 - A. Report on Out-of-State/Out-of-Country Instruction (Gianneschi/McKeever)

**MINUTES OF THE
COLORADO COMMISSION ON HIGHER EDUCATION**

September 9, 2005

Chairperson Judy Weaver called the meeting to order at 4:30 p.m.

Commissioners Judy Weaver, Terry Farina, Judy Altenberg, Joel Farkas, Richard Garcia, Dean Quamme, Richard Ramirez, Edward Robinson, and James Stewart attended. Commissioners Baker and Stevinson were excused. Commission Staff members attending were Executive Director Rick O'Donnell, Rich Schweigert, Jenna Langer, Matt Gianneschi, Diane Linder, Jason Hopfer and Mary Lou Lawrence.

Ms. Weaver acknowledged new Commissioners Richard Ramirez and Edward Robinson.

Commissioner Stewart moved to approve minutes of the June 2, 2005, meeting and June 14, 2005, Special meeting and Commissioner Altenberg seconded the motion. The minutes were unanimously approved.

Advisory Committee member Wayne Artis reported Chris Purkiss had resigned as faculty representative on the Advisory Committee and that he was the interim representative until a new representative would be chosen.

CONSENT ITEMS

- Degree Authorization Act – Augustine Institute
- Aims Community College Program Review – Associate of Arts Degree
- Associate of Science Degree, and Associate of General Studies Degree
- Program Modifications to the Special Education Licensure Programs at the University of Colorado at Colorado Springs
- Summary of Development Grants Awarded by Statewide Extended Studies Program
- Approval of the University of Denver Performance Contract

Commissioner Stewart moved to approve these Consent Items and Commissioner Farkas seconded the motion. There was no public comment. The Consent Items were unanimously approved.

Anti-Terrorism Measures: Mr. Hopfer said this policy would bring the Commission in compliance with applicable Colorado and Federal Statutes. Mr. Garcia expressed concern it impacted undocumented students and was told it did not affect immigration laws. Commissioner Farina asked if it was consistent with relevant statutes and if it violated privacy rules. Mr. Hopfer said it did not supercede privacy rules of procedure.

Mr. Quamme moved to approve the item and Mr. Farkas seconded the motion. There was no public comment. The motion was unanimously approved.

**MINUTES OF THE
COLORADO COMMISSION ON HIGHER EDUCATION**

September 9, 2005

ACTION ITEMS

State Guaranteed General Education Courses Summer Review: Mr. Gianneschi provided a historical summary GT Pathways course reviews and recommendations for new Commissioners. The approval of courses that are sequenced has posed some difficulties. Processes for resubmission of non-approved courses was being developed. Ms. Altenberg asked if there was a record noting why courses were not recommend and was told each review committee member completed a detailed form listing reasons for not recommending courses and summaries of those recommendations were being prepared. Mr. O'Donnell noted arts and humanities classes had not been approved and was told summaries being prepared would indicate the reasons. Mr. Farina expressed support of the reviews and noted some modifications were needed. Mr. Artis commend the integrity of the process and the diligence of the reviewers. He said many courses did were not approval because they lacked sufficient, serious writing criteria.

Public Comment: Alan Lamborn, Social/Behavioral Content Chair at Colorado State University commended Mr. Gianneschi and Ms. Leal for their leadership. He said faculty had concerns about core curriculum requirements but realized its necessity and had agreed to it.

Ms. Weaver moved to approve the Action Item and Mr. Stewart seconded the motion, which was unanimously approved.

College Opportunity Fund Eligibility for Courses at Private Colleges Operating Pursuant to a Performance Contract: Mr. Gianneschi reported private colleges operating under College Opportunity Performance Contracts have student eligibility requirements that differ from public institutions and that they offer courses at satellite campuses in addition to a main campus. Because of these exceptions, it is recommend that Commission policies regarding extended campus study be modified allowing COF students at private schools be permitted to take qualified courses at satellite campuses. Ms. Altenberg requested assurance the schools were accredited and was assured they were per statute.

Commissioner Quamme moved to approve the item and Ms. Altenberg seconded the motion. There was no public comment. The motion was unanimously approved.

Policy Regarding Notice of College Preparatory Courses for High School Students: Ms. Langer reported that, pursuant to SB05-1027, CCHE was enter a contract with ACT pursuant to which ACT would send a letter to parents notifying them that their child's ACT score showed the student would need remediation courses and requested the Commission approve that contract. Ms. Weaver noted this action, done during a junior year of high school, was too late in the college preparatory process. Mr. O'Donnell said ACT scores provided the first indication of a student's subject matter proficiency and recently passed legislation geared to 8th grade college preparation would be an additional tool to prepare student for college. High schools would offer remedial courses enabling

**MINUTES OF THE
COLORADO COMMISSION ON HIGHER EDUCATION**

September 9, 2005

students to address deficiencies before entering college. Mr. Artis noted GEAR UP program has remedial education component model that maybe useful.

Mr. Farina moved to approve the item and Ms. Altneberg seconded the motion. There was not public comment. The motion was unanimously approved.

WRITTEN REPORTS – NO DISCUSSION

Report on Out-of-State/Out-of-Country Instruction
Update on Performance Contract Reporting Requirements

No action was taken

The meeting was adjourned.

**TOPIC: DEGREE AUTHORIZATION ACT – SPIRITUAL PATHS
 INSTITUTE**

PREPARED BY: MATT GIANNESCHI/KIMBERLY THOMPSON

I. SUMMARY

The Commission has statutory responsibility for the administration of Title 23, Article 2 of the Colorado Revised Statutes, (Amended 1981), commonly referred to as the Degree Authorization Act. Commission policies and procedures have been developed to include an application process for any institutions wishing to begin operation in Colorado. Institutions meeting the applicable requirements will be granted authority to operate upon the Commission's approval.

Spiritual Paths Institute is seeking preliminary authorization as a private, non-profit college or university offering a graduate program in Inter-spiritual Studies.

Staff conducted a review of the institution's application materials and found that the institution meets the requirements for preliminary state authorization, which prohibits the institution from accepting students, offering instruction, awarding credits toward a degree, or awarding a degree until it is granted Category II authorization status following a successful accreditation visit XXX.

Spiritual Paths Institute, as a newly-established institution, is not yet accredited by an agency recognized by the U.S. Department of Education. The preliminary state authorization is provided as a means for newly-established institutions to begin the accreditation process by allowing a period of six months in which to begin the review process with an approved national or regional accrediting body.

II. BACKGROUND

The Colorado Commission on Higher Education has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, (Amended 1981), which authorizes certain types of institutions to offer degrees and/or degree credits. These are: (1) Colorado publicly-supported colleges and universities; (2) properly accredited private colleges and universities; (3) postsecondary seminaries and bible colleges; and, (4) private occupational schools authorized by the Private Occupational School Division to offer associate degrees. Persons or unauthorized organizations that violate the provisions of the statute are subject to legal penalties.

All private colleges and universities, out of state public colleges and universities, and seminaries or bible colleges are required to register with the Colorado Commission on

Higher Education and to meet criteria found in CCHE Academic Affairs Policy I-J: Degree Authorization Act, in order to be granted authorization to offer degrees within Colorado. Such authorization must be received by the institution prior to offering any program of instruction, credit, or degree; opening a place of business; soliciting students or enrollees; or offering educational support services.

The Commission administers the statute by seeking information from any entity offering degrees and/or degree credits to determine its authority under this statute. In order to determine the institutional type and to identify those institutions that are subject to the specific accreditation requirements of the statute, criteria have been established for each institutional type authorized to offer degrees or credits leading toward a degree. Procedures for Commission administration of the statute also have been developed.

III. STAFF ANALYSIS

Following Degree Authorization Act policy of the Commission's, Spiritual Paths Institute formally applied for authorization to offer a Master's Degree in Inter-Spirituality. Spiritual Paths Institute was able to provide all documentation required by the Act to gain preliminary state authorization, which requires full documentation and demonstration of fulfillment of each of the criteria below:

1. Demonstration of familiarity with accreditation and state authorization policies and procedures;
2. Statement of mission;
3. Description of institutional organization;
4. Description of degrees and academic programs, including programs' consistency with mission;
5. Description of admission policies; and,
6. Demonstration of financial resources.

IV. STAFF RECOMMENDATION

That the Commission grant Preliminary State Authorization to Spiritual Paths Institution for a period of six months, during which time the Institute must satisfactorily complete and submit preliminary information as required by the regional or other appropriate, acceptable, accrediting association.

V. SUPPLEMENTAL INFORMATION

A copy of the Spiritual Paths Institute's application materials is on file in the Academic Affairs Office.

VI. STATUTORY AUTHORITY

§ 23-2-101 C.R.S.

§ 23-2-102 C.R.S.

§ 23-2-103 C.R.S.

§ 23-2-104 C.R.S.

**TOPIC: MODIFICATION TO FORT LEWIS COLLEGE'S
 ADMISSION INDEX**

PREPARED BY: MATT GIANNESCHI

I. SUMMARY

In the 2005 legislative session, Senate Bill 194, which endeavored to change Fort Lewis College's statutorily defined selectivity from "Moderately Selective" to "Selective," was introduced and passed. SB05-194 was signed into law in May 2005, thereby necessitating the modification of the CCHE Admission Index, as appearing in CCHE Academic Affairs Policy, I – F, to reflect Fort Lewis College's change in selectivity.

Proposed changes to Fort Lewis College's admission index "cut scores" found herein, if approved by the Commission, would affect students enrolling in fall 2006.

Commission staff recommend the approval of the adjustments to Fort Lewis College's admission "cut scores" presented herein.

II. BACKGROUND

In October 2003, the Commission on Higher Education adopted CCHE Academic Affairs Policy I – F: Admission Standards. Built upon an assumption that each institution's admission selectivity should be directly related to its statutorily defined role and mission, this policy partitioned "cut scores"—a combination of grade point average or class rank and standardized test score (ACT or SAT) for first-time applicants or admission grade point average for transfer students—according to institutional roles and missions.

Five admission categories are defined in the CCHE Policy I – F: open, modified open, moderately selective, selective, and highly selective. The current admission index ranges are tabulated below.

Institution	Selectivity	Index/Transfer GPA
Community Colleges	Open	n/a
Metro State College	Modified Open*	76/2.30
Adams State College	Moderately Selective**	80/2.30
Fort Lewis College	Moderately Selective	80/2.30
Mesa State College	Moderately Selective**	80/2.30
Western State College	Moderately Selective	80/2.30
CSU – Pueblo	Moderately Selective***	86/2.30
CU – Colorado Springs	Selective	93/2.40

CU – Denver/HSC	Selective	92/2.40
UNC	Selective	94/2.40
CSU – Fort Collins	Selective	101/2.50
CU – Boulder	Selective	103/2.70
Mines	Highly Selective	110/2.70

*Applies to students 19 years of age and younger.

**Applies to applicants to the four-year programs only.

***Index of 82 effective with fall 2003, index of 84 expected for fall 2004, and index of 86 for fall 2005 in accordance with change in role, mission, and name change (HB-01-1406.)

In May, 2005, Governor Owens signed into law SB05-194, which changed Fort Lewis College's statutorily defined role and mission from a "moderately selective" institution to a "selective" institution, effective immediately.

Following the adoption of SB05-194, CCHE and Fort Lewis College staff discussed, and later settled, on an appropriate approach to modify Fort Lewis College's admission cut scores in accordance with the institution's newly defined selectivity. CCHE and FLC staff agreed to advance a recommendation that increased the first-time cut score in two phases: from 80 to 86 in fall 2006, and then from 86 to 92 in fall 2008. The mutually agreed upon modification to the transfer grade point average cut score is to increase it from 2.30 to 2.40 in fall 2006.

III. RECOMMENDATION

That the Commission approve the following changes to Fort Lewis College's admission index "cut scores": First-time degree seeking: from 80 to 86, effective in academic years 2006-07 & 2007-08, and from 86 to 92, effective in academic year 2008-09 and all years thereafter; Transfer grade point average: from 2.30 grade point average to 2.40 grade point average in academic year 2006-07 and all years thereafter.

IV. STATUTORY AUTHORITY

§ 23-1-108 C.R.S.

§ 23-1-113 C.R.S.

**TOPIC: DEGREE AUTHORIZATION ACT – THE NATIONAL
GRADUATE SCHOOL OF QUALITY MANAGEMENT**

PREPARED BY: MATT GIANNESCHI/KIMBERLY THOMPSON

I. SUMMARY

The Commission has statutory responsibility for the administration of Title 23, Article 2 of the Colorado Revised Statutes, (Amended 1981), commonly referred to as the Degree Authorization Act. Commission policies and procedures have been developed to include an application process for any institutions wishing to begin operation in Colorado. Institutions meeting the applicable requirements will be granted authority to operate upon the Commission's approval.

The National Graduate School of Quality Management has requested authorization as a private non-profit college or university offering a graduate program in Quality Management. Staff conducted the required review of the institution's application materials and found that the institution meets the requirements for Category 1-A authorization, Accredited Without On-site Colorado Review.

II. BACKGROUND

The Colorado Commission on Higher Education has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, (Amended 1981), which authorizes certain types of institutions to offer degrees and/or degree credits. These are: (1) Colorado publicly-supported colleges and universities; (2) properly accredited private colleges and universities; (3) postsecondary seminaries and bible colleges; and, (4) private occupational schools authorized by the Private Occupational School Division to offer associate degrees. Persons or unauthorized organizations that violate the provisions of the statute are subject to legal penalties.

All private colleges and universities, out of state public colleges and universities, and seminaries or bible colleges are required to register with the Colorado Commission on Higher Education and to meet criteria found in CCHE Academic Affairs Policy I-J: Degree Authorization Act, in order to be granted authorization to offer degrees within Colorado. Such authorization must be received by the institution prior to offering any program of instruction, credit, or degree; opening a place of business; soliciting students or enrollees; or offering educational support services.

The Commission administers the statute by seeking information from any entity offering degrees and/or degree credits to determine its authority under this statute. In order to determine the institutional type and to identify those institutions that are subject to the

specific accreditation requirements of the statute, criteria have been established for each institutional type authorized to offer degrees or credits leading toward a degree. Procedures for Commission administration of the statute also have been developed.

III. STAFF ANALYSIS

The National Graduate School of Quality Management meets the requirements for authorization as a Category 1-A institution in accordance with CCHE Degree Authorization Act policy. Specifically, the National Graduate School of Quality Management provided full documentation regarding and demonstrated fulfillment of each of the criteria below:

1. Demonstration of familiarity with accreditation and state authorization policies and procedures;
2. Statement of mission;
3. Description of institutional organization;
4. Description of degrees and academic programs, including programs' consistency with mission;
5. Description of admission policies;
6. Demonstration of financial resources; and,
7. Current accreditation with an agency recognized by the U.S. Department of Education.

The National Graduate School of Quality Management plans to offer a Master's Degree in Quality Management.

IV. RECOMMENDATION

That the Commission grant Category 1-A Authorization to the National Graduate School for Quality Management for a period of one year, during which time the institution must obtain an on-site review in Colorado from a U.S. Department of Education recognized accrediting body.

V. SUPPLEMENTAL INFORMATION

A copy the National Graduate School of Quality Management's application is on file in the Academic Affairs Office.

VI. STATUTORY AUTHORITY

§ 23-2-101 C.R.S.

§ 23-2-102 C.R.S.

§ 23-2-103 C.R.S.

§ 23-2-104 C.R.S.

**TOPIC: TECHNICAL MODIFICATION TO ACADEMIC
AFFAIRS POLICY I-F: ADMISSION STANDARDS
POLICY**

PREPARED BY: KIMBERLY THOMPSON AND MATT GIANNESCHI

I. SUMMARY

In October 2003, the Commission approved substantial revisions to its Admission Standards Policy (I-F), including adopting mandatory pre-requisite high school level coursework for admission to four-year institutions. These requirements were collectively referred to as the “precollegiate curriculum.”

The use of the term “precollegiate curriculum” has caused some confusion in the broader academic community, as the Commission has the authority to establish admission “standards,” not curricula, pursuant to 23-1-113 C.R.S. To clarify the intent and purpose of the CCHE admission standards policy, staff recommends changing all references in policy (and related materials) from “precollegiate curriculum” to “higher education admission requirements.”

II. STAFF ANALYSIS

The term “precollegiate curriculum” appears in the following sections of the CCHE Admission Policy (I-F):

1.00 Introduction

4.00 Precollegiate Curriculum

4.01

4.02, 4.02.01, 4.02.02

4.03, 4.03.01, 4.03.02

4.04, 4.04.02, 4.02.10

4.05

4.06

5.00 CCHE Undergraduate Admission Standards Index and Transfer GPA

5.04.04

5.05

III. RECOMMENDATION

That the Commission change all references in Academic Affairs Policy I-F from “precollegiate curriculum” to “higher education admission requirements.”

IV. STATUTORY AUTHORITY

§ 23-1-113 C.R.S.

§ 23 -1-108 C.R.S.

**TOPIC: ADOPTION OF THE COMMISSION MEETING
 SCHEDULE FOR CALENDAR YEAR 2006**

PREPARED BY: RICK O'DONNELL/JENNA LANGER

I. SUMMARY

Colorado Statutes and Colorado Commission on Higher Education By-Laws direct Commissioners to adopt its own rules and to adopt a meeting schedule for the subsequent year at the October Commission meeting.

Commission staff recommend the approval of the 2006 Colorado Commission on Higher Education [Meeting Schedule](#).

II. BACKGROUND

The Commission meetings are on Campuses of institutions of higher education and the schedule is designed to encourage public participation and knowledge of the diversity of schools within the Colorado System of Higher Education.

III. RECOMMENDATION

That the Commission approve the attached 2006 Colorado Commission on Higher Education Meeting Schedule.

IV. STATUTORY AUTHORITY

§ 23-1-110 C.R.S.

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COLORADO COMMISSION ON HIGHER EDUCATION 2006 MEETING SCHEDULE

Date	Location
January 5, 2006	Red Rocks Community College
February 2, 2006	University of Colorado at the Health Science Center/Lowry
March 2, 2006	University of Denver
April 6, 2006	Community College of Denver
May 4, 2006	Colorado School of Mines
June 1, 2006	University of Northern Colorado
August 3-4, 2006	To be determined
October 5, 2006	Auraria Higher Education Center
November 2, 2006	Metropolitan State College

(No meeting in July, September or December)

Note: Regular Commission meetings will be held in the morning on the first Thursday of the month. Special or Teleconference meetings will be scheduled upon need.

**TOPIC: REPORT ON OUT-OF-STATE/OUT-OF-COUNTRY
INSTRUCTION**

PREPARED BY: MATT McKEEVER

I. SUMMARY

The Commission holds statutory responsibility to approve instruction offered out-of-state beyond the seven contiguous states. By action of the Commission in 1986 the Executive Director may act for the Commission to approve or deny requests from governing boards for approval of courses and programs to be offered by their institutions. This agenda item includes instruction that the Executive Director has certified as meeting the criteria for out-of-state delivery. The Board of Regents of the University of Colorado, the Trustees at Metro State College Denver and the Trustees of Adams State College sponsor these programs.

II. BACKGROUND

Prior to 1983, instruction out-of-state was offered at will by Colorado institutions, primarily through the Extended Studies Program, but an Attorney General opinion of July 3, 1980, concluded that there was no authorizing legislation and out-of-state programs were discontinued. In 1983, the General Assembly enacted legislation that authorized non-state-funded out-of-state instruction but also required governing board approval. When the instruction is beyond the contiguous states, Commission approval is required as well.

At its meeting of May 2, 1986, the Commission delegated authority to the Executive Director to determine when out-of-state instruction beyond the contiguous states complies with statutory requirements. In June 1986, the Commission received the first notification of out-of-state instruction certified by the Executive Director. Additional approved out-of-state instruction is reported to the Commission as it is received and reviewed.

III. ACTION

The Executive Director has approved the following out-of-state instruction:

The Board of Regents of the University of Colorado submitted a request to offer out-of-country instructional programs to be delivered by the University of Colorado Denver and Health Sciences.

- **2006 Keystone Symposia**” to be presented January 5 - June 16, 2006, in Park City and Snowbird, UT; Tahoe City, CA; Taos and Santa Fe, NM; Alberta, Canada; and Vancouver, British Columbia, Canada.

The Board of Regents of the University of Colorado submitted request to offer the following out-of-country instruction to be delivered by the University of Colorado at Colorado Springs at various locations and times in the United States.

- **CURR 4051/5051-1:** The Speech Sounds of English: Phonemes and How to Teach Them
- **CURR 4052/5052-1:** Teaching Phonics, Word Study and the Alphabetic Principle
- **CURR 4053/5053-1:** The Mighty Word: Building Vocabulary and Oral Language
- **CURR 4054/5054-1:** Getting Up to Speed: Developing Fluency
- **CURR 4055/5055-1:** Digging for Meaning: Teaching Text Comprehension
- **CURR 5599:** Special Topics in Curriculum: Writing Process
- **ECON 631-3:** Teaching Economics: Economic Issues for Teachers
- **ECON 631-3:** Teaching Economics: Economic Issues for Teachers
- **ECON 631-2:** Teaching Economics: Coins in the Classroom
- **ECON 631-3:** Teaching Economics: Economics for Leaders
- **CURR 5597-2:** Administrators Institute
- **CURR 5597-2:** Literacy Coaching Institute
- **CURR 5597-1:** Leveled Readers Institute
- **CURR 5597-1:** Early Intervention I Institute
- **CURR 5597-2:** Early Intervention II Institute
- **CURR 5597-1:** Intervention Institute
- **CURR 5597-2:** Intervention II Institute
- **CURR 5597-1:** Pre-Kindergarten Institute
- **CURR 5597-1:** Knowing Mathematics I
- **CURR 5597-2:** Knowing Mathematics I

STATUTORY AUTHORITY

The Commission is given responsibility for approval of out-of-state instruction beyond the contiguous states in C.R.S. 23-5-116.