

COLORADO COMMISSION ON HIGHER EDUCATION

October 2, 2003
College Union
Western State College
Gunnison, Colorado

MINUTES

Commissioners

Present: Judith Altenberg; Ray Baker (via Telephone); Terrance L. Farina, Acting Chair; Richard L. Garcia; "Pres" Montoya; Dean Quamme; Gully Stanford; James Stewart; and Judy Weaver.

Advisory Committee

Present: Wayne Artis; and Ryan McMaken.

Commission Staff

Present: Timothy E. Foster, Executive Director; JoAnn Evans; Carol Futhey; Joan Johnson; Bridget Mullen; and Richard Schweigert.

I. Call to Order

Acting Chair Terrance Farina called the regular meeting of the Colorado Commission on Higher Education (CCHE) to order at 10:00 a.m. in the Ball Room at Western State College in Gunnison, Colorado.

Action: Commissioner Stanford moved approval of the minutes of the June 5, 2003, with a correction to page 682, to reflect that the Remedial Policy was adopted with the exception to revisit the ACT Math score. Commissioner Altenberg seconded the motion, and the motion carried unanimously.

II. Reports

A. Chair's Report

Acting Chair Farina reported that Commissioners Stevinson and Vollbracht were excused absent. Acting Chair Farina thanked President Jay Helman for hosting the October Commission meeting.

Jay Helman, President of the Western State College, welcomed the Commission and the representatives of the higher education community to Western State College. Dr. Helman highlighted the demographics of the WSC student body. WSC is a destination college. He reported that the institution just completed a \$10 million capital campaign in four years rather than the projected five years and received an additional \$1 million contribution. The Fall 2003 freshman class is the largest in the past ten years.

Commissioner Farina reported that Richard Garcia and Greg Stevinson were appointed to the Commission in September. He introduced Commissioner Garcia and welcomed the new Commissioners.

Chair Baker (via teleconference) reported that Commissioner Stanford, Executive Director Foster and he met with the Metro Chamber of Commerce and the Colorado Department of Education. This meeting was an opportunity to continue to develop the linkage and collaboration between K-12, higher education and the business community.

B. Commissioners' Reports

Commissioner Stanford reported that the K-12 system is looking forward to working with higher education to provide access. He also distributed a special report on Colorado Public Schools prepared by the State Board of Education, Colorado Education Association, Colorado Association of School Boards and the Colorado Association of School Executives.

C. Advisory Committee Reports

Wayne Artis reported that the Colorado Faculty Advisory Council met in general session on September 12, 2003, with guests Carol Futhey and Jett Conner of CCHE staff for discussion regarding curriculum. He also reported that the recent GE 25 Council meeting discussed the review of syllabi and guarantee transfer.

Ryan McMaken reported that CCHE staff are in the process of working on the changeover of student ID numbers to implement the legislation passed in 2003 which will phase out the use of social security numbers for identification purposes. The change will provide more security for students from identity theft.

D. Public Comment

Dr. Allen Huang, Interim Provost and Vice President of Academic Affairs at the University of Northern Colorado, reported that UNC has converted the student identification number to a Bear numbering system effective October 6, 2003, in response to the legislation. He also spoke in support of the teacher education reauthorization for the University of Northern Colorado. UNC takes very seriously its role in providing quality teacher preparation and addressed every concern raised by the Commission in December 2002. UNC and the UNC Alumni Foundation have recruited over 120 Hispanic students into the CUMBRES teacher education program, a program with a 90 percent retention rate.

Commissioner Montoya expressed support for the future of the UNC teacher education reauthorization.

III. Consent Items

A. Statewide Transfer Policy Clarifications and Changes

The Statewide Transfer Policy approved by the Commission in January 2003, required editorial changes for clarification. The changes in the policy were developed in collaboration with the GE-25 Council and the Academic Council of the CCHE. The revisions will (1) correct any misimpression that completing all or part of statewide guaranteed general education courses guarantees admission to a transfer institution; (2) give students greater flexibility for course selection; and (3) communicate that selected majors may require specific general education and elective courses.

Staff Recommendation

That the Commission approve the proposed changes to the Statewide Transfer Policy.

B. Teacher Education Reauthorization

(1) Teacher Education Authorization: University of Northern Colorado

The 1999 Teacher Education legislation requires that each approved teacher education program undergo state review every five years. University of Northern

Colorado volunteered to participate as one of the first institutions to pilot the new performance review.

Staff Recommendation

That the Commission reauthorize the University of Northern Colorado to offer teacher education programs in Early Childhood; Elementary Education; K-12 programs in Art, Music, and Physical Education, Special Education; and secondary programs in Math, Social Science, Biological Sciences, Chemistry, Communication, Earth Sciences, English, French, Geography, German, History, Physics, Spanish, and Theater Arts.

(2) Teacher Education Authorization: Colorado State University

Colorado State University volunteered to pilot the new performance review in December 2002, less than two years after the initial site visit, but was scheduled jointly with a visit from the National Council for the Accreditation of Teacher Education (NCATE).

Staff Recommendation

That the Commission reauthorize Colorado State University to offer teacher education programs in Early Childhood; K-12 programs in Art and Music; secondary programs in Agriculture and Natural Resources, Business Education, English, Family and Consumer Studies, Foreign Languages, Marketing Education, Mathematics, Science, Social Studies, Speech, Technical Education, Trade and Industry Education, and Linguistically Diverse: English as a Second Language; Principal License; and Special Services Provider endorsements in: Counselor, Occupational Therapist, and School Social Worker.

C. Revised Morgan Community College Master Plan 2003

The State Board for Community Colleges and Occupational Education System approved the Morgan Community College (MCC) Facility Master Plan on December 11, 2002, and a revision to it on September 10, 2003. This revised master plan was submitted to CCHE in October 2002. MCC then submitted an amendment to the revision in May 2003. The revised master plan updates the 1994 facility plan that CCHE approved in 1995.

The revision included some corrected information on full-time equivalent enrollment (FTE) at Fort Morgan and the five satellite campuses, discussed the impact of technology on enrollment, and amended the project requests.

Staff Recommendation

That the Commission approve the Morgan Community College Facility Master Plan 2002 with the understanding that program plans for state-funded projects submitted to CCHE for the Fort Morgan campus based on this master plan should:

1. Take into account the possible impact of information technology and the satellite centers on future enrollment at the Fort Morgan campus; and
2. Show an increase in utilization of classroom and laboratory spaces since the 1998 base year before program plans for additions of Cottonwood and Spruce Halls are referred to CCHE or explain why higher utilization is not possible.

D. University of Colorado Health Sciences Center – Fitzsimons Research Complex 2 and Fitzsimons Environmental Health & Safety II

The University of Colorado Health Sciences Center (UCHSC) requested Commission approval of two program plans for its Fitzsimons campus.

Fitzsimons Research Complex II, a cash-funded project of \$205,820,165 and 400,000 gross square feet (gsf), will be built opposite the Research Complex I in the research zone to the west of the old Fitzsimons Hospital.

Environmental Health and Safety II, the last of the seven Fitzsimons projects authorized in HB 03-1256 to receive Commission action will be located immediately to the east of Environmental Health and Safety I. The 6,000-gsf structure, estimated to cost \$1,806,291, will support programs occupying space within the new Research Complex II, the Lazzara Center for Oral-Facial Health, the Barbara Davis expansion space, teaching laboratories within Education IA, and the gross anatomy lab in Education IB.

Staff Recommendation

That the Commission approves:

- Research Complex II (\$205,820,165 Cash Funds Exempt; 400,000 gross square feet)
- Environmental Health and Safety II (\$1,806,291 State Capital Construction Funds Exempt - state-backed Certificates of Participation; 6,000 gross square feet)

E. 2004 Commission Meeting Schedule

The Commission will meet eight times during the year 2004 for regular meetings. Teleconference or special meetings may be scheduled based upon need. During the months of January through April 2004, the Commission will meet on Friday afternoons, and during the months of May through December 2004, the Commission will meet on Thursday mornings.

Betsy Hoffman, President of the University of Colorado, requested that the Commission start the November 4, 2004 meeting in the afternoon rather than the morning because the University of Colorado will meet that morning.

Staff Recommendation

That the Commission approve the 2004 meeting schedule.

F. Performance Funding System for FY 2004-2005

A performance funding system was initially developed and implemented for the FY 2000-01 budget process. Drawing upon the experiences associated with the performance funding systems over the past four years together with suggestions from the governing board representatives, institutions, various groups and individuals that have assisted CCHE staff throughout this time, the performance funding system for the FY 2004-05 budget process was developed.

Staff Recommendation

That the Commission adopt the performance funding system for FY 2004-05.

Action: Commissioner Montoya moved approval of the Consent Agenda (III A, B, C, D, E and F). Commissioner Weaver seconded the motion and the motion carried unanimously.

IV. Action Items

A. Proposed Financial Accountability Policy

Richard Schweigert reported that in response to financial problems in both the public and private sectors, many organizations are reexamining the financial monitoring and oversight of their businesses. Many boards, committees, associations, commissions, etc., are calling for better financial education and fiduciary accountability. As a result board members want to become better educated about the total financial condition of organizations that they supervise.

The staff of the Commission in conjunction with the institutions has developed standardized financial reporting requirements for all of higher education. The new Consolidated Income Financial Statement will help board members of the institutions meet their fiduciary responsibility. It will allow them to understand and review the Total Financial Condition of the institution and be able to make decisions based upon the bottom line financial performance of the institution. Board members across the higher education system will meet their fiduciary responsibilities by reviewing accounting standards-based information.

Commissioners raised points of clarification on the Financial Reporting Requirements. Mr. Schweigert reported that the reports will be done on a quarterly basis and if there is a need for additional financial information, there will be a provision in the policy to seek additional reports such as a cash flow report. The Commission will make the official request for any additional financial reports from the institutions.

Staff Recommendation

That the Commission on Higher Education adopt the proposed policy on financial reporting requirements.

Action: Commissioner Quamme moved approval of the staff recommendation. Commissioner Weaver seconded the motion and the motion carried unanimously.

B. Revision of Admission Standards Policy

Carol Futhey reported that at the June 2003 meeting the Commission on Higher Education discussed revisions to the Admissions Standards Policy applicable to Colorado public four-year institutions. Dr. Futhey updated the Commission on staff activities in response to questions that emerged from that meeting.

Staff efforts have focused on the four broad areas of the policy proposed for revision:

- (A) **Addition of a precollegiate curriculum requirement for high school graduates in spring 2008 and later to increase probability of student success upon enrollment in a Colorado public four-year institution:** The proposed precollegiate curriculum for Colorado's four-year public institutions consists of a minimum of 15 academic units, four English units, three math units, three social studies units, and two units of electives. These requirements would be effective with students graduating from high school in spring 2008. The recommended core requirement for graduates in 2010 and later increases to 18 units with the addition of a fourth year of mathematics and two units of a foreign language.

Dr. Jack Burns, Vice President for Academic Affairs and Research at the University of Colorado, presented an overview of the University's Pre-Collegiate Development Program which has been in existence for twenty years. The program focuses on disproportionately at-risk students in middle and high school to prepare them to be academically successful in higher education. The program has served more than 20,000 students.

Dr. Peter Nicholls, Provost and Academic Vice President at the Colorado State University, presented an overview of several programs that CSU has with the K-12

system. The Summer Bridge Program is similar to the CU Pre-Collegiate Development Program in working with disadvantaged students with similar success. The Agricultural Adventure Program is a standards-based curriculum for third graders to learn about agriculture through applied activities. The CSU School of Education has implemented a program to increase retention of first-year teachers. CSU and CSU-Pueblo offer several courses to seniors in high school and CSU-Pueblo's program, "Seniors to Sophomores," serves at least 18,000 students providing courses in general education and various majors.

Staff Recommendations

1. The Commission revise its admission standards policy so that all resident and out-of-state first-time undergraduate applicants to baccalaureate programs at Colorado's four-year public institutions of higher education as outlined in the attached policy must, prior to enrollment, complete a precollegiate curriculum to qualify for regular (vs. window) admission. Effective with high school graduates in spring 2008 and later, the impact of the curricular requirements on student admissions is to be evaluated during FY2010 and findings reported to the Commission by June 2010.
 2. Specific precollegiate course requirements may be fulfilled by successfully completing assessments of comparable knowledge and competencies to be approved by the Colorado Commission on Higher Education by July 1, 2006.
 3. CCHE and higher education governing boards continue discussions with the K-12 sector and with business and community groups on expanding linkages that result in broader student access to elements of the precollegiate curriculum prior to entering higher education.
 4. CCHE and institutional staff develop appropriate fields for reporting student academic preparation in the SURDS Undergraduate Applicant File beginning in FY2008.
- (B) **Specification of varied freshmen admission window sizes, including a "floor" to window admissions, based on the role and mission and subsequent admission tiering of the four-year institutions:** Modification to freshman and transfer standards: There are four interrelated standards for the freshmen standards.
1. Freshman admission window size reduced over the next five years
 2. Freshmen admission window floor
 3. Clarification of who is included in the window
 4. Index calculation

Staff Recommendations

1. The Commission revise its admission standards policy so that:
 - a. the upper limit for the window size for first-time freshmen admits for each of the indicated fiscal years be set as in Table C; and
 - b. the lower limit of the window be set at ten points below the institution's freshmen admissions index, with the exception of one percent of admitted students to be included as part of the institution's window percentage.

The above limits are based on those students subject to the freshmen admissions standards. The effects of these changes, to be implemented in FY2005, shall be evaluated during FY2007 and findings reported to the Commission by June 2007.

2. The Commission implement the revisions to the freshmen admission index calculation, effective FY2005.
 3. As part of an on-going monitoring, CCHE and governing board staff shall develop an annual academic performance report (e.g., retention rates, average gpa) on first-time undergraduates by admissions index, including those whose index is more than 10 points below the institutional standard. To provide baseline data, the first report on freshmen entering in summer/fall 2003 shall be reported to the Commission in spring 2005.
 4. As part of the FY2007 review referenced in #1 above, the admission index assigned to each institution be reevaluated. Until then, CCHE staff shall monitor potential enrollment shifts across index categories by institution annually and assess the possible fiscal impact.
- (C) **Inclusion of all first-time undergraduates admitted by an institution as subject to freshmen admission standards, regardless of when degree-seeking intent is declared by the student at the same institution.**

Staff Recommendation

The Commission revise its admission standards policy so that all entering undergraduate students admitted to Colorado's four-year state-supported institutions of higher education for first-time undergraduate enrollment either must meet the freshmen admission standards or be counted as a freshmen window admit, effective FY2005.

- (D) **Adjustment of admission standards for transfer students to reflect the admission tiering similar to that of the freshmen standards:** By increasing the g.p.a. standard and aligning it with the role and mission of the institutions (i.e., comprehensive graduate research, selective, moderately selective, modified open), consistency is achieved among similar institutions and students are made more aware of the expectations associated with the institution to which s/he is transferring.

Staff Recommendation

The Commission revise its admission standards policy so that the grade point averages listed in Table G are requirements to qualify for regular (vs. window) admission to a specific institution for transfer students with more than 12 credits as defined in the attached policy, effective FY2005

Commissioner discussion on the standards included the need for more math and science teachers in K12 to meet the demand for additional math courses and encouraged higher education to collaborate with K-12 to provide qualified teachers. A second item that received additional discussion was the change in transfer grade point average (GPA) to align with the role and mission of the institution.

Jack Burns, Vice President for Academic and Research, University of Colorado, testified in support of admitting students that fall below the floor. The success rate of those students at CU has been outstanding. Careful implementation of the standards is critical to rural area to provide mechanism to work collaborative the K-12 schools transition to the revised admission standards. He also requested an exemption or further study for the admission of freshman or new students over 20 years old. Currently older students are being admitted as transfer students. The problem is with the Denver and Colorado Springs campus, particularly the students with military background. Dr. James Henderson, Vice Chancellor of Student Affairs at the University of Colorado at Colorado Springs, spoke in support of alternative admission for students over twenty years old. CU supports the staff recommendation over all, however, encourages the CCHE staff to

monitor, study, and assess the admission standards prior to implementation in 2008. President Hoffman asked for an exemption for military personnel.

Dr. Larry Penley, President of Colorado State University, urged the Commission to continue to monitor the issues, especially with regard to rural schools but also in regard to hiring adequate numbers of teachers in mathematics, science and foreign language. In addition to working with the K-12 high schools on the admission standards, higher education will need to work harder on the production of quality teachers, looking closely at supply and demand. The third area of concern is for Hispanic students. Advising at the junior high/middle school level is crucial to the success of Hispanic students. CSU is pleased to raise the quality of students, and will bring forth a proposal regarding revenue.

Commissioner Stanford reported that the policy is a work in progress and he asked for consideration to explore the inclusion of the arts stating that there is evidence verifying that art promotes academic achievement.

Staff Recommendation

That the Commission approve the attached document as the admission standards policy, effective fiscal year 2005, with subsections implemented according to the specified dates.

Action: Commissioner Montoya moved approval of the staff recommendation. Commissioner Stewart seconded the motion and the motion carried unanimously.

C. FY 2004-2005 Operating Budget Request to the General Assembly

Richard Schweigert and Bridget Mullen outlined the staff recommendations for FY 2004-2005 operating budget request, which is due to the General Assembly on November 1, 2003. The Office of State Planning and Budgeting (OSPB) has recently revised its assumptions about the expected Denver-Boulder CPI for FY 2004-05. OSPB is now projecting a 2.1 percent revised down from 2.8 percent. Any further revisions to the Denver-Boulder CPI estimates by OSPB will alter the increases requested in this budget document.

Mr. Schweigert and Ms. Mullen outlined each of the budget items.

FINANCIAL AID:

For FY 2005, the Colorado Commission on Higher Education is requesting \$29.2 million in additional General Funds for the state's need-based, merit-based, work-study and categorical financial aid programs.

Staff Recommendation

Staff recommends **approval** of the request for a \$29.2 million increase in state-funded student financial aid programs as outlined above. The restoration of student aid levels as well as an increase in funding to offset tuition and inflationary increases will allow the CCHE to continue to expand educational opportunities for Coloradans who might otherwise not pursue a postsecondary education.

ENROLLMENT FUNDING:

Staff Recommendation

Staff recommends **approval** of the request for an increase of \$26,937,367 General Fund for projected enrollment funding and an inflationary increase for high-cost programs at Colorado State University and the University of Colorado – Health Sciences Center. The budget reductions from the past two fiscal years coupled with the unfunded enrollment

growth are challenging the schools' infrastructure. At some point, tuition and fees will not cover the marginal costs of educating an additional resident student and enrollments will be forced to slow down to meet fiscal realities. The multi-year request provides funding flexibility and allows both the Executive and Legislative branches the opportunity to incorporate higher education enrollment funding demands into future budget projections.

FUNDING FOR AREA VOCATIONAL SCHOOLS:

Staff Recommendation

Staff recommends **approval** of the estimated 2.1 percent inflationary increase for the four area vocational schools in Colorado.

FUNDING FOR THE COLORADO SCHOOL OF MINES:

Staff Recommendation

Staff recommends **approval** of the estimated 2.1 percent inflationary General Fund increase for the Colorado School of Mines pursuant to the performance agreement signed February 2002 between the Trustees of the Colorado School of Mines and the Colorado Commission on Higher Education.

PERFORMANCE FUNDING:

Staff Recommendation

Staff recommends approval of the FY 2005 performance funding request. The performance funding mechanism seeks to promote accountability and provides incentives to encourage institutions to achieve a level of service that meets the expectations of Colorado students, parents, taxpayers and legislators.

COLORADO STATE UNIVERSITY AGENCIES – GENERAL FUND ENHANCEMENT:

Staff Recommendation

After review of all the funding initiatives presented by the CSU agencies, staff recommends **approval** of \$1 million increased General Fund support for the following CSU agencies initiatives:

- **\$400,000** to support **water issues** in Colorado – water supply, conservation and quality; drought; water use in agricultural and urban environments.
- **\$200,000** for **food safety initiatives** – strategies to detect and prevent problems from food-borne illnesses.
- **\$300,000** for **fire management coordination** – Coordination among local, state and federal entities in responding to wildfires.
- **\$100,000** to support **fuel mitigation** – Reduce wildfire hazards by reducing fuels.

ADDITIONAL CASH FUNDS SPENDING AUTHORITY FOR GOVERNING BOARDS:

Staff Recommendation

Staff recommends **approval** of the increase in additional cash spending authority for Governing Boards equal to \$51,087,605. This figure is a preliminary estimate and may need to be revised based on changes in enrollment or inflation.

Staff also recommends **approval** to request an increase of CCHE's Enrollment/Cash Funds Contingency line of \$30 million, to allow the Commission to evaluate and streamline the approval process of various tuition initiatives at the public institutions.

Providing the Commission with the flexibility to enter into negotiations with institutions on the financial need proposed in tuition differential decision items will help both the schools and consumers. The Commission is well situated to understand the financial needs of an institution while balancing the need to keep tuition costs affordable for Colorado citizens. With an increase in the contingency funding line in the department, multiple decision items for tuition differentials will not have to be forwarded to the legislature for consideration. Increases in tuition can be handled by the Commission and approved or denied following adoption of the long bill when tuition requests can reflect General Fund appropriations. Schools will then seek Commission approval, to use spending authority from the contingency line to cover revenues generated by higher tuition.

PROVIDE MATCHING STATE FUNDS TO MEET FEDERAL REQUIREMENTS OF THE CARL PERKINS ACT:

Staff Recommendation

Staff **does not recommend** approval of the additional General Fund support dedicated to the Administrative Cost line of the Colorado Vocational Act equal to the required 5 percent federal match for the Carl Perkins Act. Given the limited growth in General Fund spending for FY 2004, staff believe that priorities should be given to fund student enrollment and that additional administrative spending is not prudent at this time. The additional funding necessary to meet these requirements for FY 2005 is \$231,772 and since the Colorado Vocational Act supports both secondary and postsecondary enrollments, perhaps funding within the K-12 system or Amendment 23 revenue could be used to meet the additional federal match requirement.

INCREASED FUNDING FOR THE COLORADO VOCATIONAL ACT:

Staff Recommendation

Staff **recommends** an increase in Cash Funds Exempt support for the Colorado Vocational Act to reimburse the state's school districts. In their request for additional funds, data presented by SBCCOE show that secondary vocational programs have increased from 1,018 in FY 1998 to 1,284 in FY 2002 (the latest data available at this time) and secondary vocational enrollment has increased by 9,391 or a 12.7 percent increase in headcount during that same time period. In addition, performance reports indicate that of the students who have participated in vocational programs and actively sought jobs within their vocations, 79 percent obtained positions in fields related to their training. Given that participation in vocational programs has increased over recent years, an increase in funding would ensure that high quality vocational education programs continue to be available to all secondary and postsecondary students who want, need and can benefit from participating such vocational programs.

PROVIDE ADDITIONAL GENERAL FUND SUPPORT FOR HIGH COST PROGRAMS OFFERED AT INSTITUTIONS WITHIN THE STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION:

Staff Recommendation

Staff **does not recommend** a General Fund base adjustment for specific high cost academic programs. From a policy perspective, all institutions offer a mix of low, medium and high cost academic programs and the General Fund rate per FTE represents that mix of costs. In addition, nursing enrollments as a percentage of total enrollments at the community colleges is small, representing less than 5 percent of the student population.

Staff does recommend that the Community College System further study the increased marginal costs of operating high cost programs and, in the absence of General Fund, determine if a tuition differential would be appropriate to offset these additional costs.

TUITION RELIEF FOR THE COMMUNITY COLLEGES OF COLORADO:

Staff Recommendation

Staff **does not recommend** the tuition relief proposal at this time. Although Colorado ranks 17th nationally for community college resident full-time tuition and mandatory student fee rates and exceeds the national average by \$160, a majority of students enrolling at the Community Colleges are part-time. The system claims that without a “buy down” of resident tuition access to its institutions will continue to hamper access. The exact opposite is happening. Resident enrollments at the community colleges has increased by nearly 17 percent over the past two fiscal years, significantly exceeding enrollments at all other public institutions of higher education, including the local district schools which serve as a primary competitor. Given the current statewide budget situation and lack of available General Funds for FY 2005, staff believes that a tuition buy down is not appropriate at this time.

UNIVERSITY OF NORTHERN COLORADO – TUITION AND FEE RESTRUCTURING:

Staff Recommendation

Staff recommends **approval** of the proposed student fee reclassification.

Staff Recommendation

That the Commission accepts the staff recommendations for the FY 2004-2005 operating budget request to the General Assembly.

Action: Commissioner Stewart moved approval of the staff recommendation. Commissioner Weaver seconded the motion and the motion carried unanimously.

D. Prioritization of Capital Projects FY 04-05

Joan Johnson reported that the availability of funds for capital construction in the state of Colorado, either in higher education or in other state agencies, is bleak for the second year in a row. CCHE received a total of 44 capital construction requests; 10 of those requests were for projects with state funding. As we requested institutions and governing boards limit what they sent forward only to health and life/safety issues only, the CCHE capital assets staff is recommending that 8 of those 10 projects be forwarded to the Legislature’s Capital Development Committee for possible inclusion in the FY 04-05 budget. The total amount of state funding requested for these eight projects is \$15,929,035 for FY 04-05. Out-year costs in state funds are \$14,203,691.

Commissioner Quamme raised the concern that since the state is unable to fund health and life safety issues, is there a liability issue. Executive Director Foster responded that the institutions are seeking alternative sources of funding or mothballing the buildings.

Staff Recommendations

That the Commission approves the program plans and waivers for the following projects:

1. Colorado School of Mines – Green Center, Phase II
2. CSU – Regulated Materials Handling Facility
3. CSU – Veterinary Hospital Mechanical & Fire Sprinklers
4. Lowry – Asbestos Removal (waiver); and

That the Commission forward the following projects in priority order to the Legislature’s Capital Development Committee for funding consideration in FY 04-05:

1. Colorado School of Mines – Green Center – Phase II: \$6,597,268;
2. CSU – Pueblo – H.P.E.R. Renovation – Phase I: \$2,209,315
3. UNC – Building/Infrastructure Renewal Project – Phase I: \$635,825
4. CSU – Regulated Materials Handling Facility - \$2,491,304
5. Arapahoe Community College – Telephone Switch & Life Safety Upgrades - \$245,100
6. Community College of Aurora – Campus Maintenance Facility, \$116,051
7. Lowry – Asbestos Removal - \$400,000
8. CSU – Veterinary Hospital Mechanical & Fire Sprinklers, \$3,225,172

TOTAL FUNDING: \$15,920,035 and,

That the Commission urges Colorado State University to explore alternative methods of funding their proposed Regulated Materials Handling Facility, as we believe this is a very important project that should not be delayed.

Action: Commissioner Montoya moved approval of the staff recommendation. Commissioner Altenberg seconded the motion and the motion carried unanimously.

Ms. Johnson reported that she and Commissioner Quamme would be presenting the Commission’s recommendation to the Legislature’s Capital Development committee on October 21, 2003. She also stated that the Commission, t the November meeting, will be asked to approve the cash-funded projects for FY 04-50, the vacant buildings report, and the Five-Year Capital Construction Program Plan.

Of the \$9 million in federal funds earmarked for higher education, \$7.4 was designated for several higher education controlled maintenance projects and one capital construction project – the Trinidad State Junior College Phone System Replacement.

V. Items for Discussion and Possible Action

A. Colorado Declaration on Higher Education

This item was deferred until the November 2003 meeting.

B. Teacher Education Legislative Report (2003)

This item was deferred until the November 2003 meeting.

VI. Written Reports for Possible Discussion

A. Report on Out-of-State Instruction

The Commission accepted the report on out-of-state instruction as follows:

The Board of Regents of the University of Colorado has submitted a request for an out-of-state instructional program to be delivered by the University of Colorado Health Sciences Center.

"New Strategies in the Treatment of Pulmonary Hypertension," described herein as an out-of-state instructional program to be presented in Boston, MA on June 11, 2003.

"5th Annual Jackson Hole Summer Urologic Conference," described herein as an out-of-state instructional program to be presented in Teton Village, Wyoming on July 26-August 1, 2003.

“Therapeutic Challenges, Enhanced Clinical Expectations: Evolution of the Protease Inhibitor Class,” described herein as an out-of-state instructional program to be presented in Paris France on July 12, 2003.

The Adams State College Board of Trustees has submitted a request for out-of-state instructional programs to be delivered by Adams State College.

ED 589: Standards-Based Performance Assessment & Instruction in Mathematics

The dates for this course in El Paso, Texas are July 9 through July 10, 2003.

The dates for this course in Bennington, Vermont are August 4 through August 5, 2003.

ED 289/589: Reaching Kids Through Whole Brain/Body Learning

The dates for this course are October 4 – November 15, 2003.

ED 289/589: Eye Exercises to Make Learning Easy

The dates for this course are March 6 – April 17, 2004.

B. FTE Service Area Exemptions

The Commission accepted the report on FTE service area exemptions approved by the Executive Director.

C. General Education Course Sections Report

The Commission accepted the General Education Course Sections Report that includes the number of sections of general education courses approved for statewide transfer that were going to be offered for fall 2003, the implementation date of the statewide transfer policy.

Action: Commissioner Quamme moved to adjourn. The meeting adjourned at 1:05 p.m.