



Academic Council

September 11, 2012

1:00-3:00pm

Department of Higher Education

1560 Broadway -Suite 1600 - Denver, CO 80202

Call-in Number: 1-877-820-7831; Access code: 215368#

Meeting Notes (sent to AC 9/12/12 but not yet approved)

1. Greetings and Introductions

In attendance: Geri Anderson, Jon Bellum, Carol Futhey, Vicki Golich, Diane Hegeman, Patricia Manzanares-Gonzales, Rick Miranda, David Moon, Barbara Morris, Donna Souther, Brad Tyndall, Robbyn Wacker.

2. Corrections/Discussion of June Meeting Summary Notes [see handout: 2012-6-12 - NOTES-AC]

3. Master Planning Update

- a. Draft: CCHE tried to include all feedback from IHEs and governing boards. [see handouts: *CCHE Master Plan Final Draft 8-27-12* and *Chairman Percy letter re Master Plan*]
 - If you took the design of this plan and applied it to your institution, what would be your priorities? What would be helpful to you at this point?
 - **Deadline for feedback to DHE is September 26. Please check CCHE September 13 agenda for Matt's "Master Plan Update." Link is <http://higher.ed.colorado.gov/CCHE/Meetings/2012/sep/sep12index.html> and scroll down to bottom (this document may not get posted until week of September 17).**
- b. Timeline:
 - September – December: CCHE negotiates performance contracts with each governing board.
 - December 1: All contracts should be in place. DHE notified the General Assembly that this date may need to get pushed back. In that case, we will extend the current contracts like we did last time.
- c. CEOs like the process for moving forward. Metrics have been proposed by DHE. IHEs are tweaking them to meet their individual Role & Missions, goals from their own Strategic Plans, and other individual goals.

- DHE took the metrics out at the institutions' requests. Probably best option now is for DHE to provide a list of appropriate metrics/indicators for each goal from which the IHEs can choose that best meets its Role & Mission and Strategic Plan goals. Choosing from a list ensures some commonality between institutions' metrics but preserves flexibility.
 - Two to three CCHE commissioners will serve as liaisons to each governing board through this process of agreeing on Performance Contracts.
- d. AG's office drafted a new Performance Contract template and DHE is working on it with them. DHE is starting with the current items in the contracts that give flexibility and presuming the IHEs will want to carry those forward to the new performance contracts.

4. Implementing Legislation

- a. Remedial Policy Task Force and Admissions & Transfer Policy Task Force update
- Membership [see handouts: *Remedial Policy Task Force Members* and *Admissions Policy Task Force Members*]
 - Policy Review Process timeline [see handout: *Policy Review Process Overview sheet*]
 - Now – April 2013: Task Forces develop policy revisions
 - May 2013 – July 2013: vet proposed revisions with IHEs, K-12 and other constituents
 - September 2013 – November 2013: Task Forces make final policy revision recommendations
 - December 2013: CCHE adopts policies

Tamara White Johnson, DHE Director of Admission and Access Policy, gave an update on these task forces. David Moon asked that UCCS have a rep on the Admissions Task Force.

- b. Supplemental Academic Instruction [draft CCHE policy will be sent out before Academic Council]
- Timeline:
 - September 2012: vet with IHEs
 - October 2012: adopted by CCHE
 - November – December 2012: IHEs submit proposals for CCHE approval
 - January 2013: IHEs begin offering Supplemental Academic Instruction
 - DHE or individual IHEs will need to track SAI students to measure outcomes. Your IR folks are discussing how best to establish common reporting requirements to capture enrollment in these courses in SURDS data files? "Flag" the student? A universal course code?
 - Tamara White Johnson gave an update and shared the draft policy. Ian sent the draft policy to AC after the meeting asking AC reps to share with the appropriate folks on their campuses and get feedback to Tamara before October 4.
 - One question that was raised was "Is tutoring a form of SAI?" All agreed answer is "no." In 23-1-125(3), SAI is defined as "co-requisite instruction."
 - Request to change language in 4.03.02 to "ADVISE the student ABOUT appropriate..."
 - Request to change 4.03.06 and put the reporting burden on DHE. As long as the institutions are flagging SAI students and reporting them as such in SURDS, then DHE should be able to run these reports.
- c. Checklist for Compliance with State Law and Policy Regarding Pathways and Transfer
- Responses received from: CSU ~~System~~ Pueblo and MSU Denver.
 - Ian will revise these checklists based on points raised in GE Council and resend to AC reps.

- Responses due to Ian by October 15. If you need an extension, please let Ian know.
 - Items are expected to be met by and changes implemented for 2013-14 Catalog.
- d. gtPathways Waivers from CCHE. HB 12-1155 add the following language to C.R.S. 23-1-125(3): IN CREATING AND ADOPTING THE GUIDELINES, THE DEPARTMENT AND THE COMMISSION, IN COLLABORATION WITH THE PUBLIC INSTITUTIONS OF HIGHER EDUCATION, MAY MAKE ALLOWANCES FOR BACCALAUREATE PROGRAMS THAT HAVE ADDITIONAL DEGREE REQUIREMENTS RECOGNIZED BY THE COMMISSION.
- Where is everybody at on this?
 - We agreed the lists of degrees would follow this outline:
 - i. Institution
 - ii. School or College
 - iii. List of degree programs
 - iv. Additional info (optional), e.g., accreditor, number of credits, narrative
- Lists due to Ian by October 15. If you need an extension, please let Ian know.

5. Other Business?