

No Child Left Behind Act 2001 Improving Teacher Quality, Title II Request for Proposal 2006-2007

GENERAL INFORMATION ABOUT THE GRANT

The No Child Left Behind Act 2001, Improving Teacher Quality, Title II Professional Development Program is a federal program that supports professional development activities for teachers. “The purpose of Title II, Part A, *Improving Teacher Quality State Grants* is to increase the academic achievement of all students by helping schools and districts improve teacher and principal quality and ensure that all teachers are highly qualified.”¹ Under this program, the Colorado Commission on Higher Education (CCHE) is authorized to administer the competitive grants to institutions of higher education in partnership with local education agencies. In 2006-2007, CCHE will award grants to improve teacher quality and increase the number of “highly qualified” teachers.

ELIGIBLE PROPOSALS

Eligibility is limited to partnerships comprised of, minimally,

- (1) a public or private college or university authorized to prepare teachers and principals or both;
- (2) a postsecondary college or school of arts and sciences; and,
- (3) a high-need local education agency (LEA) ([see Addendum A, page 9 for a list of eligible districts](#)), that is,
 - (a) a public or private school district or agency that serves 10,000 or more children from families below the poverty line **or** for which not less than 20 percent of children served by the district or agency are from families with incomes below the poverty line² (please see <http://www.census.gov/hhes/www/saipe/school/sd02ftpdoc.html> for the most current poverty information for school districts) **AND**
 - (b) for which there is a high percentage of teachers not teaching in the academic subjects or grade levels that the teachers were trained to teach; **or** for which there is a high percentage of teachers with emergency, provisional, or temporary certification or licensing.

¹ United States Department of Education Non-Regulatory Guidance Title II, Part A, Improving Teacher Quality State Grants, January 16, 2004.

² Free and Reduced Lunch eligibility may not be used as a substitute criterion.

All projects funded under this grant must make a significant contribution to improving the quality and increasing the number of highly qualified teachers.

Also, the thrust of the partnerships should be the implementation of strategies based upon scientifically based professional development that effectively increase student academic achievement through the professional development of teachers.

**SELECTION
CRITERIA**

The selection committee will evaluate proposals against teacher education performance standards, the Colorado model content standards, and the points below:

- **Quality Partnerships** – Proposed partnerships should meet the needs of students and teachers in high-need local educational agencies in unique and effective ways. At a minimum, all partnerships must include authorized teacher preparation programs, a high-need local educational agency, and a school of arts and sciences. However, eligible partnerships may also include another local educational agency, a public charter school, an elementary or secondary school, an educational service agency, a nonprofit educational organization, another institution of higher education, a school of arts and sciences at another institution of higher education, a nonprofit cultural organization, a pre-kindergarten program, a teacher organization, or a business.
- **Coverage** – Federal law requires that grant activities are equitably distributed by geographic areas within a state and ensure that all regions within a state are served. Regions identified by the CCHE are Denver Metro, Northeastern Colorado Southeastern Colorado, and the Western Slope/Mountains.
- **Impact** – Proposals should demonstrate noteworthy progress toward the goal of ensuring that all teachers are highly qualified and have the knowledge and skills necessary to help all students achieve academically.

**CCHE
PREFERENCES**

As proposals are reviewed, preference will be given to proposed partnerships that address the following:

- The development and implementation of curriculums that instruct teachers in high-need schools how to use data from student academic achievement assessments (e.g., CSAP and ACT) to improve instructional practices and student academic achievement (the results of these partnerships should be applicable for adoption by other school districts and lead to improved training for teacher candidates);
- The development of induction and mentoring programs for first-year teachers in low-income school districts that emphasize the needs of underserved students (low-income, minority, and male students) and strategies to improve student academic achievement;
- Programs that enable highly qualified paraprofessionals (those who possess an associate's degree or higher) to obtain the education necessary to become

certified and licensed teachers;

- Developing local or school-based courses that allow current teachers in rural areas to enroll in and complete content coursework and become “highly qualified” instructors; such courses should be offered to teachers in rural areas at no cost; and/or
 - Developing new courses, or making existing sections available at convenient times and locations, that allow current teachers to enroll in and complete content coursework in order to become “highly qualified” instructors in math and science; such courses should be offered to teachers at no cost.
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**PROPOSAL
REQUIREMENTS**

Proposals need to include, in narrative form, a brief description of the teacher project’s implementation plan and priorities; the project's objectives, including activities that will address these objectives; proposed participants; and a detailed budget. Proposals should include letters of support from the partnering organizations.

Proposed objectives should be specific, clearly stated, achievable, and measurable. And, the narrative should describe how the project aligns with content standards, assessment practices and/or the use of current educational technologies.

Proposals **may not exceed 8 double-spaced pages**, not including supplementary information such as vitae, budgets, and the like, which may be included in addendums.

Expiring previously funded grant proposals may be re-submitted for continuance.

“50% RULE”

“No single participant in an eligible partnership may use more than 50 percent of the *Title II, Part A* funds made available to the partnership.”

Special Rule (G-29) of the Improving Teacher Quality State Grants Non-Regulatory Guidance states the following: Section 2132(c) of the law requires that no single participant in an eligible partnership, (i.e. no single high-need LEA, no single IHE and its division that prepares teachers and principals, no single school of arts and sciences, and no other single partner) may “use” more than 50 percent of the total revenues of a particular grant. This provision focuses not on which partner receives the funds, but on which partner directly benefits from them.

**REQUIRED
SECTIONS AND
DOCUMENTS**

1. Abstract

Each proposal must include a project abstract of not more than 200 words.

2. Project Description

The proposal must contain a description of proposed objectives and activities, as well as an explanation of the relationships between these.

Because the grant is designed to foster collaboration between education and arts and science faculty, proposals should describe the nature of faculty involvement

in project activities.

3. Budget Description

Each proposal must include a completed budget form, an explanation of how related costs are associated with project objectives, and demonstrate the percentage totals to each partner.

Funding for indirect costs will be limited to eight percent of direct costs.

4. Completed Transmittal Form (Attached; must be completed)

5. Completed Budget Form (Attached; must be completed)

6. Completed Certificate of Assurances (Attached; must be completed)

The chief executive officer of the college or university must sign the certificate of assurance.

7. Vita(e) (in Addendum)

Proposals should include one-page vitae for the project director and key project staff.

PROPOSAL AND APPLICATION

DEADLINE:
SEPTEMBER 15, 2006

Proposals must be submitted by the higher education institution's academic vice president to the Colorado Commission on Higher Education by 5:00 p.m., **September 15, 2006**. All proposals need to be submitted electronically in Microsoft Word format with "NO CHILD LEFT BEHIND GRANT PROPOSAL" in the subject line of the e-mail message to: **Heather DeLange (heather.delange@cche.state.co.us)**.

FINANCIAL SUPPORT

The nature and scope of the proposed project will determine the size of the award. The Commission reserves the right to reduce proposed budgets or require additional special conditions to any funded project or both. The budget limit is open but will proposals be considered in light of historical funding.

EVALUATION

Proposals will be evaluated based on demonstrated need of the named high-need district. The demonstrated need of the partnering school districts and suitability of the budget.

FUNDING PERIOD

The funding period for these grants will be **OCTOBER 2, 2006 THROUGH DECEMBER 31, 2007**. Due to the timing of the release of this RFP, funding will be based on availability from the U.S. Department of Education.

NOTIFICATION

The Commission will notify the selected grant recipients by **OCTOBER 2, 2006**.

RESPONSIBILITIES OF FUNDED PROJECTS

The director of each project selected for funding must complete a performance report using the major performance objectives of the No Child Left Behind program.

**CCHE CONTACT
INFORMATION**

Questions regarding the RFP may be addressed to:

Heather DeLange (heather.delange@cche.state.co.us), Grant Administrator

-or-

Matt Gianneschi (matt.gianneschi@cche.state.co.us), Chief Academic Officer

**Colorado Commission on Higher Education
1380 Lawrence St., Suite 1200, Denver, CO 80204
Phone:(303) 866-2723; Fax: (303) 866-4266**

2006-2007 No Child Left Behind, Improving Teacher Quality

Transmittal Form

New Project Title:			
Applicant (Institution Name):			
Project Director Name:			
Estimated Number of Teacher Participants:			
Project Start Date:		Proposed Project Total Budget: \$	
Project End Date: December 31, 2007			
Address (city, state, zip)			
Telephone		Fax	
E-mail			
Signature of Chief Academic Officer			Date:
Fiscal Contact Responsible for Grant (Must be employed by applicant)			
Name:		Title:	
Address (city, state, zip)			
Telephone		Fax	
E-mail			
Signature of Fiscal Contact			Date:
Extension:			
For CCHE Use Only	Action Taken: <input type="checkbox"/> a. Awarded <input type="checkbox"/> b. Rejected <input type="checkbox"/> c. Returned for Amendment <input type="checkbox"/> d. Withdrawn	Funding: No Child Left Behind Act 2001, Improving Teacher Quality Grant Amount Awarded	\$

**2006-2007 No Child Left Behind, Improving Teacher Quality
Certificate of Assurances**

Project Title:

The Certificate of Assurances must be completed by the Chief Executive Officer of the institution or nonprofit organization applying for the No Child Left Behind Act 2001, Improving Teacher Quality.

I hereby provide assurances to the Colorado Commission on Higher Education that if this institution/nonprofit organization receives a grant under the terms of the No Child Left Behind Act 2001, Improving Teacher Quality, it will:

- 1) Conduct the professional development activities as described in this proposal;*
- 2) Provide institutional/organization funding and resources as stated in this application;*
- 3) Comply with state requirements regarding the audit of a grant-funded program and supply the Professional Development Coordinator/CCHE with a copy of the audit report and any findings for each fiscal year in which those grant monies were expended within 60 days of the completion of the audit;*
- 4) Keep all records necessary for fiscal and program auditing and give CCHE, the Federal Agency, or the State Auditor access to and the right to examine all records, books, papers, or documents, related to this grant;*
- 5) Retain all fiscal records for a period of five years;*
- 6) Comply with all regulations and requirements of the No Child Left Behind grant;*
- 7) Comply with the administrative procedures and fiscal guidelines of CCHE and the United States Department of Education, including submission of final performance reports;*
- 8) Use grant funds to supplement, and not supplant, funds from non-federal sources;*
- 9) Commit to developing a performance-based teacher ed model;*
- 10) Comply with Title IV of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting employment discriminatory practices will result in unequal treatment of persons who are or should be benefiting from the grant aided activity; and*
- 11) Ensure equitable participation of faculty from non-public schools to the extent feasible.*

Institution

Name/Title of Chief Academic Officer

Signature/Date

**2006-2007 No Child Left Behind, Improving Teacher Quality
NPO Demonstrated Effectiveness Document**

Project Title:

Under federal regulations, each nonprofit organization (NPO) that applies for a No Child Left Behind Act 2001, Improving Teacher Quality Grant must furnish the following written evidence: 1) past demonstrated effectiveness in providing professional development for teachers, 2) financial stability as outlined below, and 3) have a partner institution of higher education with approved teacher education program.

1) Documentation of Past Effectiveness

- a) Name of Project
- b) Dates of Operation
- c) City/State of Operation
- d) Number of Teacher Participants
- e) One-Page Summary of Course/Workshop Content and Activities
- f) Evidence of Project Outcomes, e.g., such as a final evaluation report of project effectiveness or documentation of improved student outcomes based on teacher participation in the project

2) Documentation of Financial Stability

- a) Complete Copy of Organization's most recent independently reviewed financial statement
- b) Evidence of nonprofit corporate status from the Colorado Secretary of State

I hereby provide assurances that the attached evidence accurately reflects the fiscal stability and demonstrated effectiveness of this organization.

Organization

Name of Chief Executive Officer

Signature/Date

Addendum A – Eligible Colorado School Districts*

District Name	Poverty Rate
ADAMS COUNTY 14	20.28%
AGUILAR REORGANIZED 6	40.58%
ALAMOSA RE-11J	22.01%
ARICKAREE R-2	25.66%
BETHUNE R-5	35.40%
BIG SANDY 100J	22.29%
BRANSON REORGANIZED 82	36.36%
CAMPO RE-6	42.11%
CENTENNIAL R-1	30.67%
CENTER 26 JT	32.05%
CROWLEY COUNTY RE-1-J	28.30%
DEL NORTE C-7	32.17%
DENVER COUNTY 1	22.52%
EAST OTERO R-1	26.82%
FRENCHMAN RE-3	22.75%
GRANADA RE-1	25.54%
HINSDALE COUNTY RE 1	27.45%
HI-PLAINS R-23	27.87%
HOLLY RE-3	24.32%
HUERFANO RE-1	27.62%
KARVAL RE-23	25.64%
LAMAR RE-2	23.77%
LAS ANIMAS RE-1	25.95%
MANZANOLA 3J	37.24%
MIAMI/YODER 60 JT	21.56%
MOFFAT 2	38.98%
MONTE VISTA C-8	24.60%
MONTEZUMA-CORTEZ RE-1	21.96%
MOUNTAIN VALLEY RE 1	26.58%
NORTH CONEJOS RE-1J	23.99%
PAWNEE RE-12	41.55%
PLATEAU RE-5	21.05%
PRIMERO REORGANIZED 2	22.94%
PRITCHETT RE-3	20.59%
PUEBLO CITY 60	22.20%
ROCKY FORD R-2	27.39%
SANGRE DE CRISTO RE-22J	32.00%
SARGENT RE-33J	28.22%
SIERRA GRANDE R-30	35.16%
SILVERTON 1	30.88%
SOUTH CONEJOS RE-10	30.82%
SPRINGFIELD RE-4	22.71%
WALSH RE-1	22.92%
WILEY RE-13 JT	21.24%
WOODLIN R-104	20.24%

- The school districts listed above meet the U.S. Department of Education's definition of high need according to census data circa 2002.

Colorado Commission on Higher Education
No Child Left Behind, Improving Teacher Quality Title II, Part A

Instructions for Completing the NCLB Budget Request Form

Please use these instructions as a guide for completing the NCLB Budget Request form. The form was recently amended to help comply with the US Department of Education's 50% Rule (see page 3 of RFP for definition). If you have any questions while developing your budget, please contact Heather DeLange at the Colorado Commission on Higher Education at (303) 866-2723.

Formulas for all "totals", "sub-totals", and "total budget as percentage" are already built into the spreadsheet and will automatically adjust as you enter figures. If it is necessary for you to add rows to the spreadsheet, please contact CCHE for assistance.

The following steps are required to complete the NCLB Budget Request Form.

1. Enter the title of the grant project (cell C1).
2. Enter the names of the partnering school districts, partnering institutions of higher education, the names of the partnering individual schools and/or partnering organization and a description of the how the organization is involved in the project proposal.

Note: Partner A will be designated as the primary partner and fiscal agent.

3. Enter the names of persons involved in the project and enter the budget amount that will be allocated to each in the appropriate partner column. The total must add up to the budget amount requested.
4. Enter the amount requested for equipment. Note: All equipment purchased must stay with the teacher participants, partner school or partner district.
5. If student stipends/scholarships are offered, please indicate this in the grant project partners section and name it as such. CCHE will not require a list of stipend/scholarship recipients; however, the stipend recipients must be included in the final report.

Section 1

Grant Project Title:			
Grant Project Partners:	Partner A	Organization Name	
	Partner B		
	Partner C		
	Partner D		
	Partner E		
	Partner F		

Section 2

Budget Category and Description	Amount Requested	Amount of f	
		A	B
Personnel (list by name and title)			
Fringe Benefits			
Travel			
Equipment over \$5,000			
Supplies and Materials			
Contractual			
Student Stipends (if applicable)			
Other			
Sub-total	\$ -	\$0	\$0
	<i>Direct Costs</i>	\$0	\$0
	<i>Indirect Costs (not to exceed 8%)</i>	\$0	\$0
	<i>Indirect Percentage</i>	#DIV/0!	#DIV/0!
Percentage of Total Budget		#DIV/0!	#DIV/0!