

## **SURDS Undergraduate Applicant File Description**

CCHE collects undergraduate applicant file (UAF) data on all students who apply to Colorado public, postsecondary education institutions and participating private institutions. Private institutions and area vocational schools that would like CCHE staff to generate their IPEDS enrollment reports also are eligible to participate.

Among the general uses of UAF data are:

providing information on the numbers of students applying to Colorado postsecondary education institutions

monitoring freshman and transfer standard admissions, including deriving geographic applicant data based on transfer institution codes and state/county of applications

calculating “window” percentages; For freshman standard, window baseline defined by index score for an institution

calculating “floor” percentage; For freshman standard, floor parameters defined as 10 points below an institution’s baseline index score

summarizing applicant remediation rates grouped by institution and/or originating high school

**Selection Criteria:** The Undergraduate Applicant File includes all applicants and those assessed by the institution. The file is collected every semester from each public post-secondary education institution participating in SURDS.

**Special Instructions:** Freshman standard and transfer standard documented in CCHE policy 1.F. Section 5.0.